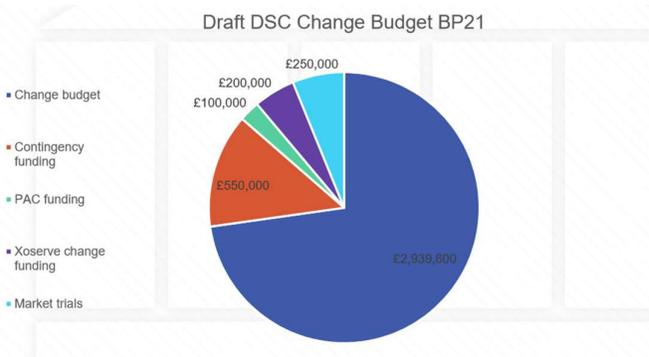
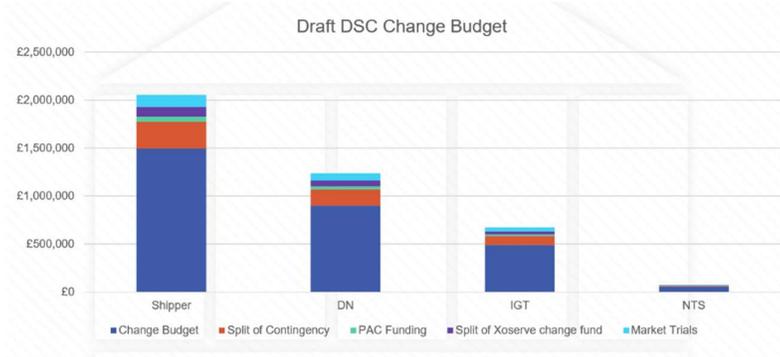




Dear Customer

Please find below the key messages from the Change Management Committee 12<sup>th</sup> August 2020. This summary focuses on voting outcomes and key discussions. For a full view of the agenda, meeting content and attendees, please visit the Joint Office of Gas Transporters dedicated webpage:

<https://www.gasgovernance.co.uk/dsc-change/120820>

<p><b>Who has this communication been sent to?</b></p>	<ul style="list-style-type: none"> <li>Organisations listed on the Joint Office of Gas Transporters distribution list</li> </ul>
<p><b>Agenda Item 2 - Finance Update &amp; BP21 Budget</b></p>	<ul style="list-style-type: none"> <li>Committee members approved a recommendation to the Contract Management Committee (CoMC) over the appropriate size and shape of the forthcoming BP21 DSC Change Budget</li> </ul> <p><b>Total Recommended BP21 DSC Change Budget</b></p>  <p><b>Per-Constituency Recommended BP21 DSC Change Budget</b></p>  <ul style="list-style-type: none"> <li>This recommendation will now be entered into the wider 1st Draft Business Plan to be published in September 2020</li> </ul>

**Agenda Items 3, 4 & 5 - New Change Proposals**

- 5 new changes were approved into capture

XRN / Title	Voting			
	Shipper	DNO	IGT	NTS
XRN5206 TPI/PCW Access	X			
XRN5135 DNO and NTS Invoices to Shippers and DN's VAT compliance	X	X		X
XRN5180 Inner Tolerance Validation for replacement reads and read insertions	X			
XRN5153 iConversion Phase 2		X		X
XRN5218 CDSP provision of Class 1 read service	X	X		

- Shipper and NTS representatives approved 'solution option 2' for XRN5093 *Update of AUG Table to reflect new EUC bands* <https://www.xoserve.com/media/40320/26344-mt-jr-xrn5093-update-of-aug-table-to-reflect-new-euc-bands-solution-review.docx>
- Xoserve shared information regarding additional (to the HLSO costing) AUG 'set up' costs (c£19k) associated with this change

**Agenda Item 6 – Implementation Plan**

- 4 changes approved (all change pack responses received were in support)

XRN / Title	Voting			
	Shipper	DNO	IGT	NTS
Change Management meeting, UK Link Release Dates and Non Business Days	X	X	X	X
XRN4989 Part B - Online End to End Credit Interest Process - IIS File Format Chang	X			
XRN5047 - Seasonal Normal Review Implementation in SAP ISU	X			
UK Link File Formats CSS Consequential Change	X			

