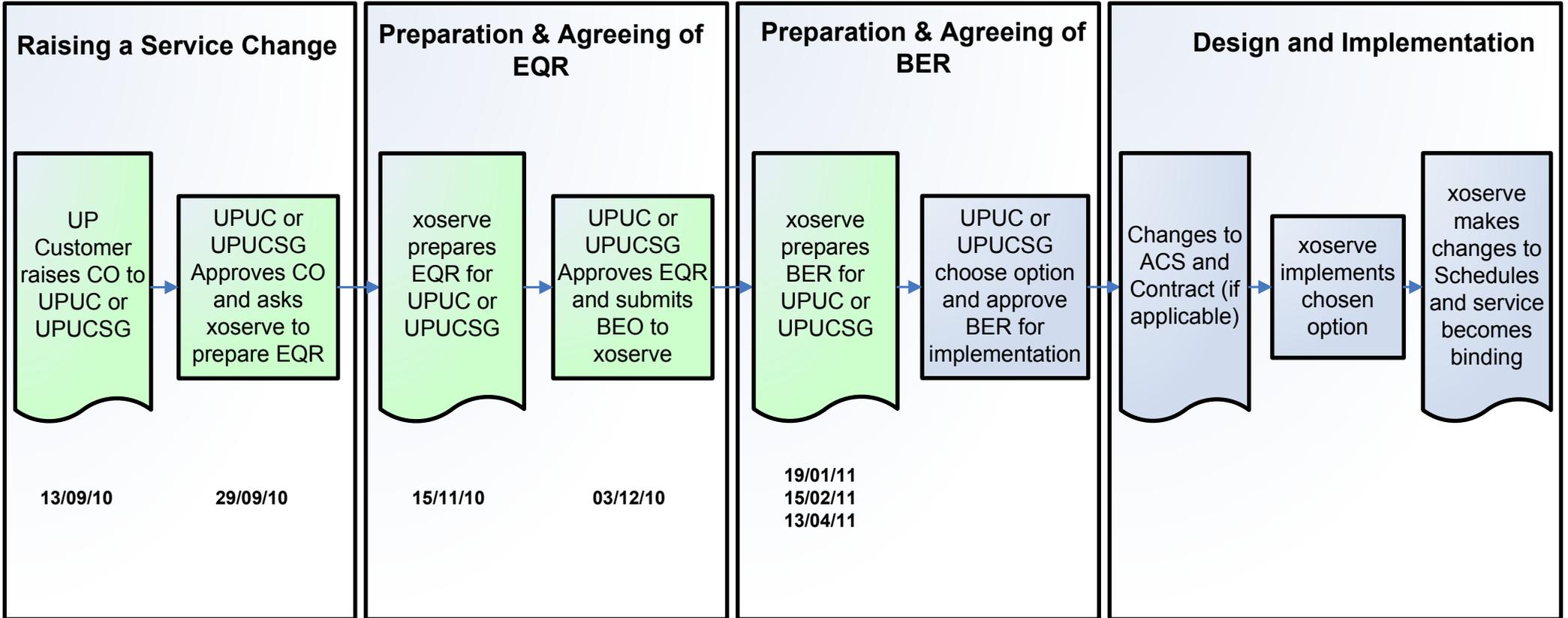


## Framework Contract for the Provision of Non-Code User Pays Services

