

User Pays User Group Minutes

Friday 13 December 2013

via teleconference

Attendees

Les Jenkins (Chair)	(LJ)	Joint Office
Helen Cuin (Secretary)	(HC)	Joint Office
Colette Baldwin	(CB)	E.ON
Darren Jackson	(DJ)	Xoserve
James Hill	(JH)	EDF Energy
Katie Ballard	(KB)	Total Gas & Power
Paul Orsler	(PO)	Xoserve

Meeting documentation can be found at www.gasgovernance.co.uk/up/2013

1.0 Introduction and Status Review

LJ welcomed participants. As the meeting was not quorate, the proceeding business was addressed informally as a User Pays User Group meeting.

1.1 Minutes

The minutes from the meeting (12 November 2013) were accepted.

1.2 Actions

None outstanding

2.0 EQRs for: Change Order 007 - iGT Customer Data Preparation Service and Change Order 008 - iGT Customer Data Provision Service

DJ confirmed that the Change Orders 007 and 008 had been approved and will now progress to the next stage. He clarified that the Evaluation Quotation Reports (EQRs) had been published for review.

No concerns were raised with the EQRs. However LJ suggested the reference to Modification 0467 should clarify that Annex A of the NExA places the obligation on the iGTs not the UNC modification itself.

PO confirmed the changes will facilitate a communication mechanism and data flows for iGTs and that standard IX contracts will be in place with iGTs for the use and maintenance.

DJ noted although today's meeting was not quorate this doesn't prevent progression to the next stage as outlined in the User Pays Agreement. He confirmed that voting rights will be opened for 10 working days early next week with a view to extending this period due to the Christmas break. Once this process has been concluded Xoserve will communicate the outcome and arrange a further UPUC.

3.0 Any Other Business

None raised.

4.0 Diary Planning

4.1 User Pays User Committee (UPUC)

Meeting schedule for 2014 to be confirmed.

4.2 User Pays Contract Expert Group (UPCEG)

There is an annual requirement for UPCEG to meet; the last meeting was held on 05 November 2012, and the next meeting will be arranged as appropriate early in 2014.

Action Table

Action Ref	Meeting Date(s)	Minute Ref	Action	Owner	Status Update