

**UNC Workgroup 0630R Agenda**  
**Review of the consequential changes required in UNC as a result of**  
**the Ofgem Switching Programme**

**10:30 Wednesday 21 February 2018**

**at Xoserve, Lansdowne Gate, 65 New Road, Solihull B91 3DL**

(Teleconference Number 020.3582.4515

Conference ID 451-364-066)

**1.0 Introduction and Status Review**

1.1 Approval of minutes (26 January 2018)

**2.0 Review of Outstanding Actions**

**3.0 Updates on Level 1 and 2 Developments of the OSP**

3.1 OSP Design Update

**4.0 Update on MIS**

**5.0 Development of Business Rules(BRD) – key topics for discussion:**

5.1 Change of Supplier required information

5.2 UK Link file format considerations

5.3 Isolation and Withdrawal

**6.0 Consideration of Wider Industry Impacts and Communications**

**7.0 Next Steps**

**8.0 Any Other Business**

**9.0 Diary Planning**

*Agree agenda items and actions for next meeting*

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Time / Date	Venue	Workgroup Programme
10:30 Friday 26 March 2018	Pure Offices Wilton Drive Warwick Warwickshire CV34 6RA	Review of Outstanding Actions  Updates on Level 1 and 2 developments of the OSP  Development of Business Rules (BRD) – Key focus on Topic 3.4 Gemini Updates (impacts NTS and Shippers)  Consideration of Wider Industry Impacts and Communications
10:30 Friday 26 April 2018	Lansdowne Gate, 65 New Road, Solihull B91 3DL	Review of Outstanding Actions  Updates on Level 1 and 2 developments of the OSP  Development of Business Rules (BRD) – Consideration of other L3 Shipper impacted topics  Consideration of Wider Industry Impacts and Communications

**Action Table (as at 26 January 2018)**

Action	Meeting	Minute	Action	Owner	Status
0101	26/01/18	3.1	Xoserve (AM) to update Table on page 4 of the BRD to reflect the discussions in the meeting.	Xoserve (AM)	Pending
0102	26/01/18	4.1	Xoserve (RH) to review paragraph 1.6 and update based on feedback provided at the meeting.	Xoserve (RH)	Pending
0103	26/01/18	4.1	Xoserve (RH) to a) add a key to the draft heat map and b) cross reference the topics table with the individual value chain reference.	Xoserve (RH)	Pending
0104	26/01/18	4.1	AM to consider the use of an appendix/spreadsheet to capture the level 1 and 2 information to help Workgroup members filter the information as required.	Xoserve (AM)	Pending

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