

UNC Distribution Workgroup Minutes
Thursday 25 April 2013
at Consort House, 6 Homer Road, Solihull, B91 3QQ

Attendees

Bob Fletcher (Chair)	(BF)	Joint Office of Gas Transporters
Helen Cuin (Secretary)	(HCu)	Joint Office of Gas Transporters
Alan Raper	(AR)	National Grid Distribution
Alex Ross-Shaw	(ARS)	Northern Gas Networks
Anne Jackson*	(AJ)	SSE
Chris Hill	(CH)	Cornwall Energy
Colette Baldwin	(CB)	E.ON UK
David Mitchell	(DM)	Scotia Gas Networks
Edward Hunter	(EH)	RWE npower
Erika Melén	(EM)	Scotia Gas Networks
Hilary Chapman	(HCh)	Xoserve
Jens Martin	(JM)	E.ON UK
Jonathan Dixon*	(JD)	Ofgem
Lorna Lewin	(LL)	DONG Energy
Marie Clark*	(MC)	Scottish Power
Si Tze Wong*	(STW)	Ofgem
Simon Trivella	(ST)	British Gas
Steve Mulinganie	(SM)	Gazprom
Steve Nunnington	(SN)	Xoserve

* *via teleconference*

Copies of all papers are available at: www.gasgovernance.co.uk/Dist/240413

1. Introduction and Status Review

1.1. Minutes from the previous meeting(s)

The minutes from the previous meeting were accepted.

1.2. Review of actions from previous meeting(s)

No outstanding actions for review.

2. Workgroups

The following individual Workgroup meetings took place:

2.2 0428 - Single Meter Supply Points

(Report to Panel 16 May 2013) – Papers at:

www.gasgovernance.co.uk/0428

2.3 0431S - Shipper/Transporter - Meter Point Portfolio Reconciliation

(Report to Panel 18 July 2013) – Papers at:

www.gasgovernance.co.uk/0431

2.4 0445 - Amendment to the arrangements for Daily Metered Supply Point Capacity

(Report to Panel 16 May 2013) – Papers at:

www.gasgovernance.co.uk/0445

3. Issues

3.1 ISS 0052 - Transfer of Assets

BF confirmed that Gemserve have provided a Change of Network Licensee - Best Practise Principles paper which they propose is used and asked parties if they have any concerns with the document to provide comments to Gemserve.

3.2 New Issues

None raised.

4 Any Other Business

4.1 UNC Modification 0390

EM provided a presentation on the SHQ Review to remind Shippers of the process and the importance of freeing up unneeded capacity to avoid unnecessary investments.

EM offered to assist Shippers in anyway with the process such as letters to customers to help them understand the process and why it is undertaken.

5 Diary Planning

Further details of planned meetings are available at: www.gasgovernance.co.uk/Diary

Distribution Workgroup meetings will take place on:

Thursday 23 May 2013, at 10:30 ENA, 52 Horseferry Road, London SW1P 2AF

Thursday 27 June 2013, at 10:30 ENA, 52 Horseferry Road, London SW1P 2AF

Thursday 25 July 2013 at 10:30, Consort House, 6 Homer Road, Solihull B91 3QQ

Action Table

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update