

UNC Project Nexus Workgroup Minutes

Tuesday 09 February 2016

31 Homer Road, Solihull B91 3LT

Attendees

| | | |
|------------------------|-------|----------------------------|
| Bob Fletcher (Chair) | (BF) | Joint Office |
| Helen Cuin (Secretary) | (HCu) | Joint Office |
| Blanka Caen | (BC) | British Gas |
| Chris Warner | (CW) | National Grid Distribution |
| Colette Baldwin | (CB) | E.ON UK |
| David Addison | (DA) | Xoserve |
| David Mitchell | (DM) | SGN |
| Debbie Mulinganie* | (DMu) | BP |
| Ed Hunter | (EH) | RWE npower |
| Emma Lyndon | (EL) | Xoserve |
| Emma Smith | (ES) | Xoserve |
| Huw Comerford | (HCo) | Utilita |
| Jamie Simpson* | (JS) | RWE npower |
| Jon Dixon* | (JD) | Ofgem |
| Lorna Lewin | (LL) | DONG Energy |
| Mark Jones | (MJ) | SSE |
| Michele Downes | (MD) | Xoserve |
| Mike Fensome | (MF) | RWE npower |
| Naomi Nathanael | (NN) | Plus Shipping Services |
| Paul Carman* | (PC) | Scottish Power |
| Phil Lucas | (PL) | National Grid NTS |
| Rachel Duke* | (RD) | EDF Energy |
| Steve Mulinganie | (SM) | Gazprom |
| Sue Hillbourne | (SH) | SGN |
| Sue Cropper | (SC) | British Gas |

*via teleconference

Copies of all papers are available at: <http://www.gasgovernance.co.uk/nexus/090216>

1. Introduction and Status Review

1.1. Approval of Minutes (12 January and 29 January 2016)

The minutes of the previous meetings were approved.

1.2. Actions

0101: RAASP delivery deferral - Xoserve to provide clarification on what the impacts are to the current BRDs.

Update: See item 3.0. **Closed.**

0103: RAASP delivery deferral - Xoserve to provide the methodologies used for volume assumptions.

Update: It was agreed to amend this action following discussions on the 29 January 2016. *Amended Action: Xoserve to provide volume information on the number of SSP retrospective updates (i.e. day+1) considering the UPD files and consumption adjustments made through CMS.* **Carried Forward.**

0104: Meter Read Replacement (Requirement 55) - Xoserve to provide confirmation of what UNC 0432 legal text states and if a modification will be required to reinstate the ability to provide a replacement read on a different date.

Update: See item 4.0. **Closed.**

0105: Consumption Adjustment for Transfer Reads – Xoserve to review process and provide a revised system design consideration.

Update: See item 5.0. **Closed.**

0106: Xoserve (MD & EL) to supply detailed information regarding the Consumption Adjustment process for the next Project Nexus Meeting on 09 February 2016.

Update: MD provided a presentation providing an overview of meter removals and consumption adjustments with example scenarios. See item 5.0. **Closed.**

0107: RAASP delivery deferral - Xoserve (EL) to supply more detail on the manual process for Option 3 for the SSP market.

Update: See item 3.0. **Closed**

0108: RAASP delivery deferral - Xoserve (MD) to produce a document to clarify which parts of the BRD would be affected by the changes proposed by Option 3.

Update: See item 3.0. **Closed.**

0109: RAASP delivery deferral - National Grid Distribution (CW) to raise a new modification in relation to the delayed delivery of RAASP elements for a specific period of time.

Update: Urgent Modification 0573 raised and issued to consultation. **Closed.**

1.3. Pre-Modification discussions

None.

2. Workgroups

2.1. 0531 – Provision and Development of Industry Testing Prior to Nexus Go-live

(Report to Panel 19 May 2016)

www.gasgovernance.co.uk/0531

3. Delivery of Modification 0434 Requirements and 0529

BF confirmed that Urgent Modification 0573 - Project Nexus – deferral of implementation of elements of Retrospective Adjustment arrangements; had been raised, which proposed to change the implementation date of aspects of Modification 0434 from 01 October 2016 to 01 October 2017.

MD provided an presentation on the the Retrospective Update Deferral Arrangements to clarify the background and scope. The Workgroup asked for further clarity and examples for Asset updates and Supply Meter Point updates. MD confirmed further clarity would be provided and the presentation would be republished.

PC enquired about the replacement read process for the last meter installation and meter asset read if the installation read was wrong. It was understood that the installation read could not be replaced but a consumption adjustment would be required. Shippers asked about the impact this would have loading future reads considering the validation process. MD agreed to look at subsequent meter read submission where an erroneous installation read has been identified and a consumption adjustment has been made.

SM enquired about the impact on the AQ where consumption adjustments have been made and if this would result in a spurious AQ. ES explained that when a consumption adjustment is made the AQ is considered as part of the adjustment process, therefore the AQ should not be significantly affected as a result of an erroneous installation read. SM enquired about any consequential impact to accepting AQ adjustments when a retrpsoective adjustment has been made.

MD agreed to provide further clarity in the documents and provide amended versions. It was requested that Shippers should provide comments over the next two weeks.

