

UNC Distribution Workgroup Minutes

07 July 2014

at 31 Homer Road, Solihull B91 3LT

Attendees

Bob Fletcher (Chair)	(BF)	Joint Office
Helen Cuin (Secretary)	(HC)	Joint Office
Alex Ross-Shaw	(ARS)	Northern Gas Networks
Chris Warner	(CW)	National Grid Distribution
Colette Baldwin	(CB)	E.ON UK
Dave Addison	(DA)	Xoserve
Dave Mitchell	(DM)	Scotia Gas Networks
Jeremy Guard	(JG)	First Utility
Kirsten Elliott-Smith	(KES)	Cornwall Energy
Kirandeep Samra	(KS)	RWE npower
Ian Hollington	(IH)	Joint Office
Mark Jones	(MJ)	SSE
Martin Connor	(MC)	National Grid NTS
Robert Cameron-Higgs*	(RCH)	Good Energy
Steve Mulingane*	(SM)	Gazprom

* via teleconference

Copies of all papers are available at: <http://www.gasgovernance.co.uk/dist/070714>

1. Introduction and Status Review

1.1. Minutes

The Minutes of the previous meeting were approved.

1.2. Actions

0601: Xoserve (DA) to provide an assessment of the potential number of meter information updates that would / could fall between 27 May and 07 November 2014 and a view as to the most appropriate course of action to take in managing these for inclusion within these minutes.

Update: DA advised that Xoserve have undertaken a preliminary assessment of the potential workload for Modification 0455. Xoserve anticipate for every month of operation there will be a backlog of 100 updates. The plan is to release 200 a month allowing 100 per month backlog to be worked on in addition the expected 100 monthly updates

Complete.

0602: Xoserve (DA) to provide a selection of options for the future management of MPRN and Network related information where transfer of assets are concerned for all parties to consider in due course.

Update: DA advised that work is ongoing. **Carried Forward.**

1.3. Status Update.

1.3.1. 0468 - Unique Property Reference Number (UPRN) Population by Gas Transporters

CB explained that a new contact with DECC needs to be established following recent staff changes. A further update is anticipated on 24 July.

1.3.2. 0472 - Restricting the number of registration attempts by a supplier

BF confirmed an amended modification and Workgroup Report had been published. No concerns or feedback had been provided to the Joint Office. The Workgroup Group considered the report finalised.

Post Meeting Note: National Grid provided amended the legal text based on the amended modification.

1.3.3. 0486 - Use of the Pre-Payment Profile For IGTs

BF advised the modification had been withdrawn.

2. Workgroups

The following Workgroup meetings took place:

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2.1. 0497 - Introduction of Annual update to the AQ values within the CSEP NExA table
(Report to Panel 18 September 2014) – Papers at:
www.gasgovernance.co.uk/0497

2.2. 0479S – Inclusion of email as a valid UNC communication
(Report to Panel 17 July 2014) – Papers at:
www.gasgovernance.co.uk/0479

2.3. 0487S - Introduction of Advanced Meter Indicator and Advanced Meter Reader (AMR) Service Provider Identifier
(Report to Panel 21 August 2014) – Papers at:
www.gasgovernance.co.uk/0479

3. Issues**3.1. ISS 0052 - Transfer of Assets**

Deferred until next meeting.

3.2 New Issues

None.

4. Any Other Business

None.

5. Diary Planning

Further details of planned meetings are available at: www.gasgovernance.co.uk/Diary

Workgroup meetings will take place as follows:

Time / Date	Venue	Workgroup Programme
10:30 Thursday 24 July 2014	31 Homer Road, Solihull, B91 3LT	0466/(A), 0469, 0479S, 0487 and 0497.
10:30 Friday 15 August 2014	31 Homer Road, Solihull, B91 3LT	TBC
10:30 Thursday 28 August 2014	31 Homer Road, Solihull, B91 3LT	TBC

10:30 Thursday 25 September 2014	31 Homer Road, Solihull, B91 3LT	0470
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Action Table

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
0601	26/06/14	1.4.2	To provide an assessment of the potential number of meter information updates that would / could fall between 27 May and 17 November 2014 and a view as to the most appropriate course of action to take in managing these for inclusion within these minutes.	Xoserve (DA)	Complete
0602	26/06/14	3.1	To provide a selection of options for the future management of MPRN and Network related information where transfer of assets are concerned for all parties to consider in due course.	Xoserve (DA)	Carried Forward