

Record of Determinations: Panel Meeting 21 December 2017

Modification	Vote Outcome	Shipper Voting Members						Transporter Voting Members					IGT Voting Member	Consumer Voting Member	Consumer Voting Member	Determination Sought	
		AG	AL*	AM	EW	RF	SM*	CW	DL	HC	SK	RP					NR*
0642 - (Urgent) Changes to settlement regime to address Unidentified Gas issues	Recommended to follow Urgent Procedures - majority vote in favour	✓	✓	X	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	Should modification follow Urgent Procedures?
0643 - (Urgent) Changes to settlement regime to address Unidentified Gas issues including retrospective correction	Recommended to follow Urgent Procedures - majority vote in favour	✓	✓	X	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	Should modification follow Urgent Procedures?
0621A - Amendments to Gas Transmission Charging Regime	Not related to the Significant Code Review - unanimous vote against	X	X	X	X	X	X	X	X	X	X	X	X	X	X	Is Modification related to Significant Code Review?	
	Is not a Self-Governance Modification - unanimous vote against	X	X	X	X	X	X	X	X	X	X	X	X	X	X	Does Modification satisfy Self-Governance criteria?	
	Issued to Workgroup 0621 with a report presented by the 15 March 2018 Panel - unanimous vote in favour	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	Should Modification be issued to Workgroup with a report by the March 2018 Panel?	
0621B - Amendments to Gas Transmission Charging Regime	Not related to the Significant Code Review - unanimous vote against	X	X	X	X	X	X	X	X	X	X	X	X	X	X	Is Modification related to Significant Code Review?	
	Is not a Self-Governance Modification - unanimous vote against	X	X	X	X	X	X	X	X	X	X	X	X	X	X	Does Modification satisfy Self-Governance criteria?	
	Issued to Workgroup 0621 with a report presented by the 15 March 2018 Panel - unanimous vote in favour	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	Should Modification be issued to Workgroup with a report by the March 2018 Panel?	
0639R Review of AUGE Framework and Arrangements	Issued to Workgroup 0639R with a report presented by the 15 March 2018 Panel - unanimous vote in favour	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	Should Modification be issued to Workgroup with a report by the March 2018 Panel?	
0640 - Provision of access to Domestic Consumer data for Suppliers	Not related to the Significant Code Review - unanimous vote against	X	X	X	X	X	X	X	X	X	X	X	X	X	X	Is Modification related to Significant Code Review?	
	Is a Self-Governance Modification - unanimous vote in favour	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	Does Modification satisfy Self-Governance criteria?	
	Legal Text Requested - unanimous vote in favour	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	Request Legal Text?	
	Issued to Workgroup 0640S with a report presented by the 15 February 2018 Panel - unanimous vote in favour	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	Should Modification be issued to Workgroup with a report by the Feb 2018 Panel?	
0641 - Amendments to Modification 0431 - Shipper/Transporter - Meter Point Portfolio Reconciliation rules and obligations	Not related to the Significant Code Review - unanimous vote against	X	X	X	X	X	X	X	X	X	X	X	X	X	X	Is Modification related to Significant Code Review?	
	Is a Self-Governance Modification - majority vote in favour	✓	X	✓	✓	✓	X	✓	✓	✓	X	✓	✓	X	NV	Does Modification satisfy Self-Governance criteria?	
	Issued to Workgroup 0641S with a report presented by the 15 February 2018 Panel - unanimous vote in favour	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	Should Modification be issued to Workgroup with a report by the February 2018 Panel?	
0644 - Improvements to nomination and reconciliation through the introduction of new EUC bands and improvements in the CWV	To consider Modification at Short Notice - unanimous vote in favour	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	Consider Modification at Short Notice	
	Not related to the Significant Code Review - unanimous vote against	X	X	X	X	X	X	X	X	X	X	X	X	X	NV	Is Modification related to Significant Code Review?	
	Is not a Self-Governance Modification - unanimous vote against	X	X	X	X	X	X	X	X	X	X	X	X	X	NV	Does Modification satisfy Self-Governance criteria?	
	Issued to Workgroup 0644 with a report presented by the 19 April 2018 Panel - unanimous vote in favour	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	Should Modification be issued to Workgroup with a report by the April 2018 Panel?	
0594R - Meter Reading Submission for Advanced & Smart Metering	Request 0594R to be closed - unanimous vote in favour	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	Should Request be closed?	
0619 0619A 0619B - Application of proportionate ratchet charges to daily read sites	Returned to Workgroup 0619 with a report presented by the 18 January 2018 Panel - unanimous vote in favour	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	Return to Workgroup for further assessment?	
0623 - Governance Arrangements for Alternatives to Self-Governance Modification Proposals	Proceed to Consultation, Consultation to close out on 17 January 2019 - unanimous vote in favour	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	Should DMR be issued to Consultation?	
0619A - Application of proportionate ratchet charges to daily read sites	Legal Text Requested - unanimous vote in Favour	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	To Request Legal Text?	
0632S - Shipper asset details reconciliation	Workgroup Reporting Date Extended to the March Panel - unanimous vote in Favour	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	To extend Workgroup Reporting date to March Panel?	
0619A - Protection from ratchet charges for daily read customers with an AQ of 73,200kWh and below	Legal Text Requested - unanimous vote in Favour	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	To Request Legal Text?	

