

## UK Link Industry Engagement Forum – 19<sup>th</sup> December 2014

Leigh Chapman - First Utility	Adam Lane - British Gas
Naomi Nathanael - Plus Shipping	Graham Archibald - British Gas
Darren Lindsay - Eon	Thomas Ng - British Gas
Debbie Wright - British Gas	Kathryn Allen - Npower
Huw Comerford - Utilita	Naomi Nathanael - UWDC
Richard Franklin - Opus Energy	Paul Carman - Scottish Power
Mark Jones - SSE	Julie King - Utilisoft
Colette Baldwin - Eon	Andy Kelly - Scottish Power
Ikram Bashir - Npower	Debbie Draycott - BP
Louise Hellyer - Total Gas and Power	Claire Hadden - CNG
Mike Fensome - Npower	Derek Clark - CNG
Emily Wells - Corona Energy	James Harris - CNG
Rebecca Greer - Corona Energy	James Crosland - Economy Energy
Alison Salisbury - Corona Energy	Asif Khan - Npower
Sue Cropper - British Gas	Darren Jackson - Xoserve
Liz Furmedge - SSE	Sandra Simpson - Xoserve
Alison Neild - Gazprom	Emma Lyndon - Xoserve
Marta Kalinowska -Gazprom	Emma Smith - Xoserve
Michael Paul - Gazprom	Michele Downes - Xoserve
Endre Merai - Npower	Aiden Mclaughlin - Xoserve
M Durston - Ecotricity	Andy Earnshaw - Xoserve
Helen Mayo - Ecotricity	Dawn Griffiths - Xoserve
Jaspreet Gata-Aura - British Gas	Ed Beattie - Baringa
	Padmini Duvvuri - Xoserve

### **Primes and Sub Meters – Michele Downes**

P&S1 – Why do we need check reads?	It was agreed at PNUNC that check reads were required for every meter where derived equipment is fitted. This includes prime and subs to ensure any drift from the meter and read equipment is captured and reconciled.
P&S2 – How often will check reads be done?	Every 12 months for Class 1,2,3 &4 for monthly read frequency Supply Meter Points. It will be 24 months for Class 4 annually read Supply Meter Points.
P&S3 – Can the reconciliation still be done if we miss a check read?	Reconciliation following receipt of an actual read following estimates (Class 1 and 2) or for Class 3 & 4 where an actual read is received. The reconciliation following a Check Read will reconcile the 'drift' between the meter and the read equipment to the last Check Read.
P&S4 – At what point in time would you do a	Every 4 months for a monthly read site or 24

must read?	months for an annually read site.
P&S5 – If we don't reconcile, will it be classed as unidentified gas?	Yes
P&S6 – Will Must Reads be carried out across the subs on a Prime?	This is an option which we shall discuss with the GTs but currently Must Reads are only carried out for LSP meter points.
P&S7 – What happens if the check read fails?	There will not be reconciliation.
P&S8 – Will the reconciliation be affected by the prime and sub shippers' ability to submit readings?	Shipper who has the Prime meter is dependent on co-terminus reads which results in reconciliation.
P&S9 – How do you propose to resolve the remaining issues?	It will be presented and discussed at PNUNC on 20 <sup>th</sup> January 2015

### **Unique Sites – End to End Process Walkthrough – Emma Smith**

US1 – Will all Unique Sites be Class 1?	They could also be Class 2.
US2 – Will it say Unique Site on the enquiry?	No, because this principle won't exist post Go Live.
US3 – Can the Process slides be enlarged for clarity?	ACTION 191214:1: Xoserve to ensure clarity for all Walkthrough slides (carried forward)
US4 - Is the enquiry process manual – by phone?	Only for NTS sites.
US5– If we populate by accident, would it be rejected? (supply point nomination slide)	No, but it can be cancelled.
US6 – Has a MOD been raised for Facilitation of 'faster switching' for Shared Supply Meter Points?	This is MOD523 and it has now raised at PNUNC.
US 7 – When will we see templates for MOD523?	These are now available on the Joint Office website.
US8 – What is the migration strategy?	It is unknown at this time.
US9 – If a Shipper nominated a shared site as a single supply point; would all parties in the sharing process receive a file and have the opportunity to reject?	Yes, you would be notified via an email template.
US10 – If Unique sites no longer exist, how will this impact invoicing?	The Gemini process will remain the same. Read invoicing information will be embedded in the main invoices. These processes remain unchanged. The file will include supply point category and Gemini ID.

