

Governance Workgroup Minutes

Thursday 16 August 2012

at ENA, Dean Bradley House, 52 Horseferry Road, London SW1P 2AF

Attendees

Tim Davis (Chair)	(TD)	Joint Office
Bob Fletcher (Secretary)	(LD)	Joint Office
Andy Clasper	(AC)	National Grid Distribution
Andy Green	(AG)	Total
Andy Miller	(AM)	Xoserve
Chris Hill	(CH)	First Utility
Chris Warner	(CWa)	National Grid Distribution
Chris Wright	(CWr)	Centrica
David Mitchell	(DM)	Scotia Gas Networks
Erika Melen	(EM)	Scotia Gas Networks
Joanna Ferguson	(JF)	Northern Gas Networks
Jon Dixon	(JD)	Ofgem
Phil Broom	(PB)	GDF Suez
Phil Hobbins	(PH)	National Grid NTS
Richard Fairholme	(RF)	E.ON UK
Robert Cameron-Higgs	(RCH)	Wales & West Utilities

1.0 Introduction and Status Review

1.1 Minutes from the previous meeting were approved.

1.2 Action for review:

GWG 0601: ISS 0030 - Review Group 0334 – Action Plan - Revisit the position with Xoserve and provide an update at the next meeting.

Update: See item 3.1 below. **Closed**

2.0 Workgroup Meetings

None in progress.

3.0 Issues

3.1 ISS 0030 - Review Group 0334 – Action Plan

AM provided a presentation on progress to date based on the suggested changes in the report and action plan. He explained the feedback given to date by Shippers and Transporters on the improvements implemented by Xoserve.

The Workgroup was supportive of the approach adopted by Xoserve in implementing a number of the suggestions in the action plan.

JD enquired to the position of changes to the ACS – previously Wales & West Utilities had agreed to raise a modification which, in conjunction with licence changes, would allow the ACS to be brought under UNC governance. JD advised that this could be considered within Phase 2 of the Codes Governance Review, for which the next consultation will be issued during September.

AM provided a presentation on the ROM and DCA processes and the steps Xoserve take to identify costs for UNC changes. He also explained the difference between a ROM and DCA. Workgroup participants felt it would be useful if the presentations were given to a wider audience, such as the Transmission and Distribution Workgroups.

JD asked if the triggers for requesting a ROM or DCA were appropriate, should this be left with Transporters? JF did not feel there were any issues with this process in terms of making requests as ROMs were requested on a regular basis. AM advised that there is a reluctance to request DCAs due to the costs involved and this may impact the accuracy of costing for modifications and likely take up.

PB noted that the process doesn't benefit from a contestable service, as quotes cannot be obtained and therefore outliers identified - it places a reliance on Xoserve to get it right.

3.2 New Issues

No new issues to consider.

4.0 Any Other Business

5.0 Diary Planning for Workgroup

The next meeting is planned for:

Thursday 20 September 2012, at the ENA, London following the UNC Committee meeting; teleconference facilities will be available.

Action Table – 16 August 2012

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
GWG 0601	21/06/12	3.1	ISS 0030 - Review Group 0334 – Action Plan: Revisit the position with Xoserve and provide an update at the next meeting.	Northern Gas Networks (JF)	Closed