

UNC Workgroup 0651 Minutes
Replacement of the Retrospective Data Update provisions
Thursday 24 May 2018

at Radcliffe House, Blenheim Court, Warwick Road, Solihull, B91 2AA

Attendees

Bob Fletcher (Chair)	(BF)	Joint Office
Helen Bennett (Secretary)	(HB)	Joint Office
Beverly Viney	(BV)	National Grid NTS
Carl Whitehouse	(CWh)	First Utility
Chris Warner	(CW)	Cadent
Claire Louise Roberts*	(CLR)	Scottish Power
Dan Fittock	(DF)	Corona Energy
David Addison	(DA)	Xoserve
Graham Wood*	(GW)	Centrica
Hilary Chapman*	(HC)	SGN
John Welch	(JW)	npower
Kirsty Dudley*	(KD)	E.ON
Lorna Lewin	(LL)	Orsted
Mark Jones*	(MJ)	SSE
Rachel Hinsley	(RHi)	Xoserve
Rebecca Hailes	(RH)	Joint Office
Rob Johnson*	(RJ)	ES Pipelines
Shaheeni Vekaria	(SV)	Utility Warehouse
Shanna Key*	(SK)	Northern Gas Networks
Shardul Pandit*	(SP)	Wales & West Utilities
Steve Britton*	(SB)	Cornwall Insight
Steve Mulinganie	(SM)	Gazprom

**via teleconference*

Copies of all papers are available at: <https://www.gasgovernance.co.uk/0651/240518>

1. Introduction and Status Review

1.1. Approval of Minutes (26 April 2018)

The minutes from the previous meeting were approved.

2. Consideration of Amended Modification

Chris Warner (CW) provided an overview of the amended Modification v4.0 highlighting that updates have been made to the Preferred Solution section.

The change marked version of the amended Modification can be viewed here: <https://www.gasgovernance.co.uk/0651/>

Steve Mulinganie (SM) suggested the title of the Modification does not reflect what it sets out to achieve and that 'Changes to the Retrospective Data Update provisions' more accurately reflects what the Modification sets out to achieve. CW will consider changing the title of the modification.

New Action 0501: Cadent, CW, to consider amending the title of the Modification to 'Changes to the Retrospective Data Update provisions'.

SM commented that whatever the retrospective solution is going to be, Xoserve need to engage with the Industry now on the technical elements of the solution to ensure a timely delivery.

It was suggested that the solution chosen for Modification 0434 - Project Nexus – Retrospective Adjustment, (<https://www.gasgovernance.co.uk/0434/>) could affect the change program they are currently working on and that this Modification could alter or impact the proposed delivery window.

Rachel Hinsley (RHi) advised that this Modification has been impact assessed and will be fed in to the DSC Change Management Committee to decide how it should progress and any associated impacts of the Modification 0434 delivery window.

The Xoserve RAASP Workshop that is going ahead today, (24 May 2018), is to consider the scenarios related to 'retrospective' and specifically to see if they are still pertinent to those that suggested them.

When asked if the scenarios are solution neutral, David Addison (DA) advised that, for some of the scenarios, the data fix will help Xoserve to understand the application of that data and why it is being fixed and he advised he will feed back to this meeting in June.

It was noted the disappointment of this Workgroup that the Xoserve RAASP Workshop was held on same day as this meeting.

Bob Fletcher (BF), suggested there is a need compare the Business Requirements Documents, BRD's, as they were known, with the current Xoserve operating rules and the change proposed in this Modification. CW felt this was not needed at this time as the solutions are understood and not specifically related.

As part of the amended Modification, the timescales within the Solution have been updated relating to the activities necessary to be performed. John Welch (JW) asked if there is confidence from Xoserve in the timescales being suggested. In particular, JW mentioned number 6, adding that, if there are a lot of errors identified, this would mean that a lot of time might be needed for validation and correction.

New Action 0502: Xoserve and Shippers to review the timescales set out in Section 5, Solution, 1, 5 and 6 and consider if the proposed SLA is sufficient.

A review of the RAASP Candidate Data Items, which can be found here: <https://www.gasgovernance.co.uk/0651/240518>, was completed, this has been created to show which data items will be required for the data cleansing exercise.

New Action 0503: Cadent, CW, to confirm where the RAASP Candidate Data Items will be recorded. (Suggestion that it could be placed as an annex in Uniform Network Code).

New Action 0504: All to review the data items set in the RAASP Candidate Data Items to ensure everything necessary is captured.

It was agreed that there needs to be clarity about which data items are required to enact the modification and that the data items around Step 8 in the Solutions section need to be more intuitive.

3. Development of Workgroup Report

The development and completion of the Workgroup Report will be finalised at the next meeting to be held in June 2018.

4. Review of Outstanding Actions

0401: To look to provide a comparison table outlining the process differences between the UNC Modifications 0434 and 0651, for consideration at the next Workgroup meeting.

Update: This was provided. **Closed**

0402: To look to provide a list of critical / non-critical data items for consideration at the next Workgroup meeting.

Update: This was provided. **Closed**

5. Next Steps

In summarising discussions, BF noted that the next steps would be:

- Address issues discussed today
- Completion of legal text
- Update to the data items

6. Any Other Business

None.

7. Diary Planning

Further details of planned meetings are available at: www.gasgovernance.co.uk/Diary

Workgroup meetings will take place as follows:

Time / Date	Venue	Workgroup Programme
10:30 Thursday 28 June 2018	Elaxon, 350 Euston Road, London NW1 3AW	Standard Agenda items

Action Table (as at 24 May 2018)

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
0401	26/04/18	2.	To look to provide a comparison table outlining the process differences between the UNC Modifications 0434 and 0651, for consideration at the next Workgroup meeting.	Cadent (AC) & Xoserve (DA/PO)	Closed
0402	26/04/18	2.	To look to provide a list of critical / non critical data items for consideration at the next Workgroup meeting.	Xoserve (DA/PO)	Closed
0501	25/05/18	2	Cadent, CW, to consider amending the title of the Modification to ' <u>Changes</u> to the Retrospective Data Update provisions'.	Cadent (CW)	Pending
0502	25/05/18	2	Xoserve and Shippers to review the timescales set out in Section 5, Solution, 1, 5 and 6 and consider if the proposed SLA is sufficient.	Xoserve & Shippers	Pending
0503	25/05/18	2	Cadent, CW, to confirm where the RAASP Candidate Data Items will be recorded. (Suggestion that it could be placed as an annex in Uniform Network Code).	Cadent (CW)	Pending
0504	25/05/18	2	All to review the data items set in the RAASP Candidate Data Items to ensure everything necessary is captured.	All	Pending