### **Dashboard – Sandra Simpson**

DAS1 – Have the BRD's been updated?	A log is being kept through PNUNC of the decisions that are made which will result in a BRD change. Xoserve ACTION 191214:2 – to check the log.
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DAS2 – An Assurance Report was issued on Xoserve delivery on 9 <sup>th</sup> December	Action – Xoserve 191214:3 to confirm who this report went to.
DAS3 – Is the design complete?	Core design is complete. Outstanding points are mostly around infrastructure elements. Application Design is complete. We may need to make design changes through build and test. This will be communicated through Industry Engagement/PNUNC.
DAS4 – Are all processes base lined?	We don't anticipate any further changes. We will be creating further retro scenarios.
DAS5 – When is file format decision?	15 <sup>th</sup> January at UNCC.

#### **Data Item Classification – Padmini Duvvuri**

DIC1 – Are you engaging all of the IGT's?	Yes. Some are doing connectivity testing next week, but we have extended the testing window to the 12 <sup>th</sup> January. They are all at different stages. We are system ready but it now depends on the IGT's. We will update you on this. The initial load will be the test on if it is working. We will continue to engage
DIC2 – Are you testing the data the IGT's send in?	We intend to do full tests. Initially, the check point is to understand if they are ready to run through our tests. They will also be involved in market trials.
DIC3 – How soon after 12 <sup>th</sup> January will we get our first reports?	13 <sup>th</sup> February will be the last load in from IGT's.
DIC4 - Can't this come out as and when rather than waiting until the end	We are on track to get a large proportion of the portfolio in.
DIC5 – Can you plan some call conferences to address these?	Xoserve Action – Plan call conferences.
DIC6 - Do you validate on the data you receive?	Two sets of validation are built into the system. One is the structure of confirmation and file formats and structural validation. We will send out rejection responses. The second is around data quality and how that will function.

#### **Progress on Market Trial – Andy Earnshaw**

PMT1 – Will you be using Production Gateways?	There is a proposal for production gateway but we may propose something different but it needs to be resolved.
PMT2 – Accelerated time scales – how do you know there is un-sufficient time for testing?	Some processes take longer than a month in real time. The earlier we start market trials the better chance we have of correcting
PMT3 – How will you cover each scenario?	Xoserve will provide a framework for the

	scenarios we expect. You can put forward scenarios for your own organisation.
PMT4 – What level of testing are you anticipating?	It will depend on the level of testing from each organisation. We will know more once Shippers begin registering.
PMT5 – How will you share lessons learned during testing?	We will publish these through market trials on a format to be decided.
PMT6 – Will there be a working group to make decisions?	The working group will not be a decision making forum.
PMT7 – Will we need to register for each cycle?	Yes, although responses can be changed over time should the organisations position change.
PMT8 – Will we have a meeting about findings or will it be fed into the Q&A Process?	We are considering the various ways of feeding this information back to you.
PMT9 – Do you have capacity if everybody wants to do testing?	We will track this through the registration process. We can pinpoint when organisations want to start. The larger the organisation the more tests they will need to do. We are having the conversations with each Shipper.
PMT10 – When can we expect to receive the pre-registration questions?	These are now completed and being issued.

#### **Xoserve Actions**

ACTION 191214:1	US3 - Xoserve to ensure clarity for all Walkthrough slides.
ACTION 191214:2	DAS1 – Xoserve to check the BRD log has been updated.
ACTION 191214:3	DAS2 - Xoserve to confirm who the Assurance Report was sent to.
ACTION 191214:4	DIC5 - Xoserve to plan Work Conferences.

