

DRAFT FOR DISCUSSION – Proposed revisions for ‘Deliverables: PA/M’ section of PNSG Terms of Reference:

Deliverables: PA/M

Unless otherwise instructed by the steering group, the deliverables of the PA/M will be those set out in contract, which will include but not be limited to:

- a. Provide pro-active leadership and management to the market wide programme, supported with ad-hoc deliverables and reporting required to achieve this objective.
- a.b. Maintain a cohesive ‘assurance plan’ for Nexus – which highlights the schedule of assurance activities at key points and the key assurance providers.
 - i. Agreeing and rolling-out GONG framework covering market trials entry, market trials exit and final go/no-go criteria.
 - ii. Monitoring and reporting on industry progress and readiness against the criteria including periodic audit/validation of supporting evidence on a sample basis. Roll-out of assessments via the PwC Assurance Hub to support early and transparent measurement of participant progress towards key implementation milestones.
 - iii. Providing ongoing project assurance reports to the steering group, including recommendations for remedial action where necessary in order to ensure that the implementation date remains viable.
- c. Building on the milestones in the assurance plan, own and maintain the market-wide Nexus implementation plan. This will draw on plans and data held by xoserve and relevant market participants.
- b.d. Project Management Office (‘PMO’) duties, including planning, progress monitoring, risk and issues management and steering group pack preparation/presentation.
 - i. Coordinating BAU Steering Group pack including ongoing aggregation of market-wide information, progress, risks and issues reporting.
 - ii. Maintaining documentation such as risk and issues logs, and an assumptions register.
 - iii. Performing specific risk and issue ‘deep dives’ as instructed by the PNSG – e.g. RAASP/US feasibility.
 - iii.iv. Highlighting potential future issues, based on our experience of similar transformation programmes.
- e.e. Market Trials coordination of Industry participants for market trials and reporting
 - i. Coordinating industry input into a revised market trials plan and approach
 - ii. Aligning views on the extent, depth and breadth of market trials
 - iii. Coordinating further industry input into market trials as the approach is executed.