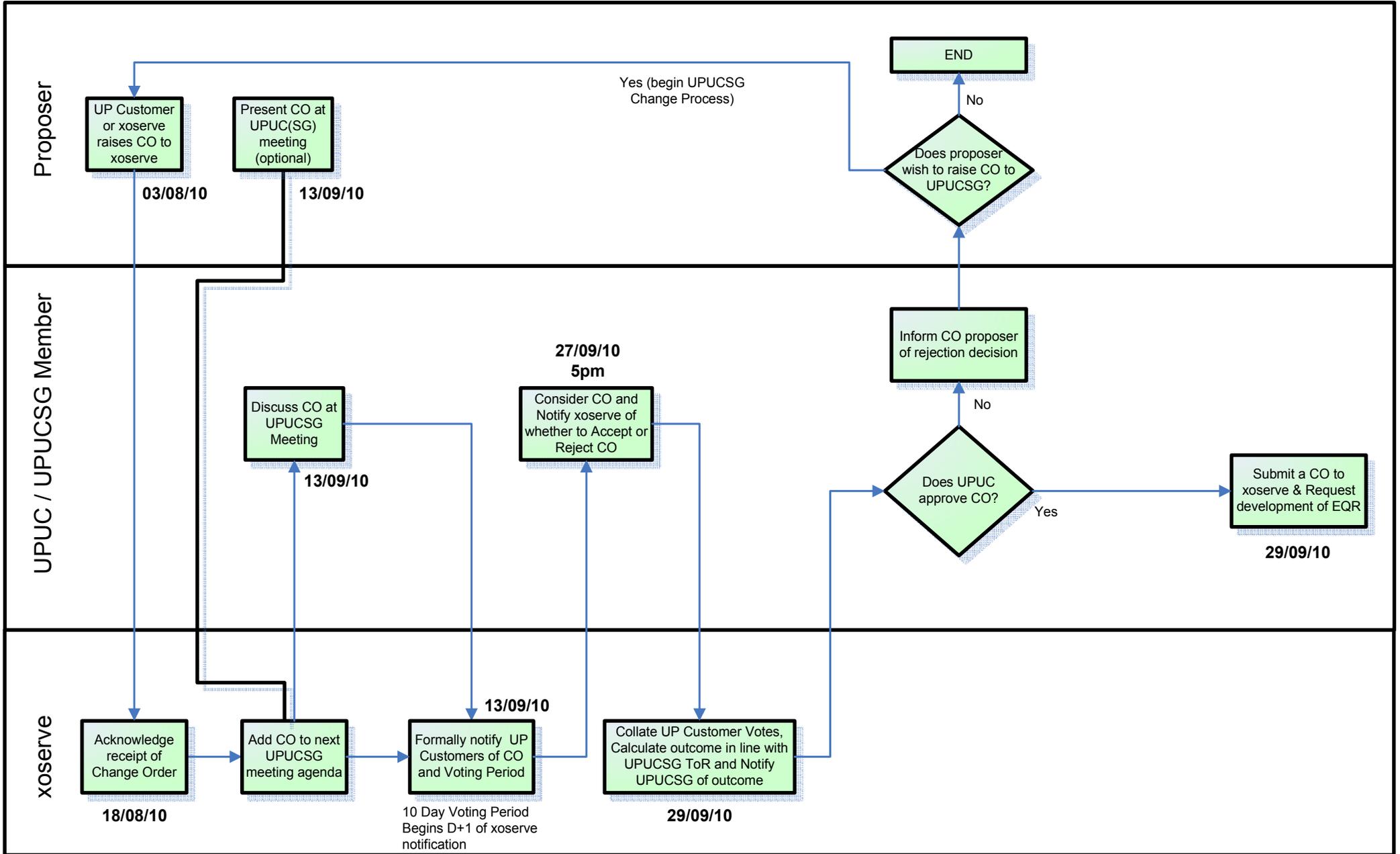
### Schedule 2 – Services Schedule Change Procedure – *UPCO003 IAD Transactional Charging*



