

**UNC Workgroup 0520 Minutes
Performance Assurance Reporting**

10.30 Tuesday 05 May 2015

**at Energy Networks Association, 52 Horseferry Road, London
SW1P 2AF**

Attendees

Bob Fletcher (Chair)	(BF)	Joint Office
Mike Berrisford (Secretary)	(MB)	Joint Office
Andy Clasper	(AC)	National Grid Distribution
Andy Miller	(AM)	Xoserve
Angela Love	(AL)	ScottishPower
Chris Warner	(CW)	National Grid Distribution
Colette Baldwin	(CB)	E.ON
David Mitchell	(DM)	Scotia Gas Networks
Edward Hunter	(EH)	RWE npower
Jonathan Kiddle	(JK)	EDF Energy
Lorna Lewin	(LL)	DONG Energy
Mark Jones	(MJ)	SSE
Rachel Hinsley	(RH)	Xoserve
Richard Pomroy	(RP)	Wales & West Utilities

** via teleconference*

Copies of all papers are available at: <http://www.gasgovernance.co.uk0520/050515>

The Workgroup Report is due to be presented at the UNC Modification Panel by 18 June 2015.

1.0 Review of Minutes and Actions

1.1. Minutes

The minutes of the previous meeting were approved.

1.2. Actions

Action 0520 0303: To invite one of his Settlement colleagues to the next Workgroup meeting to provide a view as to why these reports are required.

Update: In the absence of the proposer, the Workgroup agreed to defer this action to the next meeting. **Carried Forward**

2.0 Development of Workgroup Report

2.1. Amended Modification

RP advised that he had spoken to the Proposer, A Margan and voiced his concerns that whilst it is feasible to provide the legal text, he remains of the view that it is questionable whether or not the modification would / could be implemented without suitable guidelines. CB also advised that she had also provided feedback to the Proposer, and at this point would struggle to support a request for legal text.

AM then advised that he is very doubtful that Xoserve would be able to develop a solution based on the modification as it currently stands.

BF suggested that a formal Panel request for legal text would be held back until after the next Workgroup meeting, scheduled to take place on Monday 18 May

2015. The alternative would be to seek an extension to the Workgroup reporting date in due course.

Thereafter, further consideration was deferred.

2.2. Consideration of Business Rules

Consideration deferred.

2.3. Performance Assurance Reporting Template Guidance Document

Consideration deferred.

3.0 Diary Planning

Further details of planned meetings are available at: www.gasgovernance.co.uk/Diary

Workgroup meetings are scheduled to take place as follows:

Time/Date	Venue	Workgroup Programme
10.30, Monday 18 May 2015	Energy Networks Association (Room 4 - Note: Maximum capacity 20 persons)	<i>Workgroup Repors 0520 is due at 18 June Panel (Submission by 8 May 2015)</i>
10:30, Tuesday 16 June 2015	Energy Networks Association (Room 4 - Note: Maximum capacity 20 persons)	To be confirmed
10:30 Tuesday 21 July 2015	Energy Networks Association (Room 4 - Note: Maximum capacity 20 persons)	To be confirmed
10:30 Tuesday 25 August 2015	Elexon (Orange Room- Note: Maximum capacity 30 persons)	To be confirmed

Action Table

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
0520 0303	24/03/15	2.3	To invite one of his Settlement colleagues to the next Workgroup meeting to provide a view as to why these reports are required.	British Gas (AMa)	Carried Forward