

## Governance Workgroup Minutes

Thursday 21 November 2013

ENA, Dean Bradley House, 52 Horseferry Road, London SW1P 2AF

### Attendees

Tim Davis (Chair)	(TD)	Joint Office
Bob Fletcher (Secretary)	(BF)	Joint Office
Alan Raper	(ARa)	National Grid Distribution
Alex Ross-Shaw	(ARS)	Northern Gas Networks
Amanda Rooney	(ARo)	Ofgem
Andrew Green	(AG)	Total
Chris Warner	(CWa)	National Grid Distribution
Chris Wright	(CWr)	Centrica
Colette Baldwin	(CB)	E.ON UK
Erika Melen	(EM)	Scotia Gas Networks
Gareth Evans	(GE)	WatersWye
John Edwards	(JE)	Wales & West Utilities
Les Jenkins	(LJ)	National Grid NTS
Phil Broom	(PM)	GDF Suez
Richard Fairholme	(RF)	E.ON UK
Ritchard Hewitt	(RH)	National Grid NTS
Sean McGoldrick	(SMc)	National Grid NTS

### 1.0 Introduction and Status Review

1.1 The minutes from the previous meeting were approved.

1.2 The following actions were reviewed:

**Action GOV 1001:** Draft example guidelines and a meeting would arranged to discuss them once they were available.

**Update:** See item 3.2 below. **Closed.**

**Action GOV 1002:** ARa to provide a user pays style option for the provision of text.

**Update:** ARa advised that Transporters were still considering the options and would provide an update at a future meeting. The Workgroup agreed to close the action until the process is available for discussion. **Closed.**

### 2.0 Issues

#### 2.1 ISS 0034 - Review Group 0334 – Action Plan

Pending the outcome of the Xoserve governance and funding review, there were no further updates.

#### 2.2 ISS 0053 Options for the provision of legal text

GE provided a presentation on behalf of ICoSS on the proposed legal text guidelines and invited comments now or later when parties have had more time to consider the content.

CWa was unsure what the problem is that wants to be resolved by this process; his view is that text provision is consistent and not a problem. National Grid have concerns, however, that text is being used as a way to develop the modification rather than the other way around. CB was concerned that there is a lack of consistency in text

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provision (there have been recent examples of text which was inadequate) and the guidelines are intended to make text provision more consistent and efficient.

ARa was keen to emphasise the suggestion in the guidelines that the Workgroup needs to develop a plain English version of the modification that allows the drafting of accurate text.

CWa didn't think that the process should allow multiple iterations of text due to multiple changes to modifications by the proposer, as this is inefficient and expensive. GE felt these guidelines would help with this process, as it should deliver a consistent framework for all to operate in.

TD highlighted that at some stage in the process, you need to review the text and that this may drive changes to the business rules. But producing text at this stage rather than going back to business rule development is paramount since it is the text that is inserted in to the UNC.

CWa explained the National Grid approach to text provision. However, CB was concerned that each transporter approached the process in a different way – the guidelines would allow for best practice to be adopted. CWa was still concerned about having lawyers in the room to discuss text when the modification was not fully developed.

TD felt it would be useful to have lawyers in the meeting in certain cases, for example when discussing changes to the Modification Rules since the text defines the processes and is what needs developing. Having lawyers involved in such cases could speed up the process.

SMc would like to see more detail and process in the guidelines, as currently they appear to be a list of aspirations rather than a set of instructions.

**New action GOV1101** – Comments on the Guidelines for the Provision of Legal Text in Support of Uniform Network Code Modifications to be provided to GE by 04 December 2013.

### **3.0 Any Other Business**

None raised

### **4.0 Diary Planning for Workgroup**

The next meeting is planned for Thursday 19 December 2013, at the ENA (London), following the UNC Committee meeting.

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**Action Table – Governance Workgroup**

<b>Action Ref</b>	<b>Meeting Date</b>	<b>Minute Ref</b>	<b>Action</b>	<b>Owner</b>	<b>Status Update</b>
<b>GOV/1001</b>	17/10/13	3.2	Draft example guidelines and a meeting would be arranged to discuss them once they were available	Gazprom (SM)	<b>Closed</b>
<b>GOV/1002</b>	17/10/13	3.2	Provide a user pays style option for the provision of text	National Grid Distribution (ARa)	<b>Closed</b>
<b>GOV/1101</b>	21/11/13	3.2	Comments on the Guidelines for the Provision of Legal Text in Support of Uniform Network Code Modifications to be provided to GE by 04 December 2013	All	<b>Pending</b>