

UNC Unidentified Gas Workgroup Minutes

Tuesday 21 April 2020

Via Teleconference

Attendees

Loraine O'Shaughnessy (Chair)	(LOS)	Joint Office
Karen Visgarda (Secretary)	(KV)	Joint Office
Andy Clasper	(AC)	Cadent
Carl Whitehouse	(CW)	Shell UK
Claire Roberts	(CR)	ScottishPower
David Mitchell	(DM)	SGN
Ellie Rogers	(ER)	Xoserve
Fiona Cottam	(FC)	Xoserve
Kirsty Dudley	(KD)	E.ON
Lorna Lewin	(LL)	Orsted
Louise Hellyer	(LH)	Total Gas & Power
Mark Bellman	(MB)	ScottishPower
Mark Jones	(MJ)	SSE
Rhys Kealley	(RK)	British Gas
Rob Johnson	(RJ)	Waters Wye Associates
Steven Britton	(SB)	Cornwall Insight
Tony Perchard	(TP)	DNV-GL

Apologies

Shanna Barr	(SB)	Northern Gas Networks
Stephanie Clements	(SC)	ScottishPower
Tracey Saunders	(TS)	Northern Gas Networks

**via teleconference*

Copies of all papers are available at: <http://www.gasgovernance.co.uk/uig/170320>

1. Introduction and Status Review

LOS advised that due to Modification 0664 coming onto the Agenda following the Panel Meeting on 16 April, that MJ would not be able to join the meeting till later and had requested if we could move the agenda item 5.1. Workgroup confirmed that they were happy for this change.

1.1. Approval of Minutes (17 March 2020)

Loraine O'Shaughnessy (LOS) explained that Fiona Cotton (FC) had requested some minor amendments to the minutes and the Workgroup agreed to these changes.

<https://www.gasgovernance.co.uk/uig/170320>

The minutes were subsequently approved.

1.2. Pre-Modification Discussions

No Pre-Modifications discussions took place.

2. Review of UIG Task Force Recommendations Tracker

FC provided a walkthrough of the latest version of the tracker and highlighted progress against each of the remaining issues open.

FC confirmed that the Tracker would be updated and sent to the Joint Office for further publication on the page for this meeting:

FC referred to the latest UIG Taskforce Recommendations Tracker at:

<https://www.gasgovernance.co.uk/uiq/210420>

Kirsty Dudley (KD) enquired what the 'wrapping up' process would consist of in respect of the Tracker and whether this would then be merged into 'Business as Usual' (BAU). FC agreed that this was her aspiration once all the Taskforce Recommendations Tracker actions were closed down. FC added that the majority of the issues had been closed and any associated Modifications had been raised and being managed through the workgroup discussions. Louise Hellyer (LH) agreed that this should be encompassed in the BAU area and noted that any longer-term areas would still be available for discussion if needed.

LOS stated that the Joint Office were presently conducting discussions internally as to where any outstanding areas should reside, once the UIG Workgroup was closed. She said that it was being proposed that the Distribution Workgroup would be the most sensible fit, from an amalgamation perspective. Both KD and Ellie Rogers (ER) concurred with this suggestion and LOS said that she would provide further confirmation in due course.

New Action 0401: Joint Office (LOS) to confirm which Workgroup the existing UIG areas will be amalgamated into following the formal closure of the UIG Workgroup.

3. EUC07- 08 Analysis Review (FC)

Fiona Cottam (FC) explained that she had provided an overview and presentation of the Analysis of EUC 07 & 08 Sites at the last meeting and that the overall statistics had been presented within the meeting held on 21 January 2020, these can be accessed via:

<https://www.gasgovernance.co.uk/uiq/210120>

She also said that in the March meeting in respect of the PC1 and PC2 threshold limit that LH had suggested that it would be cleaner to lower the threshold for Class 1, rather than have mandatory and voluntary Class 2 population, which FC agreed with and said it would be worthwhile actioning this. She added especially as 7% of the AQ's had no read at all in 2019.

FC concluded that no sponsor had yet come forward with regards to raising a Modification and that she proposed that as all the information was available and had been well advertised that one last request for a sponsor maybe worthwhile with the understanding that this section should be removed from the agenda for future meetings and all were in agreement with this approach.

New Action 0402: All to respond directly to Fiona Cottam; fiona.cottam@xoserve.com should they wish to sponsor the EUC07-80 Analysis Review Modification.