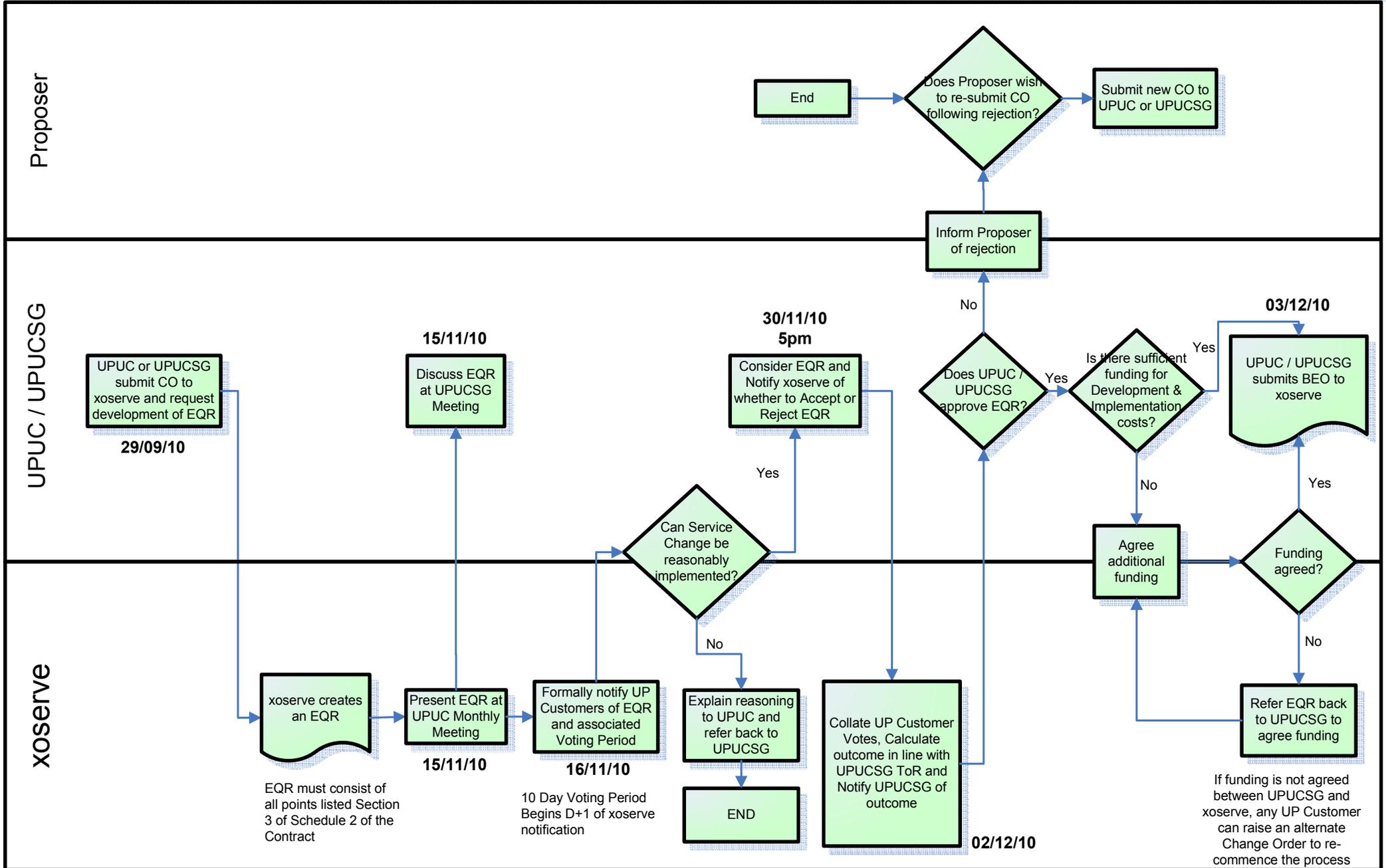
#### Guidance Notes

- Process flow diagrams are for illustration and provide only a summary of the Services Schedule Change Procedure within the Non-Code User Pays Contract. For a more detailed overview of the process please see the contractual documents on the Joint Office website
- All decisions made by the Relevant Governance Committee (UPUC or UPUCSG) are made in line with their applicable Terms of Reference (also available on Joint Office website)
- If you require any further information on the above process please contact [xoserve.userpays@xoserve.com](mailto:xoserve.userpays@xoserve.com)

