

Change Management Committee (ChMC) is scheduled to convene on Wednesday 8<sup>th</sup> July. Below is a summary of the agenda items and the actions for Committee members relating to each agenda item; all material is available here:

<https://www.gasgovernance.co.uk/dsc-change/080720>

## **2. New Change Proposals - Initial Review (Approvals needed)**

### **2.1 XRN5007 Enhancement to reconciliation process where prevailing volume is zero**

This new Change Proposal is sponsored by Xoserve.

There has been a large increase in the number of MN09 exceptions with no current workaround. The functional process needs to be reviewed and corrected to ensure valid MN09 exceptions no longer occur.

To prevent valid MN09 exceptions from occurring and ensure that the resultant billing, and any related downstream processing, is correct.

Shipper and DNO Users will be expected to vote on whether this change should proceed for Xoserve to initiate Capture.

The DSC Service Area 5: Metered Volume and Metered Quantity

### **2.2 XRN5188 Interim Data Loads of MAP Id into UK Link**

This new Change Proposal is sponsored by Xoserve

Additional data loads of MAP Id into CDSP systems is required as an interim measure to ensure the integrity of the data item until the enduring solution is in place to maintain this data item (as part of XRN4780-C).

XRN4780-B is part of June-2020 Major Release and is looking to load, on mass, MAP Id data into UK Link to support CSS.

XRN4780-C is the enduring solution for obtaining MAP Id into CDSP Systems, provided by the Meter Asset Managers (MAMs), and is currently in scope of CSS delivery in June-2021.

Multiple data loads of MAP Id into UK Link is needed to ensure the integrity of the data item post June-2020 and up until the enduring solution is implemented. This is due to the existing RGMA rules blanking out MAP Id in specific scenarios and the Shipper not providing the appropriate MAP Id data item within the RGMA files. MAMs will be providing this data item, however this will not be the case until XRN4780-C.

Shipper Users will be expected to vote on whether this change should proceed for Xoserve to initiate Capture.

The DSC Service Area 1: Manage Supply Point Registration

### **2.3 XRN5192 CMS Reference Number in Amendment Invoice Supporting Data**

This new Change Proposal is sponsored by Npower

Supporting information for the Amendment Invoice is made up of 2 files - ASP & AML. Both files contain a field named CMS\_REFERENCE\_NUMBER which is found in various record types. The purpose of this field is to provide a linkage for the shipper back to contacts raised within CMS, whether the source be Xoserve, Networks, DMSP or Shipper. Unfortunately, not all contact types are being captured - in particular RFA & CDQ.

The system needs to be changed so that any reconciliation that is a result of a contact in CMS has the relevant CMS reference number populated in the file. As part of this we need to consider those adjustments that are entered manually but are the result of a CMS contact.

Shipper & DNO Users will be expected to vote on whether this change should proceed for Xoserve to initiate Capture.

The DSC Service Area 7: NTS Capacity, LDZ Capacity, Commodity, Reconciliation, Ad-hoc adjustment and balancing invoices

### **2.4 XRN5193 Stop MUR Generation of GT SMPs**

This new Change Proposal is sponsored by Xoserve

The primary barrier to undertaking this process is the inability for Shippers to operate normal meter reading activities, likewise the DN's are unable to procure meter readings to satisfy the Must-Read criteria.

Therefore, this change is required to overcome this situation and avoid the MUR backlog creations.

Change the stakeholder inclusions in the Must Read monthly reporting and the generation of new CMS MUR Contacts in time for 20th Business Day of June (scheduled generation day)

1. Stop the generation of Must Reads on GT SMPs
2. Continue with the generation of Must Reads on IGT SMPs
3. Notification reports going to Shippers to include IGT sites only (this may be a by product of step 1 with no change having to be made)

Therefore, we need

1. The duplicate of Notification report but only for IGTs
2. On 20th business day, MUR contact should be generated for IGT site and it should not be generated for GT site.

Shipper & DNO Users will be expected to vote on whether this change should proceed for Xoserve to initiate Capture.

The DSC Service Area 2 – Provide query management

Service Lines – SS SA22 05 and SS SA22 06

## **2.5 XRN5195 Ceased Responsibility Date Following Shipper Withdrawal (IDL)**

This new Change Proposal is sponsored by Indigo Pipelines

Information provided in IDL is unclear as to when a Shipper has successfully withdrawn from a site and the IGT can stop billing. Some IGTs using the 'notice of withdrawal' as the date to stop billing, which is incorrect.

In the existing process the shipper withdrawal date is an indication of when the site will withdraw but not the actual withdrawal date. In all instances the withdrawal received date is the only notice IGT's get in relation to a withdrawal and the withdrawal becoming effective in UK Link. This means that IGT billing ceases earlier than GDN billing. AS a result, some IGT's use this date to end bill which is incorrect and can result in loss of revenue.

