

**UNC Workgroup 0520 Minutes
Performance Assurance Reporting
Friday 06 March 2015
at ENA, 52 Horseferry Road, London SW1P 2AF**

Attendees

Bob Fletcher Chair)	(BF)	Joint Office
Mike Berrisford (Secretary)	(MB)	Joint Office
Andrew Margan*	(AMa)	British Gas
Andy Clasper	(AC)	National Grid Distribution
Andy Miller	(AM)	Xoserve
Angela Love	(AL)	ScottishPower
Carl Whitehouse*	(CWh)	first:utility
Chris Warner	(CW)	National Grid Distribution
Colette Baldwin	(CB)	E.ON
Edward Hunter*	(EH)	RWE npower
Emma Lyndon	(EL)	Xoserve
Jonathan Kiddle	(JK)	EDF Energy
Lorna Lewin	(LL)	DONG Energy
Mark Jones	(MJ)	SSE
Rachel Hinsley	(RH)	Xoserve
Richard Pomroy	(RP)	Wales & West Utilities

* via teleconference

Copies of all papers are available at: <http://www.gasgovernance.co.uk/0520/060315>

The Workgroup Report is due to be presented at the UNC Modification Panel by 18 June 2015.

1.0 Review of Minutes and Actions

1.1. Minutes

The minutes of the previous meeting were approved.

1.2. Actions

No outstanding actions to consider.

2.0 Guidelines Document: Performance Assurance Reporting Template Guidance Document

It was agreed by those parties present that this item had been sufficiently covered during the 0483 Workgroup discussions of agenda item 2.1.

A copy of the minutes for the 0483 Workgroup meeting are available to view and/or download from the JO web site at: <http://www.gasgovernance.co.uk/0483/060315>.

3.0 Development of Workgroup Report

3.1. Amended Modification

It is anticipated that British Gas are to provide an amended modification in due course.

3.2. Consideration of Business Rules

In light of discussions undertaken within the 0483 Workgroup meeting, further consideration of this item was deferred.

4.0 Diary Planning

Further details of planned meetings are available at: www.gasgovernance.co.uk/Diary

Workgroup meetings are scheduled to take place as follows:

Time/Date	Venue	Workgroup Programme
10:30, Tuesday 24 March 2015	Energy Networks Association (Room 4 - Note: Maximum capacity 20 persons)	Including Workgroups 0506 and 0520.
10:30, Wednesday 08 April 2015	31 Homer Road, Solihull B91 3LT	Including Workgroups 0506 and 0520.
10:30, Tuesday 21 April 2015	Energy Networks Association (Room 4 - Note: Maximum capacity 20 persons)	Including Workgroups 0506 and 0520.
10:30, Tuesday 05 May 2015	Energy Networks Association (Room 4 - Note: Maximum capacity 20 persons)	Including Workgroups 0506 and 0520.
10:30, Monday 18 May 2015	Energy Networks Association (Room 4 - Note: Maximum capacity 20 persons)	Including Workgroups 0506 and 0520. <i>Workgroup Reports 0506 and 0520 are due at 18 June Panel</i>