

## **UNC Distribution Workgroup Agenda**

**10:30 Thursday 28 August 2014**

**at 31 Homer Road, Solihull B91 3LT**

### **1. Introduction and Status Review**

- 1.1. Minutes
- 1.2. Actions
- 1.3. Modifications with Ofgem
- 1.4. Pre-Modification discussions
- 1.5. Status Update
  - 1.5.1. 0468 - Unique Property Reference Number (UPRN) Population by Gas Transporters

### **2. Workgroups**

- 2.1. 0466 0466A - Daily Meter Reading Simplification (with improved within day data provision)  
(Report to Panel 16 October 2014) – Papers at:  
[www.gasgovernance.co.uk/0466](http://www.gasgovernance.co.uk/0466)
- 2.2. 0469S - Transporter Gas Safety Visit Reporting  
(Report to Panel 20 November 2014) – Papers at:  
[www.gasgovernance.co.uk/0469](http://www.gasgovernance.co.uk/0469)
- 2.3. 0470 – Notification of Minimal Safety operating gas needs of large customers  
(Report to Panel 20 November 2014) – Papers at:  
[www.gasgovernance.co.uk/0470](http://www.gasgovernance.co.uk/0470)
- 2.4. 0479S 0479A – Inclusion of email as a valid UNC communication  
(Report to Panel 18 December 2014) – Papers at:  
[www.gasgovernance.co.uk/0479](http://www.gasgovernance.co.uk/0479)
- 2.5. 0487S – Introduction of Advanced Meter Indicator and Advanced Meter Reader (AMR) Service Provider Identifier  
(Report to Panel TBC 2014) – Papers at:  
[www.gasgovernance.co.uk/0487](http://www.gasgovernance.co.uk/0487)
- 2.6. 0511 - Introduction of an Enduring Solution for managing Advanced Meters in central systems post Nexus  
(Report to Panel TBC 2014) – Papers at:  
[www.gasgovernance.co.uk/0511](http://www.gasgovernance.co.uk/0511)
- 2.7. 0509 - Permission to release Protected Information to Authorised Third Parties  
(Report to Panel TBC 2014) – Papers at:  
[www.gasgovernance.co.uk/0509](http://www.gasgovernance.co.uk/0509)

Please contact the Joint Office if you wish to use teleconference facilities for this meeting

**Contact Details:** [enquiries@gasgovernance.co.uk](mailto:enquiries@gasgovernance.co.uk)

**Papers available at:** [www.gasgovernance.co.uk](http://www.gasgovernance.co.uk)

**3. Issues**

- 3.1. ISS 0052 - Transfer of Assets
- 3.2. ISS 0065 - Backfilling for Mod 0451AV (Individual Settlements For Pre-Payment & Smart Meters)
- 3.3. New Issues

**4. Any Other Business****5. Diary Planning****Action Table**

<b>Action Ref</b>	<b>Meeting Date</b>	<b>Minute Ref</b>	<b>Action</b>	<b>Owner</b>	<b>Status Update</b>
0602	26/06/14	3.1	To provide a selection of options for the future management of MPRN and Network related information where transfer of assets are concerned for all parties to consider in due course.	Xoserve (DA)	<b>Carried Forward</b>

Please contact the Joint Office if you wish to use teleconference facilities for this meeting

Contact Details: [enquiries@gasgovernance.co.uk](mailto:enquiries@gasgovernance.co.uk)

Papers available at: [www.gasgovernance.co.uk](http://www.gasgovernance.co.uk)

**UNC Workgroup 0466/0466A Agenda  
Daily Meter Reading Simplification**

**Thursday 28 August 2014**

**at 31 Homer Road, Solihull B91 3LT**

***Please Note: This meeting will be considered during the Distribution Workgroup***

**1.0 Review of Minutes and Action**

1.1 Minutes

1.2 Action

**2.0 Workgroup Report**

2.1 Review of Impacts and Costs

2.2 Consideration of Legal Text

2.3 Completion of Workgroup Report

**3.0 Next Steps**

**4.0 Any Other Business**

**5.0 Diary Planning**

**Action Table**

<b>Action Ref</b>	<b>Meeting Date</b>	<b>Minute Ref</b>	<b>Action</b>	<b>Owner</b>	<b>Status Update</b>
<b>0701</b>	24/07/14	3.	<i>Modification 0466A - Xoserve to provide a view on potentially acceptable service/performance levels in relation to the proposed use of the IX for within day data communications.</i>	Xoserve (DA)	<b>Carried forward</b>

Please contact the Joint Office if you wish to use teleconference facilities for this meeting

**Contact Details:** [enquiries@gasgovernance.co.uk](mailto:enquiries@gasgovernance.co.uk)

**Papers available at:** [www.gasgovernance.co.uk](http://www.gasgovernance.co.uk)

**UNC Workgroup 0469S Agenda  
 Transporter Gas Safety Visit Reporting  
 Thursday 28 July 2014  
 at 31 Homer Road, Solihull B91 3LT**

*Please Note: This meeting will be considered during the Distribution Workgroup*

- 1.0 Review of Minutes and Action**
  - 1.1 Minutes
  - 1.2 Action
- 2.0 Workgroup Report**
  - 2.1 Data Items
  - 2.2 Modification Amendment
  - 2.3 Consideration of Business Rules
- 3.0 Next Steps**
- 4.0 Any Other Business**
- 5.0 Diary Planning**

