

UNC Unidentified Gas Workgroup Minutes

Tuesday 21 May 2019

at Radcliffe House, Blenheim Court, Warwick Road, Solihull B91 2AA

Attendees

Bob Fletcher (Chair)	(BF)	Joint Office
Mike Berrisford (Secretary)	(MiB)	Joint Office
Alan Raper	(AR)	Observer
Alexander Mann*	(AM)	Gazprom
Andy Clasper	(AC)	Cadent
Carl Whitehouse*	(CW)	Shell Energy
Derek Clark	(DC)	CNG Ltd
Emma Smith	(ES)	Xoserve
Fiona Cottam	(FC)	Xoserve
Guv Dosanjh	(GD)	Cadent
Imran Shah*	(IS)	Centrica
John Welch	(JW)	npower
Kirsty Dudley*	(KD)	E.ON
Leanne Jackson	(LJ)	Xoserve
Louise Hellyer	(LH)	Total Gas & Power
Luke Reeves*	(LR)	EDF Energy
Mark Bellman*	(MB)	Scottish Power
Mark Jones	(MJ)	SSE
Mark Palmer*	(MP)	Orsted
Megan Coventry*	(MC)	SSE
Rob Johnson*	(RJ)	Waters Wye Associates
Rose Kimber	(RK)	CNG Ltd
Simon Harris	(SH)	Xoserve
Stephanie Clements	(SC)	Scottish Power
Tracey Saunders	(TS)	Northern Gas Networks

**via teleconference*

Copies of all papers are available at: <http://www.gasgovernance.co.uk/uig/210519>

1. Introduction and Status Review

1.1. Approval of Minutes (29 April 2019)

The minutes from the previous meetings were approved.

1.2. Pre-Modification Discussions

None.

2. Workgroups

- 2.1. **0664 – Transfer of Sites with Low Read Submission Performance from Class 2 and 3 into Class 4**
(Report to Panel 18 July 2019)
<https://www.gasgovernance.co.uk/0664>
- 2.2. **0672 – Incentivise Product Class 4 Read Performance**
(Report to Panel 18 July 2019)
<https://www.gasgovernance.co.uk/0672>
- 2.3. **0681S - Improvements to the quality of the Conversion Factor values held on the Supply Point Register**
(Report to Panel 20 June 2019)
www.gasgovernance.co.uk/0681
- 2.4. **0690S – Reduce qualifying period for Class 1**
(Report to Panel 15 August 2019)
www.gasgovernance.co.uk/0690
- 2.5. **0691S - CDSP to convert Class 3 or 4 meter points to Class 1 when G1.6.15 criteria are met**
(Report to Panel 15 August 2019)
www.gasgovernance.co.uk/0691

3. **UIG Task Force**

3.1. **Review of UIG Task Force Recommendations Tracker**

Leanne Jackson (LJ) provided a walkthrough of the latest version of the tracker and provided an update on progress against each of the topics due to be reviewed in May. During the update, the Workgroup agreed that some issues could be closed and changes to the status were shown in red on the tracker including a date when the update was made.

New Action 0501: Reference UIG Task Force Recommendations Tracker (Line 81 - Low take-up of Winter Annual Ratio (WAR) Band EUCs) - Xoserve (LJ) to confirm whether all the T51 files have been triggered.

An updated tracker is published on the Joint Office website with all changes marked in red: (<http://www.gasgovernance.co.uk/uiq/210519>)

4. **Issues**

None.

5. **Review of Outstanding Actions**

Action 0401: Xoserve (FC) to check the availability of data provided through XRN4806 in order to assess whether data could also be provided for the period from Nexus go live to implementation of the Change Proposal.

Update: Whilst confirming that the data could be provided, FC advised that work remains ongoing within Xoserve including Data Office input. A further update will be provided at the 11 June 2019 Workgroup meeting. **Carried Forward**

Action 0402: Xoserve (FC) to check the availability of data provided through XRN4806 in order to assess whether data could also be provided for the period from Nexus go live to implementation of the Change Proposal.

Update: Consideration deferred until the 24 June 2019 Workgroup meeting. **Carried Forward**

Action 0403: Xoserve (FC) to check the availability of data provided through XRN4806 in order to assess whether data could also be provided for the period from Nexus go live to implementation of the Change Proposal.

Update: Consideration deferred until the 24 June 2019 Workgroup meeting. **Carried Forward**

6. Any Other Business

6.1. Xoserve Change of UIG Workgroup Representative

SH advised that his colleague Emma Smith would be stepping down from her UIG role and that he would be taking her place forthwith.

7. Next Steps

BF summarised the next steps as being, Workgroup to continue consideration of the:

- UIG Taskforce Recommendations Tracker' on an exception basis, and
- Draft UIG UNC Modifications.

8. Diary Planning

Further details of planned meetings are available at: <https://www.gasgovernance.co.uk/events-calendar/month>

Workgroup meetings will take place as follows:

Time / Date	Venue	Workgroup Programme
10:30 Monday 24 June 2019	Radcliffe House, Blenheim Court, Warwick Road, Solihull B91 2AA	Standard Workgroup Agenda

Action Table (as at 21 May 2019)

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
0401	08/04/19	2.2	Xoserve (FC) to check the availability of data provided through XRN4806 in order to assess whether data could also be provided for the period from Nexus go live to implementation of the Change Proposal.	Xoserve (FC)	Carried Forward (update to be provided at June meeting)
0402	29/04/19	3.1	Xoserve (LJ) to provide feedback and a report regarding the new statistics in relation to 'Option 3. Review the appropriateness of current Meter Read tolerances – would there be benefit in including seasonal flex to enable more legitimate consumptions to lead during higher usage periods?'	Xoserve (LJ)	Carried Forward (update to be provided at June meeting)
0403	29/04/19	3.2	Xoserve (FC) to speak with Dave Addison in relation to the Legal Text regarding the Faster Switching programme to clarify there would be no changes to the customer billing processes.	Xoserve (FC)	Carried Forward (update to be provided at June meeting)
0501	21/05/19	3.1	<i>Reference UIG Task Force Recommendations Tracker (Line 81 - Low take-up of Winter Annual Ratio (WAR) Band EUCs) - Xoserve (LJ) to confirm whether all the T51 files have been triggered.</i>	Xoserve (LJ)	Pending