
UNC Workgroup 0624R Minutes
Review of arrangements for Retrospective Adjustment of Meter
Information, Meter Point/Supply Point and Address data
Monday 08 January 2018
at Xoserve Ltd, Lansdowne Gate, 65 New Road, Solihull, B91 3DL

Attendees

Bob Fletcher (Chair)	(BF)	Joint Office
Helen Bennett	(HB)	Joint Office
Andy Clasper	(AC)	Cadent
Andrew Margan*	(AM)	British Gas
Beverley Viney	(BV)	National Grid
Beverley Harvey	(BH)	First Utility
Chris Warner	(CW)	Cadent
Emma Lyndon	(EL)	Xoserve
George MacGregor*	(GM)	Utilita
Hilary Chapman*	(HC)	SGN
John Welch	(JW)	npower
Kirsty Dudley*	(KD)	E.ON
Mark Jones	(MJ)	SSE
Michael Lowry	(ML)	EDF Energy
Paul Carmen	(PC)	ScottishPower
Paul Orsler	(PO)	Xoserve
Richard Pomroy	(RP)	Wales & West Utilities
Shane Preston	(SP)	ScottishPower
Shanna Key*	(SK)	Northern Gas Networks

* *via teleconference*

Copies of all papers are available at: <https://www.gasgovernance.co.uk/0624/080118>

The Workgroup Report is due to be presented at the UNC Modification Panel by 18 January 2018.

1.0 Introduction and Status Review

BF welcomed all to the meeting.

1.1. Approval of Minutes (08 December 2017)

The minutes of the previous meeting were approved.

2.0 Review of High-Level Synopsis of the Responses from the Consultation

BF advised that this document was originally proposed to be published ahead of this meeting (see action 1203), however, PO explained that due to the complexity of the information being provided, the document was late being published, it can be viewed here: <https://www.gasgovernance.co.uk/0624/080118>. When asked, the Workgroup agreed to review the document at short notice.

PO advised that the responses to the Request for Information (RFI) consultation exercise have been compiled and that this document outlines the costs and associated benefits and concerns that have been described by industry parties.

PO read through the document on a line by line basis, asking the Workgroup for confirmation as each section was revised, the document covered the following topics and comments have been documented in the relevant topic areas:

2.1 Background on UNC 0624R Request for Information consultation exercise

Attendees requested that the description is changed from Modification to Request and that the wording for all 5 options is changed to describe the deliverables.

2.2 General summary of RFI consultation responses received

2.3 Rate of data errors and absence of RAASP functionality

2.4 Utilisation of RAASP functionality

When asked, SP clarified highlighting and managing existing data errors rather than creating new errors was needed.

CW commented that when meters get swapped out new data errors are going to be highlighted. RP added that a more robust validation process of data is required on internal processes before the issue gets submitted. Could this overall issue be resolved by a data cleansing exercise.

2.5 Change delivery timescales and conflicts with other change programmes

3 Responses to UNC 0624R Request for Information consultation questions

PO went on to read out the analysis from the responses received that related to each of the questions proposed to the Shippers:

The questions raised covered each of the following topics:

Historic Rate of Corrective Updates
Post-Nexus Corrective Update Rates
Impact of Nexus RAASP development
Implementation timescales
Benefits for each of the options

CW questioned the statement that 'Certain degree of RAASP functionality has already been delivered as part of Nexus' and suggested an element of Modification 0434 Project Nexus – Retrospective Adjustment was delivered which excluded RAASP functionality.

Concerns

RP sought clarity on the following statement:

1 iGT also raised a request for clarification as to expectations of Shippers regarding iGT charges, which have a direct relationship with effective dates associated to the Meter Asset. There was also a request for RAASP updates to be flagged in some way to iGTs, in order for these updates to be reconciled against iGT records.

It was confirmed that iGTs take the data feed from Xoserve as central data service provider rather than take from their own data.

AM clarified that with regards to adjustments and if there was a process in place that in RAASP the invoice will be based on latest data.

Moving on PO explained that tables 1 and 2 within the document reflect the responses received where parties were asked to provide annual costs that will be saved or incurred by the implementation of the various options being suggested, the cumulative costs are therefore shown across Tables 1 and 2.

All costs contained within the tables reflect costs estimated to be incurred by organisations to implement and operate the relevant solution option.

PO suggested that the suggested operational resource for the solution decreases as the option for solution (automation) increases.

New Action 0101: Xoserve to update the tables to identify how many responses were received for each option to help quantify any industry costs for any of the solutions.

Table 3 Materiality & Prevalence of RAASP Use (Year 1)

In addition to the costs described in tables 1 & 2 above, respondents were asked to provide information on the projected volume of errors and the timeliness to resolve data issues for each solution option. This information, along with costs identified to each error is illustrated for both a 'Year 1' and 'enduring perspective' within Table 3 below;

It was suggested that it is important to note the number of responses for each option.