**Action Table**

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
0601	26/06/14	2.2	To investigate the feasibility of providing a more detailed breakdown (including being able to set as 'capped off' or 'meter removed' etc.) of the reporting data items and provide a view in due course.	DNs and Xoserve (DA)	<b>Carried forward</b>

Please contact the Joint Office if you wish to use teleconference facilities for this meeting

**Contact Details:** [enquiries@gasgovernance.co.uk](mailto:enquiries@gasgovernance.co.uk)

**Papers available at:** [www.gasgovernance.co.uk](http://www.gasgovernance.co.uk)

**UNC Workgroup 0470 Agenda  
Notification of Minimal Safety operating gas needs of large  
customers**

**Thursday 28 August 2014**

**at 31 Homer Road, Solihull B91 3LT**

***Please Note: This meeting will be considered during the Distribution Workgroup***

- 1.0 Introduction**
- 2.0 Draft Variation Request**
- 3.0 Consider issues raised in consultation responses**
- 4.0 Final Modification Report**
- 5.0 Next Steps**
- 6.0 Any Other Business**
- 7.0 Diary Planning**

Please contact the Joint Office if you wish to use teleconference facilities for this meeting

Contact Details: [enquiries@gasgovernance.co.uk](mailto:enquiries@gasgovernance.co.uk)

Papers available at: [www.gasgovernance.co.uk](http://www.gasgovernance.co.uk)

**UNC Workgroup 0479S / 0479A Agenda**  
**Inclusion of email as a valid UNC communication**  
**Thursday 28 August 2014**  
**at 31 Homer Road, Solihull B91 3LT**

***Please Note: This meeting will be considered during the Distribution Workgroup***

- 1.0 Review of Minutes**
  
- 2.0 Workgroup Report**
  - 2.1 Review Alternate Modification
  - 2.2 Consider use of email in other Codes
  - 2.3 Reconsideration of Self-Governance Status
  - 2.4 Consideration of User Pays
  - 2.5 Legal Text Update
  
- 3.0 Next Steps**
  
- 4.0 Any Other Business**
  
- 5.0 Diary Planning**

Please contact the Joint Office if you wish to use teleconference facilities for this meeting

Contact Details: [enquiries@gasgovernance.co.uk](mailto:enquiries@gasgovernance.co.uk)

Papers available at: [www.gasgovernance.co.uk](http://www.gasgovernance.co.uk)

**UNC Workgroup 0487S Agenda**  
**Introduction of Advanced Meter Indicator and Advanced Meter**  
**Reader (AMR) Service Provider Identifier**  
**Thursday 28 August 2014**  
**at 31 Homer Road, Solihull B91 3LT**

***Please Note: This meeting will be considered during the Distribution Workgroup***

- 1.0 Review of Minutes and Actions**
- 2.0 Workgroup Report**
  - 2.1 Consideration of Legal Text
  - 2.2 Completion of Workgroup Report
- 3.0 Next Steps**
- 4.0 Any Other Business**
- 5.0 Diary Planning**

Please contact the Joint Office if you wish to use teleconference facilities for this meeting

Contact Details: [enquiries@gasgovernance.co.uk](mailto:enquiries@gasgovernance.co.uk)

Papers available at: [www.gasgovernance.co.uk](http://www.gasgovernance.co.uk)

**UNC Workgroup 0511 Agenda  
Introduction of an Enduring Solution for managing Advanced  
Meters in central systems post Nexus**

**Thursday 28 August 2014**

**at 31 Homer Road, Solihull, B91 3LT**

***Please Note: This meeting will be considered during the Workgroup***

**1.0 Outline of Modification**

*Proposer to explain the rationale for raising the modification and the intended outcome, and any specific areas that the Workgroup needs to address.*

**2.0 Initial Discussion**

**3.0 Next Steps**

**4.0 Any Other Business**

**5.0 Diary Planning**

*Agree agenda items and actions for next meeting*

Please contact the Joint Office if you wish to use teleconference facilities for this meeting

**Contact Details: [enquiries@gasgovernance.co.uk](mailto:enquiries@gasgovernance.co.uk)**

**Papers available at: [www.gasgovernance.co.uk](http://www.gasgovernance.co.uk)**

**UNC Workgroup 0509 Agenda**  
**Permission to release Protected Information to Authorised Third Parties**

**Thursday 28 August 2014**

**at 31 Homer Road, Solihull, B91 3LT**

***Please Note: This meeting will be considered during the Distribution Workgroup***

**1.0 Outline of Modification**

*Proposer to explain the rationale for raising the modification and the intended outcome, and any specific areas that the Workgroup needs to address.*

**2.0 Initial Discussion**

2.1 Initial Representations

2.2 Issues and Questions from Panel

**3.0 Next Steps**

**4.0 Any Other Business**

**5.0 Diary Planning**

*Agree agenda items and actions for next meeting*

Please contact the Joint Office if you wish to use teleconference facilities for this meeting

Contact Details: [enquiries@gasgovernance.co.uk](mailto:enquiries@gasgovernance.co.uk)

Papers available at: [www.gasgovernance.co.uk](http://www.gasgovernance.co.uk)