

# UNC Workgroup 0506 0506A Minutes Gas Performance Assurance Framework and Governance Arrangements

**10.30 Wednesday 8 April 2015  
at 31 Homer Road, Solihull, B91 3LT**

## Attendees

Andy Clasper	(AC)	National Grid Distribution
Andy Miller	(AM)	Xoserve
Angela Love	(AL)	Scottish Power
Bob Fletcher (Chair)	(BF)	Joint Office
Carl Whitehouse	(CW)	First Utility
Colette Baldwin	(CB)	E.ON
Edward Hunter	(EH)	RWE npower
Emma Lyndon	(EL)	Xoserve
Jonathan Kiddie	(JK)	EDF Energy
Karen Visgarda (Secretary)	(MB)	Joint Office
Mark Jones	(MJ)	SSE
Rachel Hinsley	(RH)	Xoserve

Copies of all papers are available at: <http://www.gasgovernance.co.uk/0506/080415>

The Workgroup Report is due to be presented at the UNC Modification Panel by 18 June 2015.

## 1.0 Review of Minutes and Actions

### 1.1. Minutes

AL proposed amendments to the 24 March 2015 minutes. Thereafter, the minutes of the previous meeting were approved.

### 1.2. Actions

**0506 1101:** Xoserve (EL) to investigate the areas of concern with regards to manual workarounds.

**Update:** EL requested that the action be carried forward until the next meeting. Discussion took place with AL, EL and CB concerning changes to consumption and the use of the consumption adjustment process should retrospective adjustments be de scoped from Project Nexus delivery.. EL explained that it is proposed that the current process is continued into the new regime until retrospective adjustments can be implemented. A number of participants were concerned about the continued use of the existing process, as there were no rules in place to fit the new regime. AM advised the process is underway to get industry views on retrospective adjustments and commented that energy is not validated but all other aspects are will be validated as now. **Carried Forward**

**0506 0303:** Xoserve (AM) to look to provide examples of the various Xoserve Charge Out Rates **Carried Forward**

**Update:** AM will provide this information at the next meeting

**0506 0304:** *Reference draft 0506 Guidelines Document* – Scottish Power (AL) to double check whether future changes to the document would require the raising of a UNC Modification. **Carried Forward**

**Update:** AL will provide clarity at the next meeting

**0506 0305:** Wales & West Utilities (RP) to discuss with lawyers on how any legal text would look to bring the iGTs into the Performance Assurance Framework Regime. **Carried forward**

**Update:** RP was not able to attend so this action was carried forward

**0506 0306:** *Reference draft 0506 Guidelines Document* – Scottish Power (AL) to consider whether an iGT UNC Modification is required to include the iGTs within the Performance Assurance Framework Regime. **Carried Forward**

**Update:** AL mentioned she was not sure why Modification 0506 and 0506A would be different in this aspect and has raised it with iGT's so that they were aware that they may be impacted. She was unsure why 0506 would require a modification to the iGT UNC but 0506A wouldn't. AM thought it was likely due to where the regime was pointing in each modification – 0506 appeared to be pointing towards the physical meter point downstream of the CSEP whereas 0506A was concerned with information at the CSEP which was within UNC. AL is to review and respond accordingly.

**Carried Forward**

**0506 0307:** *Reference draft 0506 Guidelines Document* – Scottish Power (AL) to consider whether the *"The PAC is chaired by the Joint Office and is attended....., but will not have voting rights"* statement is still required.

**Carried Forward**

**Update:** AL still to report on status

**0506 0308:** Xoserve (AM) to update both the 0506A presentation and ACS to reflect an AQ based solution proposed for 0506A.

**Update:** AM confirmed the updates had been concluded. **Closed**

## 2.0 Consideration of Modifications 0506 and 0506A

### 2.1. Consider Amended Modification(s)

#### Modification 0506

AL provided copies of example letters for use in establishing the PAC:

#### 1. Letter of Agreement from Company Employing a Panel Committee Member

This letter provides assurance from the PAC member's employer that when the members is acting as a representative of PAC, the provisions of the UNC will prevail over those of the employer.

#### 2. Letter of Confirmation by Performance Assurance Committee Member

This letter is provided by the PAC member and confirms that they will act in accordance with the requirements in the UNC, which includes confidentiality and other provisions to be developed as part of the PAF.

#### Modification 0506A

No further discussion at this meeting.

### 2.2. Consider Associated Documents

Not discussed at this meeting.

### 2.3. Performance Assurance Workgroup presentation

No presentations submitted.

### 3.0 Consideration of Legal Text

Consideration deferred.

### 4.0 Development of Workgroup Report

Consideration deferred.

### 5.0 Diary Planning

Further details of planned meetings are available at: [www.gasgovernance.co.uk/Diary](http://www.gasgovernance.co.uk/Diary)

Workgroup meetings are scheduled to take place as follows:

Time/Date	Venue	Workgroup Programme
10:30, Tuesday 21 April 2015	Energy Networks Association (Room 4 - Note: Maximum capacity 20 persons)	Including Workgroups 0506 and 0520.
10:30, Tuesday 05 May 2015	Energy Networks Association (Room 4 - Note: Maximum capacity 20 persons)	Including Workgroups 0506 and 0520. <i>Workgroup Reports 0506 and 0520 are due at 18 June Panel</i>

Can you copy in the extra meeting date for 18 May

**Action Table**

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
0506 1101	26/11/14	2.0	EL to investigate the areas of concern with regards to manual workarounds, specifically resolution of outstanding items 2.8 and 2.10 in the 'Pre-Nexus Xoserve settlement intervention activities.	Xoserve (EL)	<b>Carried Forward</b>
0506 0303	24/03/15	2.1	To look to provide examples of the various Xoserve Charge Out Rates.	Xoserve (AM)	<b>Carried Forward</b>
0506 0304	24/03/15	2.2	<i>Reference draft 0506 Guidelines Document</i> - ScottishPower (AL) to double check whether future changes to the document would require the raising of a UNC Modification.	ScottishPower (AL)	<b>Carried Forward</b>

**Action Table**

<b>Action Ref</b>	<b>Meeting Date</b>	<b>Minute Ref</b>	<b>Action</b>	<b>Owner</b>	<b>Status Update</b>
0506 0305	24/03/15	2.2	To discuss with lawyers on how any legal text would look to bring the iGTs into the Performance Assurance Framework Regime.	Wales & West Utilities (RP)	<b>Carried Forward</b>
0506 0306	24/03/15	2.2	<i>Reference draft 0506 Guidelines Document</i> – Scottish Power (AL) to consider whether an iGT UNC Modification is required to include the iGTs within the Performance Assurance Framework Regime.	Scottish Power (AL)	<b>Carried Forward</b>
0506 0307	24/03/15	2.2	<i>Reference draft 0506 Guidelines Document</i> – Scottish Power (AL) to consider whether the “ <i>The PAC is chaired by the Joint Office and is attended....., but will not have voting rights</i> ” statement is still required.	Scottish Power (AL)	<b>Carried Forward</b>
0506 0308	24/03/15	2.3	To update both the 0506A presentation and ACS to reflect an AQ based solution proposed for 0506A.	Xoserve (AM)	<b>Closed</b>