It was noted that the range of Expected Rate of Errors per Year varies from between 1.3% to 1.88%. Some parties mentioned that the error rate should be constant across the options and is not expected to change dependant on the solution.

When asked, MJ confirmed that the errors that are being corrected are more prevalent in the domestic area and to some degree unknown as the existing process has focused on LSPs.

The workgroup agreed, with the UIG Modifications that are proposing various ways of coping with settlement errors, something is needed that pulls them all together.

PO explained that the overall costs can be seen as reducing as the automation of the solution increases.

When asked, PO confirmed that when the responses were received, respondents provided information based on the costs they will incur rather than the cost if a particular solution was implemented.

PO explained that some parties have interpreted the questions slightly differently. The Workgroup agreed that Xoserve needs to go back to all respondents to explain/confirm the understanding of the questions?

New Action 0102: Xoserve to write out to all Shippers to seek clarity on their benefits against perceived costs and materiality – further clarity from the shippers that have responded.

3.0 Development of Workgroup Report

This will commence at the next planned meeting on 02 February 2018.

4.0 Review of Outstanding Actions

Action 1002: Xoserve (EL) to map each of the 5 Options against the 68 scenarios in a table format to be including in the Report as an appendix.

Update: EL explained that work remains ongoing on this action. **Carried Forward**

Action 1201: *Reference the Option 3 solution* - Xoserve (EL) to look to provide a 'ballpark' figure for the market trials related costs, and an indication of when any missing costs would be provided, for consideration at the January 2018 Workgroup meeting.

Update: RP would like to see external project management costs included. No external independent costs are included. **Carried Forward**

Action 1202: *Reference the five potential (option) solutions* - Xoserve (EL/PO) to look to provide a high-level summary of representations received, including clearly identifying the various factors involved.

Update: **Closed**

Action 1203: To ensure that the 08 January 2018 meeting invite includes confirmation that the high-level summary (and CBA), has/have been published.

Update: **Closed**

5.0 Next Steps

Xoserve are to write out this week (by close of play 12 January 2018) re: new action 0102, to ensure the revision of the report is concluded by 26 January.

Going forward, BF asked if fundamentally is this workgroup going to recommend an option, or will this workgroup raise a modification(s) to support the implementation of an option. CW advised that there is a need to reflect on the issues and then decide on a way forward.

CW clarified that Modification 0434 Project Nexus – Retrospective Adjustment is approved and that unless something changes this now comes under the DSC Change Committee process for scheduling changes. The DSC Change Committee will look to see where the solution best fits in terms of release schedules planned post October 2018.

BF added if, for example, if the implementation date is post 2020, would one or more of the 5 solution options fall away because of timing.

CW suggested this is a matter for DSC Change Committee to work out the number of changes that exist, including UIG mods, and prioritise them accordingly. BF added that Modification 0434 does have a proposed implementation date.

6.0 Any Other Business

None.

7.0 Diary Planning

Further details of planned meetings are available at: www.gasgovernance.co.uk/Diary

Workgroup meetings will take place as follows:

Time / Date	Venue	Workgroup Programme
10:30am Friday 02 February 2018	St Johns Hotel, Solihull	<ul style="list-style-type: none"> Completion of Workgroup Report

Action Table (as at 08 January 2018)

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
1002	24/10/17	2.0	Xoserve (EL) to map each of the 5 Options against the 68 scenarios in a table format to be including in the Report as an appendix.	Xoserve (EL)	Carried Forward
1201	08/12/17	2.0	<i>Reference the Option 3 solution</i> - Xoserve (EL) to look to provide a 'ballpark' figure for the market trials related costs, and an indication of when any missing costs would be provided, for consideration at the January 2018 Workgroup meeting.	Xoserve (EL)	Carried Forward
1202	08/12/17	2.0	<i>Reference the five potential (option) solutions</i> - Xoserve (EL/PO) to look to provide a high-level summary of representations received, including clearly identifying the various factors involved.	Xoserve (EL/PO)	Closed
1203	08/12/17	2.0	To ensure that the 08 January 2018 meeting invite includes confirmation that the high-level summary (and CBA), has/have been published.	Joint Office (BF/MB)	Closed
0101	08/01/18		Xoserve to update the tables to identify how many responses were received for each option to help quantify any industry costs for any of the solutions	Xoserve (EL/PO)	Pending
0102	08/01/18		Xoserve to write out to all Shippers to seek clarity on their benefits against perceived costs and materiality – further clarity from the shippers that have responded.	Xoserve (EL/PO)	Pending