**Agenda Items 7 & 8 – Change Documents and Release Approvals**

- The committee approved an Evaluation Quotation Report (EQR) document, to proceed with start up for the **June 2021 Major UK Link Release**:

<b>Section 2: Estimated cost to produce the Business Evaluation Report (BER)</b>		£20K is requested initially.	
<b>Section 3: Funding of EQR</b>			
<i>As agreed by The Change Managers the funding for the EQR will be:</i>			
XRN	Gas Industry Participant	% Share of Cost	Cost Value
4941	Shippers	100%	tbc
4992	Shippers	100%	tbc
5093	Shippers	100%	tbc
5142	DNO	100%	tbc
<b>Total Cost</b>			<b>£20K</b>
<b>Section 4: Approximate timescale for completion of the Business Evaluation Report</b>		The BER, for June 2021, will be issued for approval at the November 2020 ChMC.	
<b>Section 5: Period that the Evaluation Quotation Report is valid for</b>		13 <sup>th</sup> August 2020 to 11 <sup>th</sup> November 2020	

- Scope of June-21 Major Release was approved to include:
  - XRN4941 –Auto updates to meter read frequency
  - XRN4992 – Creation of new charge type to recover last resort supply payments
  - XRN5093 – Update of AUG table to reflect new EUC bands
  - XRN5142 – New allowable values for DCC service flag in DXI file from DCC
  - Service Sustaining activity - Xoserve funded activity to stabilize and enhance internal processes

	<ul style="list-style-type: none"> <li>• ChMC will be asked to review scope in October if authority decisions on XRN4941, 4992 &amp; 5142 are still outstanding at that point</li> <li>• All constituencies approved the scope for <b>Minor Release Drop 8</b>. Proposed scope as follows: <ul style="list-style-type: none"> <li>○ XRN5181 <i>Acceptance of Consumption Adjustment where meter removed after meter point set to Dead</i></li> <li>○ Further Change Requests (identified by Xoserve and listed in the meeting as 'Service Sustaining Activity') were approved. These changes include: <ul style="list-style-type: none"> <li>○ XRN5118 – <i>Change to how 'Actual MR date' field is populated in UK Link</i>. Xoserve identified that how Class 4 reads are stored prevents us from using some reads in AQ calculations. The reads that are impacted are when Shipper customers provide a date in the file header that is different than the actual read date. Via this change the system will be changed so that the date provided in the file header is not referenced</li> <li>○ XRN5074 – <i>Agreed FINT Replacement Reads Incorrectly Triggering Rolling AQ Calculation</i>. UK Link should not use replacement reads to trigger rolling AQ Calculation, but it has been identified that replacement opening reads are triggering an AQ calculation. Via this change the system will be changed to stop using a replacement opening read to trigger an AQ Calculation.</li> <li>○ <b>This activity has no external impacts, but content will be issued in Change Packs preceding implementation of the minor release</b> (currently planned for 21<sup>st</sup> November 2020 but date to be confirmed in September ChMC)</li> </ul> </li> </ul> </li> </ul>
<p><b>Agenda Item 8 – Project Updates</b></p>	<ul style="list-style-type: none"> <li>• <b>June 20 Major Release</b> Post Implementation Support (PIS) phase in progress for core UK Link changes, first usage is being monitored and defects found have been fixed and successfully deployed</li> <li>• XRN4850 SMS/Email Broadcast Notification <ul style="list-style-type: none"> <li>○ Implementation pending authority from Contract Managers and SPAA authorising transfer of data outside of EEA before the SMS/Email service can commence. While a decision is outstanding Xoserve is assessing alternative service providers that are EEA based and can meet all the requirements</li> <li>○ CNC file processing enhancement in progress to increase system capacity from 30,000 per day to enable upload of Customer Contact details, on track for late September</li> </ul> </li> <li>• The enduring solution for XRN4780-C (Inclusion of Meter Asset Provider Identity in the UK Link system) is expected to be aligned with June-2021 major release for industry consistency but will be delivered on a different track and utilise a separate project team.</li> </ul>

If you have any queries regarding these key messages, please get in touch via [uklink@xoserve.com](mailto:uklink@xoserve.com) or call James Rigby on 07739689512

Kind Regards

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