

**UNC Workgroup 0674 Agenda
Performance Assurance Techniques and Controls
10.30am Wednesday 11 December 2019**

at Gemserv, 8 Fenchurch Place, London, EC2M 4AT

(Teleconference: 0203 582 4515, Conference ID 451-364-066)

***The Workgroup Report is due to be presented to the UNC Modification Panel by
19 March 2020.***

1.0 Introduction and Status of Modification

1.1 Approval of Minutes (23 October 2019)

1.2 Review of Actions

2.0 REC PAF proposals - Jon Dixon Ofgem & Elizabeth Lawlor RECCo

The Proposer considers there is a good opportunity to deliver a benefit to the Code user community by minimising any differences, where appropriate, in approach/treatment between UNC and REC Performance Assurance

3.0 Consideration of Amended Modification – *key changes*

4.0 Consideration of Parts 1 & 2 of the Governance Arrangements

5.0 Review of Legal Text – *not yet received*

6.0 Review of Ancillary Documents – *summary*

7.0 Development of Workgroup Report - *Feb-20 workgroup*

8.0 Next Steps

9.0 Any Other Business

10.0 Diary Planning

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Action Table (as at 23 October 2019)

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
0603	26/06/19	5.0	<i>Reference DSC PAC Budget and Report Prioritisation</i> – Xoserve (LJ) to ascertain what Data Protection and/or commercial barriers exist that could potentially constrain the PAFAs access to data (anonymised / non-anonymised) in order for it to deliver new PAC information requests.	Xoserve (LJ)	Carried Forward
0702	29/07/19	2.0	<i>Reference: UNC Business Requirements – UNC Parties</i> Change Committee to consider a PAC category within their prioritisation routine for such requests as mentioned in Statement 3	Xoserve/DSC Change Committee	Carried Forward
0706	29/07/19	3.0	<i>Reference PAC Appointments and Requirements :</i> Joint Office to set up process obliging shippers to nominate a SPOC for PAC matters,	Joint Office	Carried Forward
0901	17/09/19	2.0	<i>Amended Modification</i> - MB agreed to review UNC parties section of the Modification requirements and compare it with current Data Permissions detailed UNC Section V5.	ScottishPower (MB)	Carried Forward
0902	17/09/19	3.0	<i>Objectives:</i> AJ to explore the governance. The framework needs to be explicit in terms of IGTs and the linking to UNC.	Gemserv (AJ)	Carried Forward
1001	23/10/19	1.0	Xoserve (JR) to circulate the current Xoserve Prioritisation Process.	Xoserve (JR)	Pending
1002	23/10/19	1.0	Gemserv (AJ) to draft the IGT Modification which would then require a sponsor to progress the Modification.	Gemserv (AJ)	Pending
1003	23/10/19	4.0	Xoserve (FC) to provide a bullet list detailing the role of the CDSP in relation to Performance Assurance.	Xoserve (FC)	Pending
1004	23/10/19	4.0	ScottishPower (MB) and Gemserv (AJ) to investigate the Plan, the Review, and the consultation process	ScottishPower (MB) & Gemserv (AJ)	Pending

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			and provide a re-draft of the document.		
1005	23/10/19	4.0	Xoserve (FC) to investigate Document 4 PAFA Scope in relation to relevance of existing content at a Heads of Terms level and determine the document's value.	Xoserve (FC)	Pending
1006	23/10/19	4.0	ScottishPower (MB) to seek guidance from PAC regarding the alternate process and attendance.	ScottishPower (MB)	Pending
1007	23/10/19	4.0	Joint Office (AR) to investigate how the majority decision making in each constituency operates within the PAC meetings administered by the Joint Office.	Joint Office (AR)	Pending
1008	23/10/19	4.0	ScottishPower (MB) and Gemserv (AJ) to investigate the Plan, the Review, and the consultation process and provide a re-draft of the document.	ScottishPower (MB) & Gemserv (AJ)	Pending

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