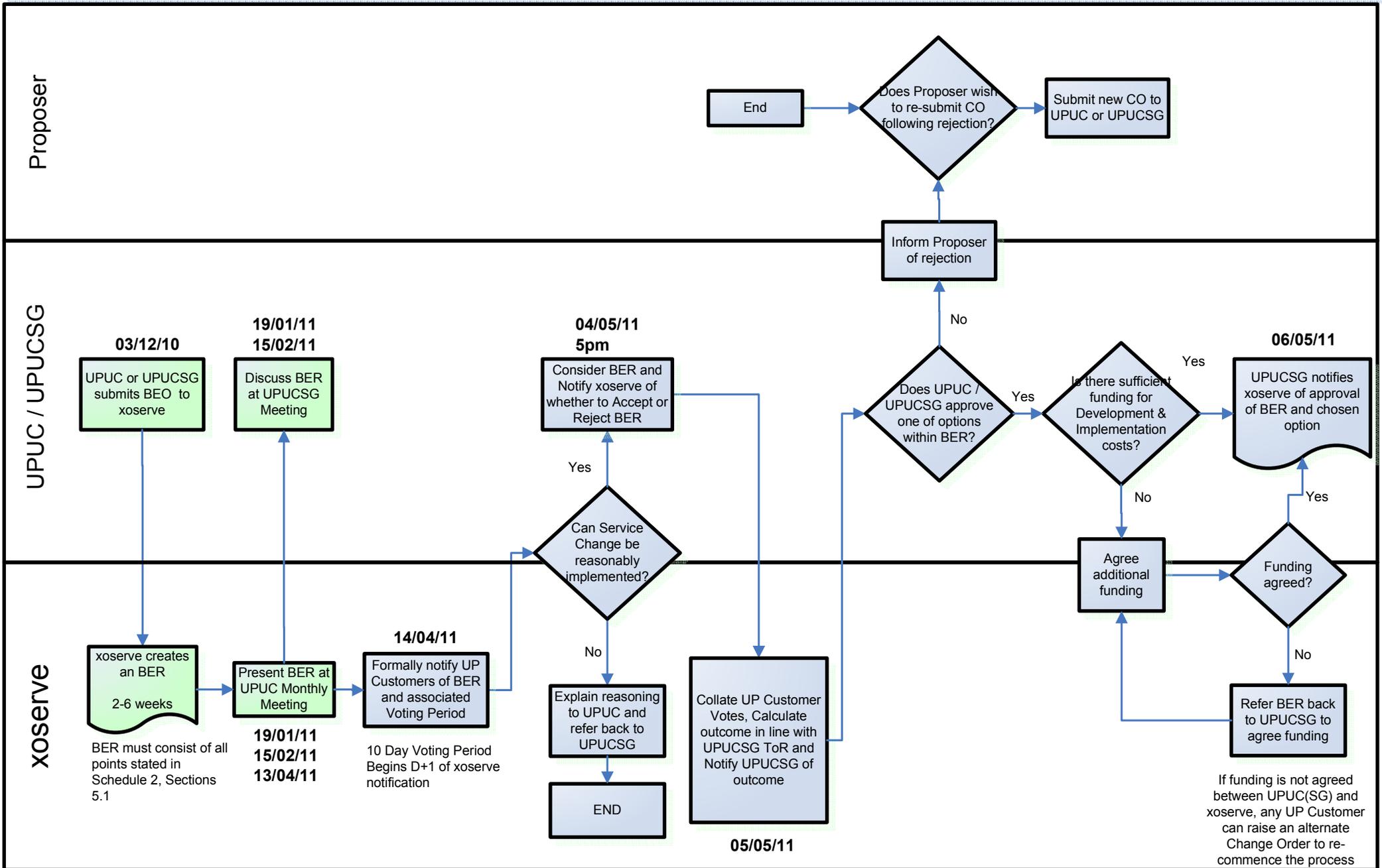
Framework Contract for the Provision of Non-Code User Pays Services  
 Schedule 2 – Services Schedule Change Procedure – UPCO003 IAD Transactional Charging  
 Section 2 – Raising a Service Change



Framework Contract for the Provision of Non-Code User Pays Services  
 Schedule 2 – Services Schedule Change Procedure – UPCO003 IAD Transactional Charging  
 Sections 3 & 4 – Preparing and Agreeing an Evaluation Quotation Report



Framework Contract for the Provision of Non-Code User Pays Services  
 Schedule 2 – Services Schedule Change Procedure – UPCO003 IAD Transactional Charging  
 Sections 5 & 6 – Preparing and Agreeing a Business Evaluation Report



**Framework Contract for the Provision of Non-Code User Pays Services**  
**Schedule 2 – Services Schedule Change Procedure – UP0003 IAD Transactional Charging**  
**Sections 7 & 8 – Development and Implementation, Post Investment Appraisal**