Provide a simple way for IGT's to identify when a site has truly withdrawn from a shipper in order to cease billing.

IGT Users will be expected to vote on whether this change should proceed for Xoserve to initiate Capture.

The DSC Service Area 21: Data flows and services to Network Operators

## **2.6 XRN5196 Address Amendments Validation**

This new Change Proposal is sponsored by BU-UK

Once a Shipper has confirmed a site, IGTs are unable to update or challenge updates on the site. For example, for address amendments, a Shipper completed an address amendment over 14 miles away. The first issue is that the address amendment was allowed and secondly the IGT had no way to challenge the update.

Provide IGTs with a formal mechanism to challenge address amendments where they believe an update is incorrect.

IGT & Shipper Users will be expected to vote on whether this change should proceed for Xoserve to initiate Capture.

The DSC Service Area 21: Data flows and services to Network Operators

## **2.7 XRN5197 QMP File Validation in CMS – Current Address field**

This new Change Proposal is sponsored by Indigo Pipelines

Current validation of the QMP file in CMS causes the system to reject QMP files and so prevents plot to postal address updates. In addition there is no notification sent to IGT's to inform them that the file has been rejected, it just sits in a pending state which impacts process and adds additional work for IGTs to track the progress of site amendments.

'Switch off' the validation of current address in CMS to prevent the rejection of plot to postal address updates.

IGT & Shipper Users will be expected to vote on whether this change should proceed for Xoserve to initiate Capture.

The Service Area 21: Data flows and services to Network Operators

## 2.8 XRN5199 Amendments to V12 of the SDT Service Description Table

This new Change Proposal is sponsored by Xoserve

The DSC Service Description Table has been updated with a number of minor amendments resulting from an internal review. The changes are either minor amendments to wording to add clarity or updates to show the correct UNC reference.

In addition, we propose to remove the following service lines:

Reference	Description	Reason for removal
DS-CS SA3 - 17	Shipper Verification of meter and address details	This was a service that was operated for 3 months post nexus go live (1 <sup>st</sup> June 2017) and the service line is now redundant.
DS-NCS SA23-01	Arrangements for the CDSP to discuss CSS bid matters with Shipper Users.	No longer relevant
DS-CS SA1 - 46	Provision of supply point data	This service requirement output is covered under the Data Enquiry service which is provided under reference: SS SA22 63 also information can be found using the Find My Supplier Service
ASGT-NC SA21-02	Provision of interruption information to UK Transmission	Report no longer required
ASGT-NC SA21-06	Provision of NDM meter exchange details to UK Transmission.	Report no longer required

Service line ASGT-CS SA15-08 has been confirmed as a direct service as opposed to an agency service (as per UNC V 1.15.1 and V2.5.3) therefore we have removed it as a line under the Agency Services tab and have created a new line for it under the Direct service Tab so it has now become DS-CS SA15 – 12

This CP is for information only. No vote needed.

## 2.9 XRN5120 Shipper Pack Transition to Data Discovery Platform

This new Change Proposal is sponsored by EON

A series of MI reports collectively known as 'Shipper Packs' have been produced by Xoserve for several years, with content ranging from operational / settlement summary reporting through to MPRN level information. The content has evolved over time to include statistical industry performance reporting, such as the suite of reporting produced for / used by the Performance Assurance Committee (PAC).

As the Data Discover Platform (DDP) has evolved, its data content has expanded to include several metrics which are reported in both the Shipper Packs and DDP, an example of this is the Performance Assurance Report Register (PARR).

The joint production of Shipper Packs and DDP data is resulting in duplicated reporting statistics, which is inefficient and poses potential risk of 'regret spend' when changes to either platforms are requested by Shippers to enhance any reporting.

This change seeks to establish a framework and timescale for the de-commissioning of Shipper Packs content and ensure all related data and topics are delivered via reporting in DDP.

It is expected that this transition away from 'legacy' spreadsheet iterations of reporting, will move towards integrated DDP reporting and will begin with the prioritisation of PARR reports already in DDP.

The remaining Shipper Pack topics being prioritised in the DDP roadmap deliverables with this change providing an opportunity for Shippers to review Shipper Pack content at topic level and create 'user stories' for insertion into future DDP delivery prioritisation discussions and drop/sprint deliverables.

