

**Funding, Governance and Ownership Programme Overview Board**  
**Wednesday 11<sup>th</sup> June 2014**  
**Teleconference**

**Attendees**

Joanna Ferguson	(JF)	Northern Gas Networks
Alan Raper	(AR)	National Grid Distribution
Colin Thomson	(CJ)	Scotia Gas Networks
Steve Edwards	(SE)	Wales & West Utilities
Sean McGoldrick	(SM)	National Grid Transmission
Marie Clarke	(MC)	Scottish Power
Andrew Margan	(AM)	British Gas
Steve Mulinganie	(SM)	Gazprom
Hazel Ward	(HW)	Npower
Colette Baldwin	(CB)	E.on Energy
Jacob Kane	(JK)	Ofgem
Martin Baker	(MBa)	Xoserve
Matt Smith	(MS)	Xoserve
Hilary Chapman	(HC)	Xoserve

**Summary of Discussion Points**

**RFI Drafting**

- The RFI has been circulated, with comments received from two parties. A review was conducted, with amendments agreed.
- The group concluded that the RFI should comprise a pre-selection document, rather than acting as an RFI and RFP.
  - This approach would avoid any potential appeals from parties who were excluded in the initial stages.
  - Attendees acknowledged that this approach will extend the timescales slightly and therefore the milestone dates within the document were amended to reflect this.
- *Post meeting note – Document will now be referred to as Pre Market Engagement Document.*
- Agreement that an open forum will be required in advance of the response deadline.
- Review of working timescales –
  - 16<sup>th</sup> June – Pre Market Engagement Document to be published by ENA through a Joint Office communication. *Post meeting note – complete.*
  - 16<sup>th</sup> July – FGO POB Workgroup – discuss governance, workgroup objectives, skeleton timescale for RFP.
  - 25<sup>th</sup> July – Seek to have a draft RFP
  - 5<sup>th</sup> August – FGO POB Workgroup – sign-off RFP

**Procurement Process**

- Discussion of OJEU vs. Achilles.
  - OJEU
    - Required in the case of tender value >£347,000.
    - Open across Europe.
  - Achilles
    - Mechanism for parties to register, publication of documents.
    - Ensures OJEU compliance
- There is the risk that Achilles may exclude unregistered participants, however it is likely that any interested parties would already be registered as a matter of course, and the registration process is not considered to be onerous.
- Pre Market Engagement Document will not be required to be published on Achilles as it is a pre-tender document. It will be published by ENA through a Joint Office communication. N.B. the Document itself will not be circulated on this communication.
- Questions in relation to the Engagement Document are to be directed back to Clare Cattle-Jones, ENA.
- At the RFP stage, the workgroup will consider whether statements of any conflicts of interest should be provided.

**Actions**

- Pre Market Engagement Document to be finalised.

**Next meetings – 16<sup>th</sup> July (Solihull), 6<sup>th</sup> August (Solihull)**