4. Review of Outstanding Actions

Action 0301: All Workgroup participants to forward suggestions to Louise Hellyer via the Joint Office email: enquiries@gasgovernance.co.uk or directly, in relation to the proposed Modification; Requirements for Converter installation guidelines.

Update: LH confirmed that this action could now be closed and noted that she had not had any responses, as she appreciated this was not a high priority presently. **Closed**

Action 0302: All Workgroup participants to forward suggestions to Rhys Kealley via the Joint Office email: enquiries@gasgovernance.co.uk or directly, in relation to the proposed Modification; Allocation of Unidentified Gas process governance.

Update: As RK was not on the call at this point of the meeting, LOS suggested keeping this action open to allow further time for responses. **Carried forward**

5. Workgroups

5.1. 0664 - Transfer of Sites with Low Valid Meter Reading Submission Performance from Classes 2 and 3 into Class 4

(Report to Panel 16 July 2020)

<https://www.gasgovernance.co.uk/0664>

5.2. 0691S - CDSP to convert Class 3 or 4 meter points to Class 1 when G1.6.15 criteria are met

(Report to Panel 19 March 2020)

www.gasgovernance.co.uk/0691

5.3. 0693R - Treatment of kWh error arising from statutory volume-energy conversion

(Report to Panel 18 June 2020)

www.gasgovernance.co.uk/0693

6. COVID-19 Issues

LOS explained that an extraordinary Distribution meeting had taken place on 14 April 2020 in relation to discussing the COVID issues and as a consequence, 4 new COVID-19 related Urgent Modifications, had been submitted to JO and it was envisaged that these would be sent to Ofgem on 21 April 2020 in respect of their urgent status. LOS said the related documentation could be found on the Joint Office webpages below:

<https://www.gasgovernance.co.uk/dist/140420>

<https://www.gasgovernance.co.uk/dist/230420>

FC added that from a COVID-19 perspective that Shippers were contacting Xoserve on a daily basis regarding Unidentified Gas (UIG) as Great Britain was seeing a Bank Holiday type of demand during this period. She added that Xoserve were publishing daily, a vast amount of information on the Xoserve website in relation to COVID-19 and the negative UIG impact with increased reporting to assist the industry.

Mark Bellman (MB) added that he had personally had a discussion with Liam King at Ofgem in relation to the urgent status of the COVID-19 Urgent Modifications to impress upon Ofgem the critical nature and how these Modifications needed to be implemented in an expedient manner. He added that if other parties had AQ's not reflecting demand, then they should contact Liam King at Ofgem directly and as soon as possible due to the timescales.

7. Issues

None raised.

8. Any Other Business

None.

9. Next Steps

Review of UIG Task Force Recommendations Tracker

Continue progress with UIG Modification Assessments.

10. Diary Planning

Further details of planned meetings are available at: <https://www.gasgovernance.co.uk/events-calendar/month>

Workgroup meetings will take place as follows:

Time / Date	Paper Publication Deadline	Venue	Programme
10:30 Tuesday 19 May 2020	5pm Monday 11 May 2020	Via Teleconference	Standard Agenda Review of UIG Task Force Recommendations Tracker UIG Modification Assessments.
10:30 Tuesday 16 June 2020	5pm Monday 08 June 2020	Via Teleconference	Standard Agenda

Action Table (as at 21 April 2020)

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
0301	17/03/20	1.21.	All Workgroup participants to forward suggestions to Louise Hellyer via the Joint Office email: enquiries@gasgovernance.co.uk or directly, in relation to the proposed Modification; Requirements for Converter installation guidelines.	All	Closed
0302	17/03/20	1.2.2	All Workgroup participants to forward suggestions to Rhys Kealley via the Joint Office email: enquiries@gasgovernance.co.uk or directly, in relation to the proposed Modification; Allocation of Unidentified Gas process governance.	All	Carried forward
0401	21/04/20	2.0	Joint Office (LOS) to confirm which Workgroup the existing UIG areas will be amalgamated into following the formal closure of the UIG Workgroup.	Joint Office (LOS)	Pending
0402	21/04/20	3.0	All to respond directly to Fiona Cottam; fiona.cottam@xoserve.com should they wish to sponsor the EUC07-80 Analysis Review Modification.	All	Pending