

**UNC Workgroup 0646R Agenda  
Review of the Offtake Arrangements Document**

**10:00 Monday 06 January 2020**

**at Radcliffe House, Blenheim Court, Warwick Road, Solihull B91 2AA**

(<https://www.blenheimcourtsolihull.co.uk>)

(Teleconference: 0203 582 4515, Conference ID 401-706-701)

***The Workgroup Report is due to be presented to the UNC Modification Panel by  
18 April 2020***

**1.0 Introduction and Status Review**

1.1 Approval of minutes (10 October 2019 and 04 December 2019)

1.2 Review of Outstanding Actions

**2.0 Pre-Modification Discussion / Issues Log**

**3.0 Next Steps**

**4.0 Any Other Business**

**5.0 Diary Planning**

**Action Table (as at 04 December 2019)**

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
0601	05/06/19	2.0	Cadent (DD) to provide a one-page document setting out the aim and objectives of the CNI workshop and a broad outline of the discussion topics for the September meeting.	Cadent (DD)	Carried Forward until January
0701	03/07/19	4.0	Cadent to draft a Modification with the 11 items from the Issues Log.	Cadent (DD)	Carried Forward until January

Please contact the Joint Office if you wish to use teleconference facilities for this meeting

Contact Details: [enquiries@gasgovernance.co.uk](mailto:enquiries@gasgovernance.co.uk)

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