06198 - Application of proportionate ratchet charges to daily read sites	Legal Text Requested - unanimous vote in Favour	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	To Request Legal Text?
0636 - Updating the parameters for the NTS Optional Commodity Charge	Legal Text Requested - unanimous vote in Favour	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	To Request Legal Text?
0633 - Mandate monthly read submission for Smart and AMR sites from 01 December 2017	Variation Request is material - unanimous vote against required for non-material	X	✓	✓	X	✓	X	X	X	X	✓	✓	X	X	NV	Is Variation Request for 0633 material (unanimous vote required for non material)?	
	Not related to the Significant Code Review - unanimous vote against	X	X	X	X	X	X	X	X	X	X	X	X	X	X	Is Modification 0633V related to Significant Code Review	
	Modification 0633V is not a self-Governance Modification - unanimous vote against	X	X	X	X	X	X	X	X	X	X	X	X	X	X	Does Modification 0633V satisfy the Self-Governance criteria	
	Proceed to Consultation, Consultation to close out on 11 January 2018 - unanimous vote in favour	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	Should DMR be issued to Consultation? (includes a deemed request for legal text)	
0638 - Mandate monthly read submission for Smart and AMR sites from 01 April 2018	Variation Request is material - unanimous vote against required for non-material	X	✓	✓	X	✓	X	X	X	X	✓	✓	X	X	✓	Is Variation Request for 0638 material (unanimous vote required for non material)?	
	Not related to the Significant Code Review - unanimous vote against	X	X	X	X	X	X	X	X	X	X	X	X	X	X	Is Modification 0638V related to Significant Code Review	
	Modification 0638V is not a self-Governance Modification - unanimous vote against	X	X	X	X	X	X	X	X	X	X	X	X	X	X	Does Modification 0638V satisfy the Self-Governance criteria	
	Proceed to Consultation, Consultation to close out on 11 January 2018 - unanimous vote in favour	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	Should DMR be issued to Consultation? (includes a deemed request for legal text)	
06275 - Removal of the absolute requirement to include a Remotely Operable Valve (ROV) Installation for all new NTS Exit connections	No new issues identified - unanimous vote against	X	X	X	X	X	X	X	X	X	X	X	X	X	X	Did Consultation raise new issues?	
	Implemented - with a unanimous vote in favour	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	Should Modification 06275 be implemented? (only votes in favour recorded)	

In favour	Not in Favour	No Vote Cast	Not Present
✓	X	NV	NP

**UNC Modification Panel**  
**Minutes of the 217<sup>th</sup> Meeting held on Thursday 21 December 2017**  
**at Elexon, 4th Floor, 350 Euston Road, London NW1 3AW**

**Attendees**

**Voting Members:**

<b>Shipper Representatives</b>	<b>Transporter Representatives</b>	<b>Consumer Representative</b>
A Green (AG), Total	C Warner (CW), Cadent	E Proffitt (EP), MEUC
A Love* (AL), ScottishPower	D Lond (DL), National Grid NTS	S Horne* (SH), Citizens Advice
A Margan (AM), British Gas	H Chapman (HC), SGN	
E Wells (EW), Corona Energy	S Key (JF), NGN	
R Fairholme (RF), Uniper	R Pomroy (RP), WWU	
S Mulinganie* (SM), Gazprom	N Rozier* (NR), BUUK Infrastructure	

