

Adhoc UNC DSC Change Management Committee Minutes

Thursday 31 August 2017

Lansdowne Gate, 65 New Road, Solihull B91 3DL

By Teleconference

Bob Fletcher (Chair)	(BF) Joint Office	Non-Voting
Helen Bennett	(HB) Joint Office	Non-Voting

Shipper User Representatives

Andrew Margan	(OC) British Gas	Voting
John Welch	(JW) Npower	Voting Alternate
Kirsty Dudley	(KD) E.ON	Voting

Transporter Representatives

Beverley Viney	(BVi) National Grid NTS	Voting (2 votes)
Hilary Chapman	(HC) SGN	Voting Alternate
Nicky Rozier*	(NR) GTC	Voting (2 votes)
Richard Pomroy	(RP) WWU	Voting

CDSP Change Management Representatives

Dave Turpin	(DT) Xoserve	Non-Voting
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Observers

Mark Jones	(MJ) SSE	
Steve Mullins	(SM) PWC	Non-Voting

Apologies

Copies of all papers are available at: <https://www.gasgovernance.co.uk/DSC-Change>

1. Introduction

BF began by welcoming all present to the meeting which was now quorate.

1.1. Apologies for absence

Colette Baldwin
James Rigby
Sean McGoldrick
Chris Warner
Katy Binch

1.2. Alternates

John Welch for James Rigby
Beverley Viney for Sean McGoldrick
Hilary Chapman for Chris Warner
Nicky Rozier for Katy Binch
Kirsty Dudley for Colette Baldwin

1.3. Confirm Voting rights

BF confirmed the voting rights carried by each member present.

Representative	Classification	Vote Count
Andrew Margan	Shipper	1 vote
Kirsty Dudley	Shipper	1 vote
John Welch	Shipper	1 vote
Hilary Chapman	DNO	1 vote
Richard Pomroy	DNO	1 vote
Beverley Viney (<i>and for Sean McGoldrick</i>)	NTS	2 votes
Nicky Rozier (<i>and for Katy Binch</i>)	iGT	2 vote

2. Recommendations from the final Delivery Sub-Committee meeting, covering PIS Exit

SM explained that, previously, the DSC Change Management Committee had asked for the Nexus Delivery Sub-Committee to report on the decision reached when asked to formally agree the closure of the Project Nexus Post Implementation Support (PIS) period. This recommendation was set out in D035 which is shown on slide 16 of the material provided and distributed earlier this week, a copy of which can be found on the Joint Office website here:

<https://www.gasgovernance.co.uk/DSC-Change/310817>

All parties present were in agreement with the proposal to terminate the Nexus Delivery Sub Committee and that its activities would now revert to the DSC Change Management Committee. It was noted that the Defect Resolution Group (DRG) and the Data Management Group (DMG) meetings will continue and provide updates to the DSC Change Management Committee.

The DRG meets weekly and holds responsibility for coordinating management of all releases prior to release 2.0. Enduring delivery governance proposals will recommend future role.

The DMG will continue and meets on a monthly basis reporting status updates against the operational MI including the first run during PIS period. Enduring delivery governance proposals will recommend future role.

SM asked those present to note that the view from the Delivery Sub-Committee was that enduring delivery governance (for future non-Nexus changes) needed to be established but it was recognised that this would be deliberated upon by the DSC Change Management Committee at its September and October meetings.

Members noted that the Change Delivery Sub-committee would be closed down from 31 August 2017.

SM advised that concludes the update and asked if there were any questions.

When asked, SM confirmed that the DRG will continue to manage release 1.1, confirming that this has been managed effectively for the last 2 months and that it is anticipated it will run smoothly.

BV, recognising the importance of Nexus non-related issues, asked if these will go through the DSC Change Management Committee? SM advised that it is intended that proposals will be presented in Day 1 of the September 2017 DSC Change Management Committee for review and then a final set of proposals will be presented at the October 2017 DSC Change Management Committee. These proposals will also be shared with previous members of the Delivery sub-committee.

When asked, SM confirmed that it is anticipated that monthly updates for Unidentified Gas (UIG) issues will be presented to the DSC Change Management Committee.

There was agreement that the Performance Assurance Committee (PAC) is possibly a good place for discussions on UIG.

3. Next Steps

Initial proposals for Nexus non-related issues to be presented to Day 1 of the September 2017 DSC Change Management Committee

Final proposals for Nexus non-related issues to be presented to the October 2017 DSC Change Management Committee

4. Any Other Business

None