

## Workgroup Terms of Reference

### 0509 - Permission to release Protected Information to Authorised Third Parties

**Date referred from Panel:** 21 August 2014

#### Background – Why Change?

Please refer to <http://www.gasgovernance.co.uk/0509>

#### Solution

It is proposed that:

- The provisions of UNC TPD Section V 5.1 is extended to allow approved Third Parties to receive Protected Information.
- Governance arrangements are agreed for designating an organisation as an Authorised Third Party.
- A guideline document is produced detailing under what circumstances data may be released and the necessary safeguards that need to be put in place.

#### Topics for Discussion

- Understanding the objective
- Assessment of alternative means to achieve objective
- Development of Solution (inc. business rules if appropriate and consideration of whether the summary and solution are consistent with one another)
- Assess whether or not the guidelines are robust enough
- Assessment of Data Protection aspects (inc. the release of other parties data through this process and Panel capability to release data to 3rd parties)
- Consideration of how other Codes approach the same issue
- Assessment of potential impacts of the modification
- Assessment of implementation costs
- Assessment of legal text

#### Outputs

Produce a Workgroup Report for submission to the Modification Panel, containing the assessment and recommendations of the Workgroup.

#### Composition of Workgroup

The Workgroup is open to any party that wishes to attend or participate.

A Workgroup meeting will be quorate provided at least two Transporter and two User representatives are present.

#### Meeting Arrangements

Meetings will be administered by the Joint Office and conducted in accordance with the Code Administration Code of Practice.