

## UNC Unidentified Gas (UIG) Workgroup Agenda

**10:30 Monday 08 April 2019**

**at Radcliffe House, Blenheim Court, Warwick Road, Solihull B91 2AA**

<http://www.blenheimcourtsolihull.co.uk/>

(Teleconference: 0203 582 4515, Conference ID 401-706-701)

screen sharing <https://join.me/JointOffice>

### **1. Introduction and Status Review**

**1.1** Approval of Minutes (26 February 2019)

**1.2** Pre-Modification discussions

### **2. Workgroups**

**2.1 0664 – Transfer of Sites with Low Read Submission Performance from Class 2 and 3 into Class 4**

*(Report to Panel 16 May 2019)*

[www.gasgovernance.co.uk/0664](http://www.gasgovernance.co.uk/0664)

**2.2 0672 – Incentivise Product Class 4 Read Performance**

*(Report to Panel 18 April 2019)*

[www.gasgovernance.co.uk/0672](http://www.gasgovernance.co.uk/0672)

**2.3 0681S- Improvements to the quality of the Conversion Factor values held on the Supply Point Register**

*(Report to Panel 20 June 2019)*

[www.gasgovernance.co.uk/0681](http://www.gasgovernance.co.uk/0681)

### **3. UIG Dashboard Reporting**

### **4. UIG Task Force**

**4.1** Review of UIG Task Force Recommendations Tracker

**4.2** Recommendations for Issue 3.2.5 (Inaccurate/Out of Date AQs)

[https://www.xoserve.com/media/2982/uig\\_recommends\\_iss\\_325-inaccurate-or-out-of-date-aqs-impact-of-rolling-aq.pdf](https://www.xoserve.com/media/2982/uig_recommends_iss_325-inaccurate-or-out-of-date-aqs-impact-of-rolling-aq.pdf)

**4.3** Xoserve Draft UNC Modifications

### **5. Issues**

**5.1** Use of Standard and Specific Conversion Factor Requirements

### **6. Review of outstanding actions**

### **7. Any Other Business**

### **8. Diary Planning**

Please contact the Joint Office if you wish to use teleconference facilities for this meeting

**Contact Details:** [enquiries@gasgovernance.co.uk](mailto:enquiries@gasgovernance.co.uk)

**Papers available at:** [www.gasgovernance.co.uk](http://www.gasgovernance.co.uk)

## **UNC Workgroup 0664 Agenda**

### **Transfer of Sites with Low Read Submission Performance from Class 2 and 3 into Class 4**

**Monday 08 April 2019**

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The Workgroup Report is due to be presented to the UNC Modification Panel by  
16 May 2019***

#### **1.0 Introduction and Status Review**

##### **1.1 Approval of Minutes (26 February 2019)**

#### **2.0 Consideration of Amended Modification**

#### **3.0 Consideration of Legal Text**

#### **4.0 Consideration of ROM**

#### **5.0 Development of Workgroup Report**

#### **6.0 Review of Outstanding Actions**

#### **7.0 Next Steps**

#### **8.0 Any Other Business**

#### **9.0 Diary Planning**

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**Action Table (as at 26 February 2019)**

<b>Action Ref</b>	<b>Meeting Date</b>	<b>Minute Ref</b>	<b>Action</b>	<b>Owner</b>	<b>Status Update</b>
0101	22/01/19	2.0	Xoserve (ESm) to investigate the introduction of a process to demonstrate compliance and capability for meter read submission.	Xoserve (ESm)	<b>Carried Forward</b>
0102	22/01/19	2.0	npower (JW) to further explore the MPRN level in relation to performance targets with Xoserve (ESm) and then amend the solution to encompass this process.	Npower (JW) and Xoserve (ESm)	<b>Carried Forward</b>

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**UNC Workgroup 0672 Agenda  
Incentivise Product Class 4 Read Performance**

**Monday 08 April 2019**

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<b>Action Ref</b>	<b>Meeting Date</b>	<b>Minute Ref</b>	<b>Action</b>	<b>Owner</b>	<b>Status Update</b>
0101	22/01/19	2.0	To add detailed business rules into the Modification in relation to the incentive charge section to allow the Legal Text to be produced.	Scottish Power (MB)	<b>Carried Forward</b>

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**UNC Workgroup 0681S Agenda  
Improvements to the quality of the Conversion Factor values held on  
the Supply Point Register**

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**1.0 Outline of Modification**

*Proposer to explain the rationale for raising the modification and the intended outcome, and any specific areas that the Workgroup needs to address.*

**2.0 Initial Discussion**

**2.1** Issues and Questions from Panel

**2.2** Initial Representations

**2.3** Terms of Reference  
(<https://www.gasgovernance.co.uk/mods>)

**3.0 Next Steps**

**4.0 Any Other Business**

**5.0 Diary Planning**

*Agree agenda items and actions for next meeting*

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