

UNC Workgroup 0646R Agenda
Review of the Offtake Arrangements Document
10.00am Thursday 14 June 2018
at Radcliffe House, Blenheim Court, Warwick Road, Solihull, B91 2AA

(Teleconference Number 0203 582 4515 Conference ID 451-364-066)

screen sharing <https://join.me/bob.fletcher>

1.0 Introduction and Status Review

1.1 Approval of minutes (10 May 2018)

2.0 Proposed OAD Review

2.1 Review Draft Supplemental Strawman and Tripartite Agreement differences

2.2 Supplemental Agreement and other document changes via the Offtake Committee

2.3 Site Security Issues

2.4 Asset Removal, Relocation and Redundant Assets

2.5 Status and review on Maintenance Planning Meeting

2.6 Site Users updating Site Owners drawings

3.0 Review Workplan

4.0 Next Steps

5.0 Any Other Business

6.0 Diary Planning

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Action Table (as at 10 May 2018)

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
0305	05/03/18	1.0	Cadent to arrange a joint Maintenance and Resource Management Teams meeting to explore all of the overall obligations regarding the OAD and Maintenance Plan; should there be a combined process, and investigation of Section G regarding compliance.	Cadent (DD)	Carried Forward
0306	05/03/18	1.0	ALL to consider if a 12 months notice period driven by the maintenance plan was reasonable, if not, propose what duration would be acceptable.	ALL	Carried Forward
0404	16/04/18	4.0	To prepare some draft criteria behind asset removal requests for consideration at the next meeting.	Cadent (DD/CW)	Carried forward
0501	10/05/18	2.1	SGN and Wales and West Utilities to feedback on the proposal to remove the Template from OAD and if this could be undertaken under the remit of the Offtake Committee.	SGN (DM) and Wales & West Utilities (LB)	Pending
0502	10/05/18	2.4	SGN and Wales and West Utilities to confirm if they own the assets on the Critical National Infrastructure (CNI) sites.	SGN (DM) and Wales & West Utilities (LB)	Pending
0503	10/05/18	2.4	All to investigate site security and who owns what asset on each site.	ALL	Pending
0504	10/05/18	4.0	All to investigate what impacts would a bi-lateral or tri-partite agreement have on the content of the OAD and to provide feedback at the next meeting.	ALL	Pending

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