

UNC Governance Workgroup Minutes

Monday 04 November 2019

at Radcliffe House, Blenheim Court, Warwick Road, Solihull B91 2AA

Attendees

Rebecca Hailes (Chair)	(RH)	Joint Office
Helen Bennett (Secretary)	(HB)	Joint Office
Maitrayee Bhowmick-Jewkes	(MBJ)	Joint Office
Andy Clasper	(AC)	Cadent
Guv Dosanjh	(GD)	Cadent
Penny Garner	(PG)	Joint Office
Liam King*	(LK)	Ofgem
David Mitchell*	(DM)	SGN
Steve Mulinganie	(SM)	Gazprom
Richard Pomroy*	(RP)	Wales & West Utilities
Alan Raper	(AR)	Joint Office
Tracey Saunders	(TS)	NGN

*via teleconference

Copies of all papers are available at: <http://www.gasgovernance.co.uk/gov/041119>

1. Introduction and Status Review

1.1. Approval of Minutes (02 September 2019)

The minutes from the previous meeting was approved.

1.2. Modifications with Ofgem

Liam King (LK) advised that Ofgem did not have any further updates to any Modifications under review by them since October's panel meeting. Steve Mulinganie (SM) commented that this was not good news when the industry was awaiting decisions on a Modification.

Penny Garner (PG) confirmed that Ofgem have now published the dates for their Christmas moratorium which will commence on 18 December 2019.

The current list of Modifications that are with Ofgem are as follows:

- 0667 – Inclusion and Amendment of Entry Incremental Capacity Release NPV test in UNC
- Modifications 678/A/B/C/D/E/F/G/H/I/J (Urgent) - Amendments to Gas Transmission Charging Regime
- 0686 – Removal of the NTS Optional Commodity Rate with adequate notice
- 0687 – Creation of new charge to recover Last Resort Supply Payments
- 0696 – Addressing inequities between Capacity booking under the UNMC and arrangements set out in relevant NExAS

1.3. Pre-Modification Discussions

The only pre-modification discussion in today's meeting will be discussed under AOB at the Proposer's request.

2. Workgroups

2.1. 0676R – Review of Gas Transporter Joint Office Arrangements

(Report to Panel 19 December 2019)

<https://www.gasgovernance.co.uk/0676>

3. BEIS/Ofgem Energy Codes Governance Review

Liam King (LK) did not have a date by which Ofgem would publish their decision on the BEIS/Ofgem Governance Review consultation.

4. Review and Development of Issues Log

RH highlighted that the Issues Register had not been updated since April 2019 and therefore the Workgroup reviewed the list updated each issue in turn.

New Action 1101: Re: Gov17 - Joint Office to try to book Pink Room in Elexon for Panel Meetings going forward.

Post meeting update: Joint Office have requested Elexon to alter the room bookings from the Orange room to the Pink room wherever possible for all UNC Panel meetings throughout 2020. The relevant room will be shown on the webpage for each Panel meeting (note some will be in the Orange room, others in the Pink room).

Panel voting software

LK advised Ofgem uses Sli.do for their webinars. Workgroup to review options at the next meeting for better efficiencies.

New Action 1102: All parties to provide options on webinar software for holding meetings.

Panel Action: PAN 01/08: The Governance Workgroup has been requested to provide recommendations on the criteria to be adopted for considering alternative Modifications. RH shared the document onscreen and Workgroup reviewed it.

The Workgroup decided that the Considerations discussed should be passed to Panel as a non-exhaustive list of what Panel should consider if an Alternative is proposed. RP suggested creating a guidance document for Panel with a checklist for determining whether a Modification is an alternative or not.

SM suggested the proposer of a Modification should stipulate why they believe it should be considered as an Alternative.

New Action 1103: RH to convert the considerations list into questions for a proposer to consider before submitting a new modification to UNC Panel.

RH will circulate the considerations for Workgroup for feedback.

5. Review of Outstanding Actions

There were no outstanding actions.

6. Next Steps

RH briefly summarised the next steps as being:

- Continued development of 0676R Workgroup proposals.
- Continue to monitor the BEIS/Ofgem Energy Codes Governance Review
- Richard Pomroy (RP) to submit his Modification Proposal below for Panel to review.

7. Any Other Business

The Workgroup discussed whether to accept items 8.1 and 8.2 under AOB at this meeting, considering these were submitted as late papers, and agreed that they would accept these.

8.1 GDPR Compliance

The proposer RP advised that as the Data Protection Act (DPA) has now been superseded by the GDPR, this Modification will be looking at amending all references to the DPA in the UNC. The DPA is mentioned thrice in the code and this Modification will update the code to ensure that the industry will remain fully compliant with their legal obligation.

RP further confirmed that the Modification will be a Fast Track Self Governance Modification. The Workgroup had no comments on this.

8.2 Pre-Modification discussion: Amendment of reference to Data Protection Act for GDPR

As discussed above. RP will send the Modification to the Joint Office for formality.

8.3 Pre-meeting brief

SM said he would like all meeting Chairs for Workgroups or Committees to provide a pre-meeting brief to attendees. Currently this is used for DSC Change Committee and Panel and is well received by both Committees.

New Action 1104: PG to review the use of pre-meeting briefs by Joint Office.

8.4 Consolidated meeting minutes for DWG

SM queried if the minutes for Workgroups where more than one Modification is discussed, can be consolidated, and published together.

New Action 1105: PG to review whether Joint Office can publish consolidated minutes for Workgroups with more than one Modification.

8. Diary Planning

Further details of planned meetings are available at: <https://www.gasgovernance.co.uk/events-calendar/month>

Subject to the agreement by Panel of an extension, Workgroup meetings will take place as follows:

Time / Date	Venue	Workgroup Programme
10.30 Monday 02 December 2019	Radcliffe House, Blenheim Court, Warwick Road, Solihull B91 2AA	Standard Workgroup Agenda, plus <ul style="list-style-type: none"> • BEIS/Ofgem Update • Consideration of 0676R Workgroup proposals.
10.30 Tuesday 21 January 2020	Radcliffe House, Blenheim Court, Warwick Road, Solihull B91 2AA	Standard Workgroup Agenda, plus <ul style="list-style-type: none"> • BEIS/Ofgem Update • Consideration of 0676R Workgroup proposals.
10.30 Tuesday 18 February 2020	Radcliffe House, Blenheim Court, Warwick Road, Solihull B91 2AA	Standard Workgroup Agenda, plus <ul style="list-style-type: none"> • BEIS/Ofgem Update • Consideration of 0676R Workgroup proposals.

Action Table (as at 04 November 2019)

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
1101	04/11/19	4.0	Joint Office to try to book Pink Room in Elexon for Panel Meetings going forward. <i>Post Meeting Update: This has been completed.</i>	Joint Office (HB)	Closed
1102	04/11/19	4.0	All parties to provide options on webinar software for holding meetings. LK advised Ofgem uses Sli.do for their webinars. Workgroup to review options at the next meeting for better efficiencies.	All Parties	Pending
1103	04/11/19	5.0	Joint Office (RH) to convert the Pan 01_08 Considerations list into questions for proposers to consider prior to submitting a new modification to the UNC Panel.	Joint Office (RH)	Pending
1104	04/11/19	8.0	Joint Office (PG) to review the use of pre-meeting briefs by JO meeting Chairs.	Joint Office (PG)	Pending
1105	04/11/19	8.0	Joint Office (PG) to review whether they can publish consolidated minutes for Workgroups with more than one Modification.	Joint Office (PG)	Pending