

Project Nexus Workstream Minutes

Tuesday 13 April 2010

Teleconference

Attendees

Bob Fletcher (Chair)	(BF)	Joint Office of Gas Transporters
Mike Berrisford (Secretary)	(MiB)	Joint Office of Gas Transporters
Alan Raper	(AR)	National Grid Distribution
Brian Durber	(BD)	E.ON UK
Chris Warner	(CW)	National Grid Distribution
Elaine Carr	(EC)	ScottishPower
Fiona Cottam	(FC)	xoserve
Graham Wood	(GW)	British Gas
Hazel Ward	(HW)	RWE npower
Jemma Woolston	(JW)	Shell Gas Direct
Joanna Ferguson	(JF)	Northern Gas Networks
Joel Martin	(JM)	Scotia Gas Networks
Martin Brandt	(MB)	Scottish & Southern Energy
Shirley Wheeler	(SW)	xoserve
Simon Trivella	(ST)	Wales & West Utilities
Stefan Leedham	(SL)	EDF Energy
Steve Mullinganie	(SM)	Gazprom
Steve Nunnington	(SN)	xoserve

1. Introduction

BF welcomed all to the meeting.

1.1 Review of Minutes

SW believes that at the March meeting members had agreed to add an agenda item for consolidation of the high-level principles during the May meeting.

Action NEX0031: Joint Office (MiB) to add an agenda item for consolidation of the high-level principles during the May meeting.

Thereafter, the minutes of the 29 March 2010 meeting were accepted.

1.2 Review of actions

Action NEX0027: xoserve (SW) to ensure that following the production of the Post Central Communications Provider prospectus, issues identified for consideration under the SPA heading (customer access to data, meter read submission time, Supplier access to behavioral information) are included in the SPA ToR.

Update: SW explained it would not be possible to complete this action until the Central Communications Provider (CCP) prospectus is known and the next update will be provided at the August 2010 meeting. **Pending.**

Action NEX0030: Joint Office to ensure that Market Sector Code Impacts is included as an agenda item for the April 2010 Workstream teleconference meeting.

Update: BF advised members that this action had been completed. **Closed.**

2. Update on the Revised Workgroup Approach and Plan

Members agreed to undertake the following items out of sequence.

2.1 Topic Workgroup Timeline Tracking Plan (as at 06/04/2010)

In response to a question on when the retro update meeting would take place, SW suggested discussing the detail under item 5 below.

BF asked, and members approved the plan as presented.

3. Topic Workgroup(s) Terms of Reference

BF informed members that there were no items to consider.

4. Workgroup Reporting

4.1 Final Workgroup Reports

BF explained that there were no final workgroup reports to consider.

4.2 Start/End Date Progress Tracking

BF explained that there were no issues to report.

4.3 Consider Topic Monthly Workgroup Reports

4.3.1 AMR Workgroup

BF provided a verbal overview of the report informing members that the workgroup had looked at the initial processes, including presentations on the differences in DM and DME regimes. Currently xoserve have an outstanding action to provide a 'strawman' for discussion at the 20/04/10 meeting.

4.3.2 SP Reconciliation Workgroup

BF provided a verbal update informing members that the workgroup had requested that their concerns surrounding 'global' consideration of transitional issues to ensure capture of ALL crucial items, is relayed to the workstream.

5. Next Steps: diary/planning

Members discussed the possible combining of the Retrospective Updates and Principle Consolidation meetings on 11/05/10 before agreeing that it maybe prudent to consider the Principle Consolidation requirements in May whilst deferring the Retrospective Update matters until June, especially in light of the fact that both the AQ and SP Reconciliation Workgroup Final Reports should be available by the May meeting.

Action NEX0032: Joint Office (MiB) to add Retrospective updates to the June Workstream agenda.

The following meetings are scheduled to take place during April/May 2010:

Title	Date	Location
AQ 3 Workgroup	16/04/2010	NG, 31 Homer Road, Solihull.
AMR 2 Workgroup	20/04/2010	ENA, 52 Horseferry Road, London.
SP Rec 3 Workgroup	27/04/2010	NG, 31 Homer Road, Solihull.
Workstream	11/05/2010	ENA, 52 Horseferry Road, London.

AMR 3 Workgroup	12/05/2010	ENA, 52 Horseferry Road, London.
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6. AOB

6.1 Workgroup Transitional Arrangements Concerns

BF advised members that the SP Reconciliation workgroup had identified a need to ensure that any potential transitional issues/overlaps are coordinated in a satisfactory manner and agree the scope/definition of Transition. SW supported this by pointing out that this matter comes in to its own when looking to consolidate the work of ALL the workgroups.

When asked, members approved the inclusion of a new 'standing' workstream agenda item covering Global Transitional Issues & Overlaps.

Action NEX0033: Joint Office (MiB) to add a new standing agenda item for consideration of Global Transitional Issues & Overlaps.

6.2 Consideration of Market Sector Code Proposals

Members continued the ongoing debate on the merit of including Market Sector Code considerations within the Project Nexus arena, especially the related market rollout timing issues.

Views remained polarised as to whether or not Nexus is the correct vehicle in which to discuss the matters especially in light of the fact that the Market Differentiation workgroup appeared to conclude that population of the MSFs outside of the Nexus arena would/could deliver data cleansing benefits.

Moving on, ST provided a brief overview of the soon to be released Wales & West Utilities UNC Modification which relates to this matter, summarising his expectations as follows:

- Targeted for implementation in next 12 months;
- Includes timeline driver considerations;
- Includes impact of introducing new, amending existing MSFs;
- Includes consideration of Market Differentiation impacts;
- Anticipated additional clarity via modification consultation processes, and
- Modification proposes mandating MSF population within a given timeline.

BF reminded members that it was always envisaged that the MD workgroup would/could be reconvened in response to other workgroup output &/or changing industry impacts.

In closing, FC suggested that at this time there remains insufficient clarity surrounding MSFs to bottom out the issues now, and that this clarity will only be gained from the detailed requirements discussions.

The group agreed to continue the discussions about Market Sector Codes in the Distribution Workstream for the time being.

Appendix 1

Action Table

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
NEX 0027	18.01.10	4.1	Ensure that following the production of the Post Central Communications Provider prospectus, issues identified for consideration under the SPA heading (customer access to data, meter read submission time, Supplier access to behavioral information) are included in the SPA ToR.	xoserve (SW)	Update due at August meeting.
NEX 0030	29.03.10	5.	Ensure that Market Sector Code Impacts is included as an agenda item for the April 2010 Workstream teleconference meeting.	Joint Office (MiB)	Completed.
NEX 0031	13.04.10	1.1.	Add an agenda item for consolidation of the high-level principles during the May meeting.	Joint Office (MiB)	
NEX 0032	13.04.10	5.	Add Retrospective updates to the June Workstream agenda.	Joint Office (MiB)	
NEX 0033	13.04.10	6.1.	Add a new standing agenda item for consideration of Global Transitional Issues & Overlaps.	Joint Office (MiB)	