

**UNC Workgroup 0646R Agenda  
Review of the Offtake Arrangements Document**

**10.00am Friday 13 July 2018**

**at Radcliffe House, Blenheim Court, Warwick Road, Solihull B91 2AA**

(<https://www.blenheimcourtsolihull.co.uk>)

(Teleconference: 0203 582 4515, Conference ID 401-706-701)

**1.0 Introduction and Status Review**

**1.1** Approval of minutes (14 June 2018)

**2.0 Supplemental Strawman**

**3.0 Tripartite Agreement**

**4.0 Site Security**

**5.0 Asset Removal**

**6.0 Maintenance Planning**

**7.0 Site Drawings**

**8.0 Workplan**

**9.0 Outstanding Actions**

**10.0 Next Steps**

**11.0 Any Other Business**

**12.0 Diary Planning**

Please contact the Joint Office if you wish to use teleconference facilities for this meeting

**Contact Details:** [enquiries@gasgovernance.co.uk](mailto:enquiries@gasgovernance.co.uk)

**Papers available at:** [www.gasgovernance.co.uk](http://www.gasgovernance.co.uk)

**Action Table (as at 14 June 2018)**

<b>Action Ref</b>	<b>Meeting Date</b>	<b>Minute Ref</b>	<b>Action</b>	<b>Owner</b>	<b>Status Update</b>
0504	10/05/18	4.0	All to investigate what impacts would a bi-lateral or tri-partite agreement have on the content of the OAD and to provide feedback at the next meeting.	All	<b>Carried Forward</b>
0601	14/06/18	2.1	National Grid could support the provision of a set of business rules to outline some principals on tripartite agreements.	National Grid (LM/SR)	<b>Pending</b>
0602	14/06/18	2.1	Parties to consider the three options on the form of Supplemental Agreements and provide a view on the preferred option at the next meeting.	All	<b>Pending</b>
0603	14/06/18	2.2	Request Group to consider formulating an issue log to be addressed.	All	<b>Pending</b>
0604	14/06/18	2.3	Parties to review the suggested grounds/triggers for asset removal, and where there is a cost of removing an asset, the cost apportionment and economical benefit test.	All	<b>Pending</b>
0605	14/06/18	2.5	National Grid (SR) to circulate the Site Owner Drawings process to enable the process to be considered and agreed.	National Grid (SR)	<b>Pending</b>
0606	14/06/18	3.0	Parties to review the '16 April 2018 Proposed OAD Review Changes spreadsheet produced by Cadent' available at: <a href="https://www.gasgovernance.co.uk/0646/160418">https://www.gasgovernance.co.uk/0646/160418</a> , and indicate whether in support or not and any further dialogue, for Cadent (DD) to provide a consolidated view at next meeting.	All	<b>Pending</b>

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