

**UNC Workgroup 0674 Agenda
Performance Assurance Techniques and Controls
10.30am Monday 27 January 2020**

**at Radcliffe House, Blenheim Court, Warwick Road, Solihull
B91 2AA**

(Teleconference: 0203 582 4515, Conference ID 401-706-701)

***The Workgroup Report is due to be presented to the UNC Modification Panel by
19 March 2020.***

1.0 Introduction and Status of Modification

1.1 Approval of Minutes (11 December 2019)

1.2 Review of Actions

2.0 Review of Revised Modification Proposal

3.0 Consideration of Legal Text

**4.0 Consideration of consolidated PAC Document with Part 1 & 2
governance arrangements**

**5.0 Consideration of the Reporting timeline & Development of Workgroup
Report**

6.0 Next Steps

7.0 Any Other Business

8.0 Diary Planning

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Action Table (as at 11 December 2019)

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
0902	17/09/19	3.0	<i>Objectives: Gemserv (AJ) to explore the governance. The framework needs to be explicit in terms of IGTs and the linking to UNC. Gemserv (AJ) to draft the IGT Modification which would then require a sponsor to progress the Modification. – combined with Action 1002</i>	Gemserv (AJ)	Carried Forward
1001	23/10/19	1.0	Xoserve (JR) to circulate the current Xoserve Prioritisation Process.	Xoserve (JR)	Carried Forward
1004	23/10/19	4.0	ScottishPower (MB) and Gemserv (AJ) to investigate the Plan, the Review, and the consultation process and provide a re-draft of the document.	ScottishPower (MB) & Gemserv (AJ)	Carried Forward
1005	23/10/19	4.0	Xoserve (FC) to investigate Document 4 PAFA Scope in relation to relevance of existing content at a Heads of Terms level and determine the document's value. – linked with PAC Action 1109	Xoserve (FC)	Carried Forward
1006	23/10/19	4.0	ScottishPower (MB) to seek guidance from PAC regarding the alternate process and attendance.	ScottishPower (MB)	Carried Forward
1008	23/10/19	4.0	ScottishPower (MB) and Gemserv (AJ) to investigate the PAC Annual Plan, the Annual Review, and the Annual consultation process and provide a re-draft of the document.	ScottishPower (MB) & Gemserv (AJ)	Carried Forward

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