

UNC Workgroup 0520 and 0520A Minutes
Performance Assurance Reporting
Thursday 26 November 2015
31 Homer Road, Solihull, B91 3LT

Attendees

Bob Fletcher (Chair)	(RF)	Joint Office
Helen Cuin (Secretary)	(HCu)	Joint Office
Alex Ross-Shaw	(ARS)	Northern Gas Networks
Andy Clasper	(AC)	National Grid Distribution
Andy Miller	(AM)	Xoserve
Angela Love*	(AL)	Scottish Power
Chris Warner	(CW)	National Grid Distribution
Colette Baldwin	(CB)	E.ON UK
Colin Blair*	(CBI)	Scottish Power
David Addison	(DA)	Xoserve
David Mitchell	(DM)	Scotia Gas Networks
Gavin Anderson*	(GA)	EDF Energy
Hilary Chapman	(HCh)	Xoserve
Jon Dixon	(JD)	Ofgem
Kirandeep Samra	(KS)	RWE npower
Kirsten Elliott-Smith	(KES)	Cornwall Energy
Lorna Lewin*	(LL)	DONG Energy
Mark Jones*	(MJ)	SSE
Mark Lyndon	(ML)	National Grid NTS
Rachel Hinsley	(RH)	Xoserve
Richard Pomroy*	(RP)	Wales & West Utilities
Steve Mulinganie	(SM)	Gazprom
Sue Hilbourne*	(SH)	Scotia Gas Networks

* via teleconference

Copies of all papers are available at: <http://www.gasgovernance.co.uk/0520/051115>

The Workgroup Report is due to be presented at the UNC Modification Panel by 17 December 2015.

1.0 Review of Minutes (05 November 2015)

The minutes of the previous meeting were approved.

2.0 Review 0520A Legal Text, Business Rules and PARR

RP confirmed he had recently received responses to the questions he had raised with the proposer and he needed to assess the changes required to the Legal Text if any.

It was recognised some refinement may also be required to the Business Rules.

The Workgroup considered the requirement of the PARR pack and whether email or existing communication routes should be used. It was agreed that the PARR pack should be included in the Shipper Users Performance Pack.

RP questioned the co-dependence on Modifications 0506/0506A and how the legal text can be written when there is a dependency on other modifications, in particular for schedules 1b and 2b.

AM believed that there were a number of clarifications required to the report schedule. For example the annual read meter point confirmed in January Year 1. He explained that January will become the read frequency anniversary date, and asked how reads should be treated that are not submitted on the anniversary date. CB confirmed she would need to assess the feedback provided and reconsider the report requirements.

As it was anticipated the modification required some refinement to capture changes to the business rules and report schedule the considerations would be taken offline and an amended modification would be submitted.

BF suggested that if there were no objections expressed to the changes submitted in the amended modification, the Workgroup Report could continue to the December Panel. If deemed necessary the Workgroup could request further time for consideration.

3.0 Completion of Workgroup Report

The draft Workgroup Report was reviewed in line with the discussed modification changes.

4.0 Next Steps

The Workgroup Report will be submitted to the December UNC Modification Panel for its consideration.

5.0 Diary Planning

No further Workgroup meetings are scheduled.