**Non-Voting Members:**

<b>Chairman</b>	<b>Ofgem Representative</b>	<b>Independent Supplier Representative</b>
A Plant (AP), Chair	R Elliott (RE)	N Anderson (NA)

**Also in Attendance:**

A Richardson (AR), MOSL; C Whitehouse\* (CWh), First Utility; F Cottam\* (FC), Xoserve; G Evans\* (GE), WatersWye; J Cox\* (JC), Energy UK; J Dixon\* (JD), Ofgem; J Price (JP), Corona Energy; K Dudley\* (KD), EON UK; L Hellyer\* (LH), Total; M Shurmer (MS), Observer; N Wye\* (NW) WatersWye; P Garner (PG), Joint Office; R Fletcher (RFI), Secretary; R Hailes (RHa), Joint Office; R Hinsley (RHi), Xoserve; S Blackett\* (SBI) EON UK and S Britton\* (SBr), Cornwall Insight.

\* *by teleconference*

## **Record of Discussions**

### **Introduction**

AP introduced the meeting and set out the order of business.

#### **217.1 Note of any alternates attending meeting**

S Key for J Ferguson (Northern Gas Networks)

#### **217.2 Record of Apologies for absence**

J Ferguson

#### **217.3 Minutes and Actions of the Last Meeting(s)**

Members approved the minutes from the previous meetings on 16 November 2017 and 24 November 2017.

#### **217.4 Consider Urgent Modifications**

- a) Modification 0642 - (Urgent) Changes to settlement regime to address Unidentified Gas issues

GE introduced the modification on behalf Corona Energy. He asked members to note that although the proposers are different, 0642 and 0643 should be considered as linked and follow the same timeline as under the usual process they would be considered as alternatives to each other.

GE explained that the costs of UIG are material and volatile, therefore this is a material issue which needs to be resolved urgently, hence why urgency is required.

explaining that Urgent Procedures had been requested due to the material impact UIG was having on certain sectors of the market.

AP noted that the reasons for urgency were not set out on the face of the modification, and asked GE to set this out for the Panel.

GE explained that Urgent Procedures had been requested due to the material impact UIG was having on certain sectors of the market.

RP requested that the Urgency Criteria should be referenced and appropriate justification provided, for example as in Modification 0634

*Extract from Modification 0634 (Urgent) - Revised estimation process for DM sites with D-7 zero consumption:*

*The additional burden placed on shippers as a result of both high and volatile UIG during the summer since the new UK Link system went live on 01 June 2017 has had a material impact and this modification seeks to address some of these issues. There are a number of industry initiatives in progress to address UIG; however, little progress appears to have been made. Since mid to late September 2017, UIG, instead of decreasing as a result of the industry initiatives, increased to levels never seen before by the industry. As winter approaches and consumption increases further, this, combined with increasing UIG percentage allocations will cause the burden of overall UIG for shippers to become a significant risk that cannot currently be mitigated. It is on this basis that this modification should be granted urgent status.*

CW advised that Cadent would be coordinating the Legal Text for Modifications 0642, 0643 and 0644 and this would be a significant task based on the complexity of the topics involved.

GE advised that the proposer had sought a quote for legal text and believed it can be delivered much more quickly, perhaps around 3 working days and the production of Legal Text should not delay the development of these modifications.

RH advised that an initial assessment of system impacts had been too optimistic due to the limited time and information available. A further assessment indicated systems development time would be around 9 months without testing.

AL wanted to understand how system prioritisation would work and that as costs were potentially being passed on to customers, focus should be maintained on this subject. EP agreed with this view as retrospective cost increases for customers would be likely if this issue wasn't resolved soon.

AP challenged that the criteria for Urgency is not clear in the modification and that Panel should explicitly consider whether the criteria are met. AP then read out the specific urgency criteria.

AL wanted to understand the overall impact and scale of the issue as in isolation UIG appears to be significant but the modification doesn't include reconciliation impacts reconciliation. SBI noted that the UIG issue is being seen in isolation and it is not being seen against allocation which in balance has reduced, how would the two be reconciled?

