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Open Letter: Annual review of the Code Administration Code of Practice.

Dear Industry Colleagues,

This open letter seeks views on the Code Administration Code of Practice (CACoP) from all GB code parties as part of its annual review.

Background

The CACoP was established as part of Ofgem's Code Governance Review, which concluded in 2010. The CACoP was developed by Code Administrators and Users, aims to facilitate transparency of the code modification process and help protect the interests of small market participants.

All Code Administrators follow the principles set out within the CACoP, however Code Administrators must also comply with relevant codes and licences, so where inconsistencies or conflicts exist between these and the CACoP, the relevant code or licence shall take precedence.

Principle 4 of the CACoP states that 'This Code of Practice will be reviewed periodically and subject to amendment by Users'. As part of this annual review process, we are inviting your views on the CACoP to feed into the annual Code Administration Review being held in October 2015.

The Current CACoP can be found via the following link;

<https://www.ofgem.gov.uk/publications-and-updates/code-administration-code-practice-version-3.1>

Responses

As Code Administrator of the Connection and Use of System Code (CUSC), National Grid is leading the 2015/2016 annual review of the CACoP and is seeking responses from all GB Code Users. Responses are sought to the specific questions outlined in Annex 1 of this Open letter.

Please could you provide any responses via e-mail to cusc.team@nationalgrid.com by **5pm** on **## ## 2015**. It is our intention to discuss any responses received at the CACoP Annual Review meeting in October 2015.



If you wish to discuss any aspect of this letter, please do not hesitate to contact me.

Yours sincerely

Jade Clarke

CUSC Panel Secretary

Annex 1 – Questions

This letter invites views from all Code parties on the content and application of the CACoP. In particular, we are interested in your views on the following questions:

- 1. Are you aware of the key principles of the Code Administration Code of Practice (CACoP)?**
- 2. In your opinion, do you believe the 12 Principles in the Code Administration Code of Practice (CACoP) effectively meet their purpose?**
- 3. Do you believe the current metrics under Principle 12 are fit for purpose?**
- 4. Should any additional metrics (to those under Principle 12) be included?**
- 5. Are there any Principles that any Code Administrators deliver/meet in such a way that could be used as 'best practice' amongst all Code Administrators?**
- 6. As a user of the Code of Practice, do you have any suggested improvements?**