

Governance Workgroup Minutes

Thursday 16 January 2014

ENA, Dean Bradley House, 52 Horseferry Road, London SW1P 2AF

Attendees

Les Jenkins (Chair)	(LJ)	Joint Office
Bob Fletcher (Secretary)	(BF)	Joint Office
Alan Raper	(ARa)	National Grid Distribution
Amanda Rooney	(ARo)	Ofgem
Andrew Green	(AG)	Total
Andrew Margan	(AM)	Centrica
Chris Warner	(CWa)	National Grid Distribution
Erika Melen	(EM)	Scotia Gas Networks
Hilary Chapman	(HC)	Xoserve
Joanna Ferguson	(JF)	Northern Gas Networks
John Edwards	(JE)	Wales & West Utilities
Richard Fairholme	(RF)	E.ON UK
Sean McGoldrick	(SMc)	National Grid NTS
Steve Mulinganie	(SMu)	Gazprom

1.0 Introduction and Status Review

1.1 The minutes from the previous meeting were approved.

Action GOV/1101: Comments on the Guidelines for the Provision of Legal Text in Support of Uniform Network Code Modifications to be provided to GE by 04 December 2013. **Update:** Transporters advised that they were currently reviewing the proposed guidelines and should provide an update to GE soon. **Carried Forward.**

2.0 Issues

2.1 ISS 0034 - Review Group 0334 – Action Plan

Members agreed to close the issue and reconsider at a later date should the need arise. **CLOSED**

2.2 ISS 0057 Options for the provision of legal text

SM advised that they were considering raising a modification to place the guidelines into UNC. AMa advised that they felt the amendments should sit in the Modification Rules. SM confirmed that they had considered this approach but were in favour of raising a modification to put the guidelines into the UNC.

2.3 New Issue – ISS0061 - Review of Modification Rules relating to the Variation of modifications sent back by Ofgem

LJ explained that Modification 0451(A) had been sent back by Ofgem and that a number of the rules had to be disapplied to allow an amendment to the Final Modification Report. The Ofgem letter confirming disapplication of the rules asked Panel to consider whether the Modification Rules should be reviewed to consider this circumstance.

ARo asked if the process could be mapped out for discussion at the next meeting to see if the event could be avoided in future.

SM was concerned about amending the process to fix one anomaly and then this may potentially open up a loop-hole in the process. LJ agreed that the Joint Office should take an action to provide an update at the next meeting.

New Action GOV01/01 – Joint Office to produce a process out line of the actions that can be taken following Send Back.

The Workgroup agreed a new issue should be raised with Medium Priority.

3.0 Any Other Business

None raised

4.0 Diary Planning for Workgroup

The next meeting is planned for Thursday 20 February 2014, at the ENA (London), following the UNC Committee meeting.

Action Table – Governance Workgroup

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
GOV/1101	21/11/12	3.2	Comments on the Guidelines for the Provision of Legal Text in Support of Uniform Network Code Modifications to be provided to GE by 04 December 2013.	All	Carried Forward
GOV/0101	16/01/14	2.3	Produce a process out line of the actions that can be taken following Send Back.	Joint Office (BF)	Pending