RP noted that there appears to be a significant impact on some Shippers (LSPs) but not necessarily all and this should feature in the modification. JP advised that there were a number of smaller Shippers impacted, some of which did not operate in the LSP market.

AM asked if this would impact other inflight changes such as RAASP? RH confirmed this was a potential risk which would need discussion at the DSC Change Management Committee.

KD advised that they intended to raise an alternative to this modification and would request it follows the same timeline.

For Modification 0642:

- Members then voted by Majority Vote, to recommend that Modification 0642 follow Urgent Procedures.

b) Modification 0643 - (Urgent) Changes to settlement regime to address Unidentified Gas issues including retrospective correction

GE introduced the modification on behalf Corona Energy, explaining that Urgent Procedures had been requested and why there was a retrospective requirement in the modification.

RP noted the retrospective element goes back to 01 June rather than the modification implementation date, is this correct? GE confirmed the intention but noted that the system delivery is likely to take longer due to the additional complexity it was felt this would justify the retrospective date of 01 June 2017.

AP noted the Ofgem criteria on Urgency, which advised proposers that retrospective modifications should normally be avoided.

For Modification 0643:

- Members then voted by Majority Vote, to recommend that Modification 0643 follow Urgent Procedures.

## **217.5 Consider New Non-Urgent Modifications**

a) Modification 0621A - Amendments to Gas Transmission Charging Regime

NW introduced the modification and its aims, explaining the reasons why he was requesting this modification should be issued to Workgroup 0621 as an alternate.

DL agreed although he would like to see the timeframe clearly linked to Modification 0621 - Amendments to Gas Transmission Charging Regime.

For Modification 0621A, Members determined:

- It is not related to the Significant Code Review;
- The criteria for Self-Governance are not met as this Modification is expected to have a material impact on the contractual arrangements for the transportation of gas;
- That Modification 0621A be issued to Workgroup 0621 for assessment, with a report to be presented no later than the 15 March 2018 Panel.

b) Modification 0621B - Amendments to Gas Transmission Charging Regime

JC introduced the modification and its aims and the reasons why she was requesting this modification should be issued to Workgroup 0621 as an alternate.

For Modification 0621B, Members determined:

- It is not related to the Significant Code Review;
- The criteria for Self-Governance are not met as this Modification is expected to have a material impact on the contractual arrangements for the transportation of gas;
- That Modification 0621B be issued to Workgroup 0621 for assessment, with a report to be presented no later than the 15 March 2018 Panel.

c) Request 0639R - Review of AUGÉ Framework and Arrangements

SM introduced the request and its aims. AL asked if Modification 0642 would impact this review. SM agreed if implemented it would have an impact as it would require the AUGÉ to undertake additional activities.

For Request 0639R, Members determined:

- That Request 0639R be issued to Workgroup 0639R for assessment, with a report to be presented no later than the 15 March 2018 Panel.

d) Modification 0640 - Provision of access to Domestic Consumer data for Suppliers

AM introduced the modification and its aims. HC asked how it would work in practice as Suppliers are not Code parties. AM suggested it follows the same principles as Modification 0593V - Provision of access to Domestic Consumer data for Price Comparison Websites and Third Party Intermediaries.

EP asked how it would be verified that consumers have given their permission, as he was concerned about the potential risk for the misuse of data. AM advised that this would be set out in the agreement with Suppliers and would follow the principles adopted for Price Comparison Websites.

SH asked if this modification requires a privacy assessment or is the existing Modification 0593V assessment transferrable. AM advised that the aim would be to use the existing assessment with updates as needed.

For Modification 0640, Members determined:

- It is not related to the Significant Code Review;
- The criteria for Self-Governance are met as this Modification is not expected to have a material impact on the contractual arrangements for the transportation of gas;
- To request Legal Text;

- That Modification 0640S be issued to Workgroup 0640S for assessment, with a report to be presented no later than the 15 February 2018 Panel.

e) Modification 0641 - Amendments to Modification 0431 - Shipper/Transporter - Meter Point Portfolio Reconciliation rules and obligations

AM introduced the modification and its aims, explaining that the obligation for data control should sit with the Transporter and not the CDSP, as they are not a UNC party.