High-level key deliverables / business rules

- Outlining the individual reporting topics and splitting into PARR and non-PARR
- PARR deliverables – (Part A) will be scoped, consulted and prioritised into an earlier DDP drop (where they are not already in DDP)
- Non-PARR deliverables (Part B) will be scoped, consulted and prioritised into a later DDP drop (if the Part A drop is too big), these could be a single or multiple drop approach depending on the complexity and delivery bandwidth
- All DDP drops are to be delivered and have confirmation that Shippers are happy with the delivery before any element of the Shipper Pack is decommissioned
- The decommissioning of Shipper Pack topics will continue after each successful drop confirmation, there are to be no defects to be classed as a success
- The drops will continue until Part A and Part B (single or multiple drops) have successfully migrated
- Each migrated reporting element (within a single or multiple drop) will have a notification issued to all Shippers to advise that the migrated element will now only be found in DDP – the notification nor removal from the Shipper Pack should not be completed whilst any defects remain active
- Once all PARR and non-PARR reporting topics have successfully migrated into DDP a notification to all Shippers to advise that the Shipper Pack will cease altogether, and reporting will only be retrieved via DDP
- Creation of a section within DDP to deliver downloadable Shipper reporting – this is to support frequently run reports/filters but doesn't stop bespoke filtering which builds up as reports move into DDP
- The implementation approach is to follow the 'drop' approach taken by DDP to-date
- The delivery of the drops should be reflected in the DDP roadmap, where possible Part B should be prioritised ahead of additional items but where the DDP experience is improved by non shipper pack deliverables going first this should be considered in drop prioritisation

Other requirements maybe outlined through discussions at DSG which will be discussed with the proposer and might be incorporated into this scope so they will be applied to all Shippers.

Should Shippers require bespoke support or continuation of reporting of any topic, this will be classed as out of scope of this change and will need to be delivered through agreement with the

CDSP and costed appropriately. The aim of this change is to cease reporting simultaneously for all Shippers, so everyone receives the same reporting experience through DDP.

Shipper Users will be expected to vote on whether this change should proceed for Xoserve to initiate Capture.

The DSC Service Area 18: Provision of user reports and information

### **3. New Change Proposals – Post Initial Review**

**None for this meeting**

### **4. New Change Proposals – Post Solution Review (Approvals needed)**

**None for this meeting**

### **5. Xoserve DSC Implementation Plan (Approvals needed)**

July's ChMC implementation plan includes the following:

Approval of the Design Specification for the following changes:

- XRN4376 - Gas Transmission Charging Regime
- XRN4989 Online End to End Credit Interest Process
- XRN5116 - Domestic Report - Must Read Prenotification
- XRN4922 CSSC Shipper BRD
- UK Link File Formats CSS Consequential Change
- CSSC Code of Connections
- Query APIs Technical Specification Secondary API Error Handling Strategy

Outages

- Gemini – 2 new outages for Gemini Disaster Recovery Test 2020
- Internet routing for UKLink – Dates moved forward a month

### **6. Approval of Change Documents**

A Change Completion Report (CCR), Business Evaluation Report (BER) or Evaluation Quotation Reports (EQR), for the following Changes, will be presented to ChMC for approval.

- **6.1 CCR for XRN5156 COVID19 REC121 Report Amendment**  
Voting: DNO
- **6.2 CCR for XRN5161 COVID 19 UIG\_Additional\_National\_Data\_YYYYMM Frequency Change**  
Voting: Shipper
- **6.3 CCR for the Gemini Spring 2020 Release (covers XRN5053 and XRN5054)**  
Voting: NTS

- **6.4 BER for XRN5110 – UK Link November 2020 Release**  
Voting: Shipper

## **7. Release Updates**

### **7.1 November 2020 Release Update**

The latest position of the November 2020 Release will be presented to ChMC for information purposes.

### **7.2 June 2020 Release Update**

The latest position of the June 2020 Release will be presented to ChMC for information purposes.

### **7.3 XRN5152 Minor Release Drop 7 Release Update**

The latest position of the Minor Release Drop 7 will be presented to ChMC for information purposes.

### **7.4 XRN5152 Minor Release Drop 8 Release – For Approval**

Approval is sought to proceed with the delivery of Minor Release Drop 8.

### **7.5 Retail & Network – UK Link Release Updates**

Information on the UK Link Scoping Approach and a general update on UK Link, including upcoming delivery and governance timelines, allocated and unallocated changes. Proposed scope for Major Releases in 2021.

### **7.6 UK Link POAP**

A POAP for UK Link related changes will be presented for information purposes.

### **7.7 Data Discovery Platform**

The latest position of the Data Discovery Platform will be presented to ChMC for information purposes.

## **8. Central Switching Service Consequential Update**

The latest position of CSSC will be presented for information purposes.

## **9 Horizon and Future Release Change Planning**

### **9.1 ‘Bubbling Under’ Report**

The bubbling under report highlighting potential future work for Xoserve will be presented.

### **9.2 Gemini Horizon Planning**

A POAP for Gemini related change will be presented for information purposes, to include XRN5153 - iConversion Phase 2.

## **10.1 Finance and General Change Budget Update**

The Finance and General budget will be discussed. We would invite Committee members to familiarise themselves with this document prior to Wednesday to enable any questions to be asked within the meeting.

## **10.2 BP21 DSC Change budget**

## **11 Any Other Business (all for information and discussion purposes)**

### **11.1 IX Refresh Update**

The latest position of the IX Refresh project will be presented for information purposes.

### **11.2 Update to Budget & Charging Methodology**