

## UNC Workgroup Individual Terms of Reference

### 0632S - Shipper asset details reconciliation

#### Introduction

This is an Individual Terms of Reference that includes matters referred from Panel or identified within any initial representations. It replaces the standard Terms of Reference.

#### Purpose of the Modification and its Solution

Please refer to <https://www.gasgovernance.co.uk/0632>

It is proposed that improvements are to be made to the asset data held by Xoserve on behalf of industry parties by placing obligations in the UNC to:

1. Require shippers to record whether a Smart Meter or AMR device exists at their site, and
2. Xoserve to report within 3 months of implementation the number of Smart Meters and AMR Devices installed on sites by each EUC band, to allow comparison with BEIS published Smart meter rollout statistics. Reports to the sent to the industry on an anonymised basis initially.

For the avoidance of doubt any process for remedying discrepancies between those being reported to BEIS and the CDSP will be up to the PAC to decide.

#### Topics for Discussion

- Understanding the objective
- Examine existing obligations (*refer to modification 0430 for guidance*)
- Assessment of alternative means to achieve objective
- Development of Solution (including business rules if appropriate)
- Assessment of potential impacts of the modification
- Assessment of implementation costs
- Assessment of legal text.

#### Output

To produce a Workgroup Report, for submission to the UNC Modification Panel, containing the assessment and recommendation(s) of the Workgroup.

#### Composition of Workgroup

The Workgroup is open to any party that wishes to attend or participate.

A Workgroup meeting will be quorate provided at least two Transporter and two Shipper User representatives are present.

#### Meeting Arrangements

Meetings will be administered by the Joint Office of Gas Transporters and conducted in accordance with the Code Administration Code of Practice (<http://www.gasgovernance.co.uk/cacop>)