

**UNC Shrinkage Forum Minutes**  
**Wednesday 28 January 2015**  
**31 Homer Road, Solihull B91 3LT**

**Attendees**

Helen Cuin (Chair)	(HC)	Joint Office
Lorna Dupont (Secretary)	(LD)	Joint Office
Colette Baldwin	(CB)	E.ON UK
Dave Chalmers	(DC)	National Grid Distribution
David Simpson	(DS)	Scotia Gas Networks
Geoff Goldie	(GG)	Northern Gas Networks
Gregory Edwards	(GE)	British Gas
Ian Dunstan	(ID)	Wales & West Utilities
Ian Marshall	(IM)	Wales & West Utilities
Joanna Parker	(JP)	Scotia Gas Networks
John Morrison	(JM)	Northern Gas Networks
Mark Jones	(MJ)	SSE
Matt Marshall	(MM)	National Grid Distribution
Peter Morgan*	(PM)	Scotia Gas Networks

\* via teleconference

Copies of all papers are available at: <http://www.gasgovernance.co.uk/sf/280115>

**1. Introduction and Status Review**

**1.1. Review of Minutes (17 December 2014)**

DS requested a minor amendment to the minutes of the previous meeting.

Under Section 3, Shrinkage Leakage Model Review:

“DS confirmed that the Shrinkage Model consultation paper had been published and that the consultation closed on 05 December. The aim is to provide a consolidated report by the end of January December.”

The amendment was agreed and the minutes were then accepted. A revised version will be published.

**1.2. Review of Actions**

**SF0103:** *IFI Project Information/Report* - DNs to consider what information might be released.

**Update:** The DNs have received a comprehensive template developed by National Grid Distribution; the first phase of surveying completes next month, and it is aimed to complete the second phase, with all the elements in place, by September. **Complete**

**SF0701:** *Shrinkage and Leakage* - Provide details of the equivalent statistics for Ireland.

**Update:** MJ quoted figures of around 0.07% - 0.8% but could provide no additional detail at this time. He will continue to try and establish the background/sources/assumptions to the figures and how they have been built up, so that comparison can be made to the GB figures. CB indicated that she would also try to obtain comparative figures/information relating to EU networks. It was commented that GB might be unique in the model that it uses and it would be useful to make comparisons. **Carried forward**

**SF0901:** GDNs to analyse and quantify the time-weighted and flow-weighted CV measurement approaches and identify and assess the impacts of using different methods/models, for further consideration and agreement on the preferred option to be adopted. Report to the January meeting.

**Update:** The variations between the DNs had been identified and were believed to be very, very small. Consistency was being sought and the DNs were currently exploring the impacts of aligning the methodologies. **Carried forward**

**SF0902:** GDNs to liaise with Ofgem and provide a response/view on the exact requirements for Shrinkage/Leakage Smart Metering Reporting.

**Update:** IM advised a draft paper has been circulated around DNOs for review/comments and should be ready for submission to Ofgem by the end of January. It was confirmed that it was not expected to be issued for consultation. The finalised document will be published on the Joint Office website. **Closed**

**SF0903:** WWU to produce a GDN collective view regarding smart metering data, its use, risks and limitations, for issue alongside the Shrinkage and Leakage Model Report, i.e. by end of October, for discussion/comment.

**Update:** See Action SF0902, above. **Closed**

## 2. 2015/16 Shrinkage Proposals

The DNs reported that, to date, no responses had been received, and confirmed that the closing date for User representations to the Initial Proposals (published at: <http://www.gasgovernance.co.uk/sf/15-16initial>) was 01 February 2015.

The Final Proposals will be published and submitted to the Authority by 01 March 2015; Users then have until 15 March 2015 to provide any concerns to the Authority, by which time it will approve/disapprove the Proposals.

## 3. Shrinkage and Leakage Smart Metering Report

Covered under Actions SF0902 and SF0903, above.

## 4. Shrinkage Leakage Model Review

DS confirmed that no representations had been received from Shippers, and that the Shrinkage Model consultation paper had been published [Shrinkage and Leakage Model Review Consultation 2014/15 Final Report \(Joint GDN \)](#) on 23 December 2014.

## 5. Any Other Business

### 5.1 Provision of Meeting Papers

The timely provision of meeting papers was briefly discussed, with parties recognising the value in submitting papers in advance (accepted standard 5 business days in advance) thus providing meeting participants with sufficient time to review. It was noted that meetings were being realigned to better serve the requirements of the Shrinkage processes/consultations, etc, however it was also recognised that on occasion late submission of papers may be unavoidable.

DC offered to provide an updated Shrinkage Activities Timetable for publication.

## 6. Diary Planning

Further details of planned meetings are available at: [www.gasgovernance.co.uk/Diary](http://www.gasgovernance.co.uk/Diary)

The meeting programme for 2015 was discussed and agreed (see table below).

Time/Date	Venue	Programme
09:30, Friday 20 March 2015	Teleconference	2015/16 Shrinkage Proposals  Shrinkage and Leakage Smart Metering Report
09:30, Tuesday 23 June 2015	Teleconference	Revised proposals - Interference Damage and AGI Venting  Shrinkage and Leakage Model Review
10:30, Wednesday 19 August	31 Homer Road, Solihull B91 3LT	Shrinkage and Leakage Model Review
09:30, Tuesday 27 October 2015	Teleconference	Shrinkage and Leakage Model Review

Action Table					
Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
<b>SF0103</b>	22/01/14	4.0	<i>IFI Project Information/Report</i> - DNs to consider what information might be released.	All DNs	<b>Complete</b>
<b>SF0701</b>	15/07/14	3.0	<i>Shrinkage and Leakage</i> - Provide details of the equivalent statistics for Ireland.	SSE (MJ)	<i>Due 20/03/15</i> <b>Carried forward</b>
<b>SF0901</b>	17/09/14	1.2	GDNs to analyse and quantify the time-weighted and flow-weighted CV measurement approaches and identify and assess the impacts of using different methods/models, for further consideration and agreement on the preferred option to be adopted. Report to the January meeting.	All GDNs	<i>Due 20/03/15</i> <b>Carried forward</b>
<b>SF0902</b>	17/09/14	2.0	GDNs to liaise with Ofgem and provide a response/view on the exact requirements for Shrinkage/Leakage Smart Metering Reporting.	All GDNs	<b>Complete</b>

<b>Action Table</b>					
<b>Action Ref</b>	<b>Meeting Date</b>	<b>Minute Ref</b>	<b>Action</b>	<b>Owner</b>	<b>Status Update</b>
<b>SF0903</b>	17/09/14	2.0	WWU to produce a GDN collective view regarding smart metering data, its use, risks and limitations, for issue alongside the Shrinkage and Leakage Model Report, i.e. by end of October, for discussion/comment.	Wales & West Utilities (ID/IM)	<b>Complete</b>