NA asked members to note that there is data reconciliation issues workgroup established as part of Faster Switching programme, which is addressing some of the issues around data control and it would be useful for the workgroup to understand their conclusions. AM felt this modification is simply addressing one concern and he didn't want to address wider issues at this time data control issues at this time.

For Modification 0641, Members determined:

- It is not related to the Significant Code Review;
- The criteria for Self-Governance are met as this Modification is not expected to have a material impact on the contractual arrangements for the transportation of gas;
- That Modification 0641S be issued to Workgroup 0641S for assessment, with a report to be presented no later than the 15 February 2018 Panel.

f) *Modification 0644 - Improvements to nomination and reconciliation through the introduction of new EUC bands and improvements in the CWV*

SBI introduced the modification and its aims, asking members to note that Modification 0451AV - Individual Settlements For Pre-Payment & Smart Meters, implemented prepayment profiles prior to Nexus implementation and this modification was building on that exercise by proposing to introduce additional profiles.

RP wanted to understand why Urgent procedures were not requested for this modification as with other UIG related modifications. SBI advised that in their view this modification did not meet the urgency criteria at this time, plus it needs workgroup development and support from DESC.

NR asked if load profiles will be created for each new category? SBI confirmed this was the case and for existing load profiles as re-cutting the EUCs will create changes requiring assessment. NR noted there is likely to be an impact on iGT billing and this should be discussed at Workgroup.

Members requested that this modification should be assessed alongside Modifications 0642, 0643 (if issued to workgroup) and Request 0631R in a UIG related workgroup.

For Modification 0644, Members determined:

- To consider the modification at Short Notice

- It is not related to the Significant Code Review;
- The criteria for Self-Governance are not met as this Modification is expected to have a material impact on the contractual arrangements for the transportation of gas;
- That Modification 0644 be issued to Workgroup 0644 for assessment, with a report to be presented no later than the 19 April 2018 Panel.

#### **217.6 Existing Modifications for Reconsideration**

None.

#### **215.7 Consider Workgroup Issues**

None.

#### **217.8 Workgroup Reports for Consideration**

- a) Request 0594R - Meter Reading Submission for Advanced & Smart Metering

SM advised that the topic of this Workgroup had been superseded by a number of modifications related to meter reading submission and more specifically Modifications 0633 and 0638.

Members noted the Workgroup Report and the recommendations it contained.

For Request 0594R, Members determined:

- That Workgroup 0594R should be closed.

- b) Modification 0619 0619A 0619B - Application of proportionate ratchet charges to daily read sites

For Modifications 0619 0619A 0619B, Members determined:

- That these modifications should be returned to Workgroup 0619 for further assessment with a report presented to the January 2018 Panel.

- c) Modification 0623 - Governance Arrangements for Alternatives to Self-Governance Modification Proposals

For Modification 0623, Members determined:

- It should proceed to Consultation with a close out date of 17 January 2018.

## 217.9 Consideration of Workgroup Reporting Dates and Legal Text Requests

Members determined unanimously to extend the following Workgroup reporting date(s):

Workgroup	New Reporting Date
0632S - Shipper asset details reconciliation	15 March 2018

Members determined unanimously to request Legal text for the following modification(s):

Modification
0619A - Protection from ratchet charges for daily read customers with an AQ of 73,200kWh and below
0619B - Application of proportionate ratchet charges to daily read sites
0636 - Updating the parameters for the NTS Optional Commodity Charge

### **Request 0630R - Review of the consequential changes required in UNC as a result of the Ofgem Switching Programme**

CW advised that he was concerned at the lack of attendance by Shippers at Workgroup 0630R and that this as a significant issue and progress needed to be made.

SM noted that there were numerous Ofgem workgroups looking at this topic and industry resources were stretched. He had suggested that this review was too soon at the October 2017 Panel meeting.

RH asked members to note the review under Workgroup 0630R is of the Faster Switching programme and would be needed irrespective of the conclusion of that programme.

## 217.10 Consideration of Variation Requests

- a) Modification 0633 - Mandate monthly read submission for Smart and AMR sites from 01 December 2017

EW presented the Variation Request, explaining the changes to the modification which they felt were non-material in nature.

Following a challenge by SK, it was noted that the Modification Rules require a unanimous vote in favour for a Variation Request to be considered immaterial.

