

Performance Assurance Workgroup Agenda
10:30 Tuesday 18 February 2014
at Consort House, 6 Homer Road, Solihull B91 3QQ

- 1.0 Introduction**
- 2.0 Review of Minutes and Actions from previous meeting(s)**
- 3.0 Discussion**
 - 3.1 Declaration of Interest - *by any Party who would look to carry out the Academic Study or PAF Administrator Role*
 - 3.2 Ofgem Update
 - 3.3 Funding Considerations
 - 3.4 Governance Arrangements
 - 3.5 Business Rules Review
 - 3.6 Reporting Options
 - 3.7 Early Performance Monitoring
 - 3.8 Project Plan Update
 - 3.9 Risks and Issues Logs
- 4.0 Any Other Business**
- 5.0 Diary Planning**

Action Table – Performance Assurance Workgroup

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
PA08/02	21/08/13	2.1	<i>Tender Advertisement</i> - Provide a link to the dedicated area on Ofgem's website.	Ofgem (JD)	Carried Forward
PA01/01	21/01/14	3.5	To develop their Performance Assurance methodology proposal and cross reference to this listing to look to identify the real purpose of the specific reporting items to ascertain if they are 'fit for purpose' and actually provide tangible benefits (inc. adding a new column to highlight any Xoserve	Xoserve (AMi)	Pending

Please contact the Joint Office if you wish to use teleconference facilities for this meeting

Contact Details: enquiries@gasgovernance.co.uk

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Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
			assumptions and / or where the information may be reported elsewhere in the industry would prove beneficial).		
PA01/02	21/01/14	3.7	a) To review the plan and extract the 'key' items (i.e. business rules review and funding considerations) for inclusion on the agenda for the next Workgroup meeting, and thereafter, b) the Joint Office to ensure that these are included on the published agenda.	a) ScottishPower (AL) b) Joint Office (BF/LD)	Pending

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