

UNC Unidentified Gas Workgroup Minutes

Tuesday 22 October 2019

at Radcliffe House, Blenheim Court, Warwick Road, Solihull B91 2AA

Attendees

Rebecca Hailes (Chair)	(RH)	Joint Office
Helen Cuin (Secretary)	(HCu)	Joint Office
Andy Clasper	(AC)	Cadent
Carl Whitehouse *	(CW)	Shell
David Mitchell *	(DM)	SGN
Fiona Cottam	(FC)	Xoserve
Guv Dosanjh	(GD)	Cadent
Kirsty Dudley	(KD)	E.ON
Lorna Lewin *	(LL)	Orsted
Louise Hellyer	(LH)	Total Gas & Power
Mark Bellman	(MB)	Scottish Power
Mark Jones	(MJ)	SSE
Mark Palmer *	(MP)	Orsted
Megan Coventry *	(MC)	SSE
Naomi Anderson	(NA)	Utility Warehouse
Oorlagh Chapman	(OC)	British Gas
Phil Lucas *	(PL)	National Grid
Rhys Kealley	(RK)	British Gas
Rob Johnson *	(RJ)	Waters Wye Associates
Rose Kimber	(RKi)	Contract Natural Gas
Stephanie Clements *	(SC)	Scottish Power
Steven Britton *	(SB)	Cornwall Insight

**via teleconference*

Copies of all papers are available at: <http://www.gasgovernance.co.uk/uig/221019>

1. Introduction and Status Review

1.1. Approval of Minutes (23 September 2019)

The minutes from the previous meeting were approved.

1.2. Pre-Modification Discussions

None.

2. Workgroups

2.1. 0664 – Transfer of Sites with Low Read Submission Performance from Class 2 and 3 into Class 4

(Report to Panel 19 December 2019)

www.gasgovernance.co.uk/0664

2.2. 0672 – Target, Measure and Reporting Product Class 4 Read Performance

(Report to Panel 19 December 2019)

www.gasgovernance.co.uk/0672

2.3. 0690S – Reduce qualifying period for Class 1

(Report to Panel 19 December 2019)

www.gasgovernance.co.uk/0690

2.4. 0691S - CDSP to convert Class 3 or 4 meter points to Class 1 when G1.6.15 criteria are met

(Report to Panel 19 December 2019)

www.gasgovernance.co.uk/0691

2.5. 0693R - Treatment of kWh error arising from statutory volume-energy conversion

(Report to Panel 19 December 2019)

www.gasgovernance.co.uk/0693

3. UIG Task Force Update - Review of Recommendations Tracker

It was agreed in the absence of Leanne Jackson, Xoserve, to defer this item until the next meeting.

4. Issues

None raised.

5. Review of Outstanding Actions

Action 0901: Inaccurate / Out of date AQs - Xoserve to consider available data items, any gaps and any additional data cleansing that may be required.

Update: It was understood that an update had been provided by Michele Downes (MD), Xoserve on the AQ Related Defects at the DSC Contract Management Meeting on 16 October 2019. At this meeting MD had explained that there are about 28 issues affecting the AQ, and there is a plan to address these. None of these issues are open defects but historical defects where data requires correcting. MD had confirmed that the data will be fixed and the AQs will be recalculated. It was clarified that for any AQ not corrected by 01 December customers will be notified and given a view of what the formula AQ should be. Reassurance had been provided that a fix to the NRL files will be made before the end of November. It was agreed to review progress on this action at the next meeting. **Carried Forward.**

Action 1001T: Joint Office (RH) to contact Anne Jackson at Gemserv to ascertain if an IGT Modification would be needed and request generic guidelines in relation to when an IGT Modification is required.

Update: It was agreed by the Workgroup to transfer this action from the individual Workgroups 0664, 0672, 0690S and 0691S as this was a generic action against all UNC Modifications. It was agreed that further clarity was required on how to identify if an IGT Modification is required. It was understood, in some cases, that until the UNC Legal Text is prepared it can be difficult to ascertain if an IGT Modification is required as some sections within the IGT UNC refer to the UNC and do not require specific amendments. The timing of raising an IGT UNC Modification was considered and how best to allow IGT consideration. It was noted that UNC Workgroups are open meetings and IGTs are routinely informed of meetings. The Central Modification Register (published at <https://www.mrasco.com/changes/code-administration-code-of-practice/>) contains signals where the IGT UNC may be affected by a UNC Modification. It was agreed that each proposer would review the respective IGT UNC to ascertain if an IGT UNC Modification is required. **Carried Forward**

Post Meeting Note: The IGT UNC Panel Chair and the UNC Code Administrator (Joint Office) are working together to define a process to help with this issue.

6. Any Other Business

None raised.

7. Next Steps

Continue with the UIG Modification Assessments.

8. Diary Planning

Further details of planned meetings are available at: <https://www.gasgovernance.co.uk/events-calendar/month>

Workgroup meetings will take place as follows:

Time / Date	Venue	Workgroup Programme
10:30 Tuesday 26 November 2019	Radcliffe House, Blenheim Court, Warwick Road, Solihull B91 2AA	Standard Workgroup Agenda
10:30 Thursday 12 December 2019	Radcliffe House, Blenheim Court, Warwick Road, Solihull B91 2AA	Standard Workgroup Agenda
10:30 Thursday 12 December 2019	Radcliffe House, Blenheim Court, Warwick Road, Solihull B91 2AA	Standard Workgroup Agenda
10:30 Tuesday 21 January 2020	Radcliffe House, Blenheim Court, Warwick Road, Solihull B91 2AA	Standard Workgroup Agenda
10:30 Tuesday 18 February 2020	Radcliffe House, Blenheim Court, Warwick Road, Solihull B91 2AA	Standard Workgroup Agenda
10:30 Tuesday 17 March 2020	Radcliffe House, Blenheim Court, Warwick Road, Solihull B91 2AA	Standard Workgroup Agenda

Action Table (as at 22 October 2019)

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
0901	23/09/19	3.1	Inaccurate /Out of date AQs - Xoserve to consider available data items, any gaps and any additional data cleansing that may be required.	Xoserve (LB)	Carried Forward
1001T	20/08/19	5.0	Joint Office (RH) to contact Anne Jackson at Gemserv to ascertain if an IGT Modification would be needed and request generic guidelines in relation to when an IGT Modification is required.	Joint Office (RH)	Transferred from 0664, 0672, 0690S & 0691S. Carried Forward