*6.5.4 Subject to paragraph 6.4, and paragraph 12.4, the Modification Proposal shall be varied to replace the original Proposal which shall be deemed withdrawn where the Modification Panel:*

- a) *determines by a unanimous vote that the variation request is immaterial, and in such case the varied Modification Proposal shall continue through the Modification Procedures from the point at which the original Proposal was deemed withdrawn;*

For Modification 0633 Members determined that:

- The Variation is material;
- Does not impact the Switching SCR?
- The criteria for Self-Governance are not met as this Modification is expected to have a material impact on the contractual arrangements for the transportation of gas;
- It should proceed to Consultation with a close out date of 11 January 2018 (includes a deemed request for Legal Text for 0633V).

- b) Modification 0638 - Mandate monthly read submission for Smart and AMR sites from 01 April 2018

For Modification 0638 Members determined that:

- The Variation is material;
- Does not impact the Switching SCR?
- The criteria for Self-Governance are not met as this Modification is expected to have a material impact on the contractual arrangements for the transportation of gas;
- It should proceed to Consultation with a close out date of 11 January 2018 (includes a deemed request for Legal Text for 0638V).

## **217.11 Final Modification Reports**

- a) Modification 0627S - Removal of the absolute requirement to include a Remotely Operable Valve (ROV) Installation for all new NTS Exit connections

Panel discussion: see the Final Modification Report published at:

<https://www.gasgovernance.co.uk/0627>

Members voted unanimously to implement of Modification 0627S.

- b) Modification 0633 - Mandate monthly read submission for Smart and AMR sites from 01 December 2017
- c) Modification 0638 - Mandate monthly read submission for Smart and AMR sites from 01 April 2018

Note that Modifications 0633 and 0638 were withdrawn following consideration of the Variations Requests in Section 217.10 above.

## 217.12 Any Other Business

### a) CACoP Review

AP asked Members to note that the annual CACoP review had commenced and any comments should be provided to the Distribution Code <http://www.dcode.org.uk/code-administration.html>.

### b) User Panel Representatives

SM challenged why the Modification Rules were silent on Panel members' employment status and how they could be considered to represent a particular constituent part of the industry if they were not employed by a constituent party.

SM would like to see changes to the current rules, with possible alternative means to address his concerns as below:

- 1) Members should be employees of or contracted directly to a relevant UNC party;
- 2) There should be requirements around the declaration of conflicts of interest, particularly where members employment status changes.

AM wanted to understand the controls around the previous Gas Forum election process adopted by the Joint Office and the mechanism for change. Perhaps this was a good time to review the process in a broader context to ensure it is fit for purpose.

PG advised that the Joint Office controls the election process and utilises a process it has modified based on the Gas Forum process; it would be useful exercise to consider the election process and wider Panel set up and membership process in the New Year. In addition, it might be time to consider a more formal adoption of the election process as a UNC related document.

AL asked members to note that she was initially nominated by ScottishPower but this was based on her industry knowledge and not specifically related to her employment status. In addition, she highlighted that some other Shippers felt that AL could represent the industry more independently than many. She had received comments from other Shippers' stating that they valued her knowledge and apparent independence in representing the shipper community in general, rather than an individual company.

Al declared an interest in that she has a contract currently working for Energetics.

PG agreed that a review would be undertaken at an appropriate time during 2018, to seek any changes prior to the commencement of the next UNC election process.

c) Regulatory Sandbox

AM wanted to understand what Panel plans to do about the Regulatory Sandbox proposed by Ofgem as iGT UNC Panel are seeking a common approach.

RE advised that Ofgem intends to arrange a meeting with Panel Chairs during January to discuss the Regulatory Sandbox and that there is merit in discussing this issue once more information is available.

It was agreed to include this item on the next meeting agenda.

**217.13 Conclusion of Meeting and agreed Date of Next Meeting**

PG asked members to note that this was the final meeting that AP would chair and that she would like to take this opportunity to thank him on behalf of members and the wider industry, for his contributions as Independent Panel Chair, not only for the way he has officiated meetings but also for establishing the role as the first Independent Panel Chair. All Members agreed with these comments and expressed their gratitude to AP.

- 10:30, Thursday 18 January 2018, at Elexon

**Action Table (21 December 2017)**

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
			(none)		