

Agenda

DSC Change Management Committee 10:15 – 16:00 Wednesday 07 March 2018 at Xoserve Limited, Lansdowne Gate, 65 New Road, Solihull, B91 3DL

Teleconference: 020 3582 4515, ID 401-706-701

Screen Sharing: <https://join.me/JointOffice>

Short notice items are in italics

<i>Item</i>	<i>Topic</i>	<i>Lead</i>	<i>Category</i>
1. Introduction		Chair	Information
1.1.	Apologies for absence		
1.2.	Alternates		
1.3.	Confirm Voting rights		
1.4.	Approval of Minutes (07 February 2018 and 14 February 2018)		
2. New Change Proposals (Approval post consultation items)			
2.1.	XRN3656 – Change to read validation tolerances	E.ON (KD)	Approval
2.2.	XRN4576 – Class 4 Transfer Reads not visible to Shippers in DES	CDSP (ESm)	Approval
3. Approval of Change documents			
3.1.	XRN4550 – Gemini Re-platform – EQR	CDSP (ESm)	Approval
3.2.	XRN4328 – Report of iGT Meter Points where the confirming shipper is not the elected shipper – EQR	CDSP (ESm)	Approval
3.3.	XRN4354 – Request for DNO report of nested CSEPs hierarchy – EQR and BER	CDSP (ESm)	Approval
3.4.	XRN4380 – Monthly Nomination Referral Report - CCN	CDSP (ESm)	Approval
4. Proposed Cancellation of Historical Change Requests			
4.1.	Closure of changes requiring sponsorship to progress	CDSP (ESm)	Approval
4.1.1.	<i>XRN4621 - Suspension of the Validation between Meter Index and Uncovered Converter Index</i>	CDSP (RHi)	Information
4.1.2.	<i>XRN4622 - Incrementing Reads on Isolation Supply Meter Points.pdf</i>	CDSP (RHi)	Information
4.2.	XRN4282 Replace a sequence of reads – request to close.	CDSP (ESm)	Approval
5. Release Approvals / Updates			
5.1.	Future Release 2.0		
5.1.1.	XRN4361: Release 2 Delivery – Update	CDSP (LCh) CDSP (MD)	Information

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5.1.2. XRN4361: Release 2 Delivery – Training Requirements 5.2. Future Release 3 5.2.1. Release 3 Scope Confirmation	CDSP (PD)	Information Approval
6. Change Logs 6.1 'Bubbling Under' Report 6.2 Xoserve DSC Implementation Plan and Change Register 6.3 Gemini Horizon Planning 6.4 Retail and Networks Plan on a Page	CDSP (RHi) CDSP (RHi) CDSP (DT) CDSP (DT)	Information Approval Information Information
7. Finance and General Change Budget Update	CDSP (MP)	Discussion
8. Review of outstanding actions	Chair	Discussion
9. Any Other Business 9.1. Xoserve / Gemserv MIS collaboration (API Dashboard) 9.2. Pre-Notification Paper 9.3. IX Network Changes – Update 9.4. PSR Updates for Large Domestic Premises 9.5. Governance meeting update	CDSP(TCh) CDSP (RHi) CDSP (AC) Electra-Link (MO) CDSP (ESm)	Information Information Information Information Information
10. Diary Planning	Chair	Information

Action Table (as at 14 February 2018)

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
0201	14/02/18	2.2.6	Xoserve (ES) to investigate and clarify what happens with suspended reads in relation to the must-read process.	Xoserve (ES)	Pending
0202	14/02/18	2.2.18	Xoserve (RH) to check and confirm the implementation date for XRN4316.	Xoserve (RH)	Pending

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