

UNC Distribution Workgroup Minutes
Thursday 22 May 2014
ENA, 52 Horseferry Road, London SW1P 2AF

Attendees

Bob Fletcher (Chair)	(BF)	Joint Office
Lorna Dupont (Secretary)	(LD)	Joint Office
Alan Raper	(AR)	National Grid Distribution
Andrew Margan	(AM)	British Gas
Chris Warner	(CW)	National Grid Distribution
Colette Baldwin	(CB)	E.ON UK
Dave Addison	(DA)	Xoserve
Dave Mitchell	(DM)	Scotia Gas Networks
Ed Hunter*	(EH)	RWE npower
Erika Melen	(EM)	Scotia Gas Networks
Gareth Evans	(GE)	Waters Wye Associates
Hilary Chapman	(HC)	Xoserve
Huw Comerford	(HCo)	Utilita
Joanna Ferguson	(JF)	Northern Gas Networks
Lorna Lewin	(LL)	DONG Energy
Mark Jones	(MJ)	SSE
Rob Johnson	(RJ)	Wingas
Steve Mulinganie*	(SM)	Gazprom

* via teleconference

Copies of all papers are available at: <http://www.gasgovernance.co.uk/dist/220514>

1. Introduction and Status Review**1.1. Minutes**

The Minutes of the previous meeting were approved.

1.2. Actions

0401: Xoserve to provide an implementation progress update for Modification 0450B from the UK Link Committee (UKLC) on 22 May 2014.

Update: DA reported that potential Xoserve implementation dates (15 September and 10 October) had been discussed at UKLC. It was recognised that 0450B was a timebound critical implementation, and will take priority over the 0451AV solution. The implementation date is a key criterion in placing a contract. DA confirmed that Users would get a full month's allowance; if it slips past an October date Xoserve will ensure there is flexibility in submitting appeals. At the June UKLC there should be a better view of the implementation date and DA will provide a further update to the Distribution Workgroup. **Carried forward**

1.3. Modifications with Ofgem

Ofgem representative not present; no update provided.

1.4. Pre-Modification discussions

1.4.1 Update of Transporter Procedure Document references within Network Code

CB outlined the draft modification, the purpose of which was to replace out dated references to certain documents within the UNC. CB confirmed that an equivalent modification would be raised to address similar changes required to the iGT UNC.

It will be raised as a self-governance fast track modification.

The Workgroup believed this to be an appropriate modification.

AR suggested that the Joint Office also consider adding a link to these documents which were located on the Energy Networks Association (ENA) website.

2. Workgroups

The following Workgroup meetings took place:

2.1. 0470 – Notification of Minimal Safety operating gas needs of large customers

(Report to Panel 21 August 2014) – Papers at:

www.gasgovernance.co.uk/0470

2.2. 0445 - Amendment to the arrangements for Daily Metered Supply Point Capacity

(Report to Panel 17 July 2014) – Papers at:

www.gasgovernance.co.uk/0458

2.3. 0466 – Daily Meter Reading Simplification

(Report to Panel 19 June 2014) – Papers at:

www.gasgovernance.co.uk/0466

2.4. 0469S - Transporter Gas Safety Visit Reporting

(Report to Panel 19 June 2014) – Papers at:

www.gasgovernance.co.uk/0469

2.5. 0486 - Use of the Pre-Payment Profile For IGTs

(Report to Panel 17 July 2014) – Papers at:

www.gasgovernance.co.uk/0486

2.6. 0487S - Introduction of Advanced Meter Indicator and Advanced Meter Reader (AMR) Service Provider Identifier

(Report to Panel 21 August 2014) – Papers at:

www.gasgovernance.co.uk/0487

3. Issues

3.1. ISS 0052 - Transfer of Assets

Following discussions with Xoserve it was believed this sits within the registration process and AR has raised an appropriate Change Order. Considering a future process, it was recognised that this carried a low likelihood, and it was acknowledged that early engagement was required to map out what needs to be done and to gather information, then consider how to move iGT sites appropriately to minimise impact on end consumers/Shippers. More thought was required to consider the handling and treatment of various aspects, eg whether to keep the same MPRN or assign a new one, etc.

3.2. ISS 0064 – Within Day Meter Read Service Provisions

This was agreed closed.

3.3. New Issues

None raised.

4. Any Other Business

None.

5. Diary Planning

Further details of planned meetings are available at: www.gasgovernance.co.uk/Diary

Workgroup meetings will take place as follows:

Time / Date	Venue	Workgroup Programme
10:30 Friday 06 June 2014	31 Homer Road, Solihull B91 3LT	0466, 0468, 0472, 0479S and 0497
10:30 Thursday 26 June 2014	ENA, Dean Bradley House, 52 Horseferry Road, London SW1P 2AF	0469S, 0486 and 0487S
10:30 Thursday 24 July 2014	31 Homer Road, Solihull, B91 3LT	
10:30 Thursday 28 August 2014	31 Homer Road, Solihull, B91 3LT	
10:30 Thursday 25 September 2014	31 Homer Road, Solihull, B91 3LT	0470

Action Table

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
0401	24/04/14	4.1	Xoserve to provide an implementation progress update for Modification 0450B from the UK Link Committee on 22 May 2014.	Xoserve (DA)	Carried forward