

---

**Project Nexus Workgroup Minutes**  
**Tuesday 09 July 2013**  
**at Consort House, 6 Homer Road, Solihull B91 3QQ**

**Attendees**

Tim Davis (Chair)	(TD)	Joint Office
Mike Berrisford (Secretary)	(MB)	Joint Office
Alex Ross-Shaw*	(AR)	Northern Gas Networks
Chris Warner	(CW)	National Grid Distribution
Dave Corby	(DC)	National Grid NTS
Ed Hunter	(EH)	RWE npower
Elaine Carr	(EC)	ScottishPower
Emma Smith	(ES)	Xoserve
Erika Melen	(EM)	Scotia Gas Networks
Huw Comerford	(HC)	Utilita
Jon Dixon	(JD)	Ofgem
Julie Varney	(JV)	National Grid NTS
Lorna Lewin	(LL)	DONG Energy
Mark Jones	(MJ)	SSE
Michele Downes	(MD)	Xoserve
Naomi Anderson	(NA)	EDF Energy
Steve Mulinganie	(SM)	Gazprom
Tabish Khan*	(TK)	British Gas

\* by teleconference

**1. Introduction**

TD welcomed all to the meeting.

**1.1 Review of Minutes**

The minutes of the previous meeting were accepted.

**1.2 Review of Actions**

No outstanding actions to be considered.

**2. Workgroups**

The following Workgroup meetings took place:

**2.1 0432 – Project Nexus – Retrospective Adjustment**

(Report to Panel 19 September 2013) – Papers at:  
[www.gasgovernance.co.uk/0432/090713](http://www.gasgovernance.co.uk/0432/090713)

**2.2 0434 – Project Nexus – Retrospective Adjustment**

(Report to Panel 19 September 2013) – Papers at:  
[www.gasgovernance.co.uk/0434/090713](http://www.gasgovernance.co.uk/0434/090713)

**2.3 0453 – Project Nexus – Demand Estimation**

(Report to Panel 19 September 2013) – Papers at:  
[www.gasgovernance.co.uk/0453/090713](http://www.gasgovernance.co.uk/0453/090713)

### **3. Issues and topics for discussion**

#### **3.1 High Level Workgroup Issues**

##### **3.1.1 Outstanding Areas (Issues) Log**

MD said there are no new issues to consider and the log had been updated since the last meeting.

##### **3.1.2 Project Plan**

Shippers emphasised the need to assess a detailed project plan sooner rather than later, including all criticalities, milestones and deliverables. It was requested that the plan be provided as a Microsoft Project file. This was duly noted by MD who advised that she would request that the project plan be made ready to be presented and fully discussed on 13 August.

##### **3.1.3 BRD Updates**

MD advised that an updated 'Invoicing' BRD (*including a new section 8.6 – Invoicing Structure following agreement at the last meeting*) had been published on the Joint Office web site. Any comments would be welcome, and formal approval sought on 30 July.

##### **3.1.4 Funding Arrangements**

This had been discussed at [Workgroup 0432](#).

##### **3.1.5 Transitional Arrangements**

It was noted that work on this area would need to be undertaken in due course and that any post implementation aspects relating to Project Nexus would fall outside the scope of the specific modifications themselves.

It was suggested that the Workgroup consider governance arrangements for managing the UK Link Replacement implementation programme (via an oversight committee) to enable appropriate risk assessments, data cleansing considerations etc. to be clearly understood, along with any 'Go/No Go' type decisions.

##### **3.1.6 Performance Assurance**

It was noted that discussions are ongoing within the Performance Assurance Workgroup.

##### **3.1.7 Reporting**

SM suggested that, provided additional costs were reasonable, a data warehouse approach should be implemented, with Shippers able to extract data for their own purposes. MD noted that a pull rather than push approach had been put forward. MD agreed to provide a view on potential reporting provisions (i.e. access to information routes, nature of the reports and any hard coding considerations/requirements).

**Action NEX07/01: Xoserve (MD) to produce reporting strawman.**

#### **3.2 New Issues**

None.

#### **4. Any Other Business**

None.

#### **5. Diary Planning**

Those parties present at the meeting discussed their concerns around the possible extension to the Workgroup Reporting times for the suite of Project Nexus related modifications (0432, 0434 and 0453) as this is seen by some as having a direct impact on their ability to obtain internal sign off within their respective organisations. Additional worries revolve around the potential 'knock on' effect that delaying the reports would

have on the overall Project Nexus Implementation date. In the end, it was provisionally agreed to seek a one-month extension to the respective Workgroup Reporting dates (from September to October).

It was then agreed that the 30 July meeting should take the form of a teleconference only meeting looking to focus on reviewing the benefits case(s) for the suite of modifications and signing off the Invoicing Business Principles document, whilst the 13 August meeting should remain as a face-to-face meeting to undertake a detailed Project Nexus Project Plan review exercise and continue development of the respective Workgroup Reports. *(it was also noted that may be a second day (14/08) could possibly be utilised to successfully complete the review and thereby avoid seeking an extension to the reporting dates).*

The following meetings are scheduled to take place during 2013:

Title	Date	Location
Project Nexus Workgroup (inc. 0432, 0434 & 0453 Workgroups)	30/07/2013	Teleconference.
Project Nexus Workgroup (inc. 0432, 0434 & 0453 Workgroups)	13/08/2013	Consort House, Princes Gate Buildings, 6 Homer Road, Solihull. B91 3QQ.

**Action Table**

<b>Action Ref</b>	<b>Meeting Date</b>	<b>Minute Ref</b>	<b>Action</b>	<b>Owner</b>	<b>Status Update</b>
NEX07/01	09/07/13	3.1.7	Produce reporting strawman.	Xoserve (MD)	Due for 13 August