

**UNC Workgroup 0646R Agenda  
Review of the Offtake Arrangements Document**

**Wednesday 04 September 2019**

**at Radcliffe House, Blenheim Court, Warwick Road, Solihull B91 2AA**

<https://www.blenheimcourtsolihull.co.uk>

(Teleconference: 0203 582 4515, Conference ID 401-706-701)

***Please note: this meeting will follow immediately after Workgroup 0683S.***

***The Workgroup Report is due to be presented to the UNC Modification Panel by  
17 October 2019***

- 1.0 Introduction and Status Review**
  - 1.1 Approval of minutes (31 July 2019)**
- 2.0 Review of Outstanding Actions**
- 3.0 Pre-Modification Discussion (Issues Log)**
- 4.0 Consideration of SCO review**
- 5.0 Development of Request Workgroup Report**
- 6.0 Next Steps**
- 7.0 Any Other Business**
- 8.0 Diary Planning**

Please contact the Joint Office if you wish to use teleconference facilities for this meeting

Contact Details: [enquiries@gasgovernance.co.uk](mailto:enquiries@gasgovernance.co.uk)

Papers available at: [www.gasgovernance.co.uk](http://www.gasgovernance.co.uk)

**Action Table (as at 31 July 2019)**

<b>Action Ref</b>	<b>Meeting Date</b>	<b>Minute Ref</b>	<b>Action</b>	<b>Owner</b>	<b>Status Update</b>
0404	11/04/19	3.0	Joint Office (BF) to include a recommendation in the Workgroup Report that the Offtake Committee to consider establishing a sub-committee to take forward the recommendations from this Review group.	Joint Office (BF)	<b>Carried Forward</b>
0601	05/06/19	2.0	Cadent (DD) to provide a one-page document setting out the aim and objectives of the CNI workshop and a broad outline of the discussion topics for the September meeting.	Cadent (DD)	<b>Carried Forward to October</b>
0701	03/07/19	4.0	Cadent to draft a Modification with the 11 items from the Issues Log.	Cadent (DD)	<b>Carried Forward until September</b>

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