Action 0201: Xoserve to consider the subsequent submission of meter reads following an erroneous installation read.

Action 0202: Xoserve to consider AQ adjustment validation when a consumption adjustment has been processed for an erroneous installation read.

MD provided further presentation in respect of **Actions 0106 and 0107**. The presentation provided an overview of meter removals, consumption adjustments and a number of illustrations to provide Shippers with some possible scenarios to explain the process.

SM enquired about existing performance to process amendments using the current process as he was concerned that extending the scheme to SSPs may impact this performance. He also asked if Xoserve could provide a view for how the process works at the moment.

Action 0203: Xoserve to confirm what their existing performance is, the volumetrics and how long it takes to undertake validations currently compared to future arrangements.

NN asked about consumption adjustments for SSPs, and the raising of RFAs. SM explained that Shippers should be correcting the energy for LSPs and using the same process for correcting energy for SSPs. SC advised that currently SSPs don't correct energy as this is a factor of RbD. NN asked if there was any training material to provide clarification. EL confirmed she would provide a link to the training material on Xoserve.com.

4. **Meter Read Replacement (Requirement 55)**

MD provided a presentation in respect of **Action 0104**. The presentation provided an overview of read replacements and whether a modification was required. SC expressed a view that they hadn't expected to lose this functionality under Modification 0432. MD confirmed a modification would be required to put the functionality back in. She clarified that the ability to replace the latest read with a different read date would only apply to Class 4 meter points. This would be added to the requirements log as a future requirement.

The prioritisation of the requirements log was briefly discussed. MD explained an internal assessment is currently taking place on the requirements log to determine what can be delivered. She suggested deferring the consideration of priorities because if it is established that all requirements could be implemented there wouldn't need to be any priority setting.

5. **Consumption Adjustments for Transfer Reads**

MD provided a presentation in respect of **Action 0105**. The presentation provided an overview of consumptions adjustments for Transfer Reads. CB expressed concern that this shouldn't take place without notification to the Shippers involved and that there is a SPAA process in place for Suppliers to follow. MD explained that the registered Shipper can replace the estimated transfer read if required. Where the transfer read is replaced by the Registered Shipper this will automatically trigger a reconciliation to the previous Shipper. ES explained an E flag would be used which will allow Shippers to provide an actual read as a replacement. SM expressed that outgoing Shippers positions shouldn't be changed. CB explained that the SPAA governs this process at a Supplier level and that this proposed option appears to contravene this. HCo confirmed that part of this process is validating the read. ES confirmed where an actual Transfer Read is being submitted the Shipper submitting this read is warranting this is an actual read which has been agreed before being submitted.

It was clarified that there be a further provision of an estimate only when has been a retro-update created. ES explained if a read is never submitted a estimated read needs to be created to allow reconciliation.

It was questioned if another modification would be required to change this process. CW explained that this part of the process is not currently defined in the UNC and wouldn't need a UNC modification, a change may be needed to the SPAA process but he was not in a position to advise if such a change was required. Xoserve were requested to consider the delaying of estimations.

Action 0204: Consumption Adjustments for Transfer Reads – Xoserve to consider the required changes for delaying read estimations.

6. Prime and Sub-deducts

CB requested clarification on the progress of engineering out Prime & Sub-deduct configurations and the communication of changes to Shippers of the new configurations. CB was concerned that they may need to confirm or withdraw from meter points and was unaware of any communications of this nature being received.

CW offered to bring a member of staff from the National Grid Network Strategy team to explain the current process and consider if there are any gaps in the communication with Shippers and Xoserve.

Action 0205: Prime and Sub-deducts - Transporters to consider how they will notify Shippers and Xoserve of the reconfiguration of sites (ie. MPRN, asset details and reads).

7. Requirements Log

No further update.

8. Issues

No new issues raised.

9. Any Other Business

9.1. Missing Reads – Data Cleansing Workgroup

MJ highlighted that the Data Cleansing Workgroup believed missing reads had been identified and Xoserve were currently looking how to accept reads into the system outside the 25-day rule. MD believed there wouldn't need to be a modification at this stage, as there should be some parameters that can be used. She agreed to provide an update at the next meeting.

10. Diary Planning

Further details of planned meetings are available at: www.gasgovernance.co.uk/Diary

Workgroup meetings will take place as follows:

| Time/Date | Venue | Workgroup Programme |
|--------------------------------|--------------------------------------|--|
| 10:30 Tuesday 08 March | 31 Homer Road, Solihull. B91 3LT. | Nexus Workgroup including: Workgroup 0531 Prime & Subs Re-engineering Communication Requirements Log AOB: Missing Reads – Data Cleansing Workgroup |
| 10:30 Tuesday 12 April 2016 | 31 Homer Road, Solihull. B91 3LT. | Nexus Workgroup |
| 10:30 Tuesday 10 May 2016 | 31 Homer Road, Solihull. B91 3LT. | Nexus Workgroup |
| 10:30 Tuesday 14 June 2016 | 31 Homer Road, Solihull. B91 3LT. | Nexus Workgroup |
| 10:30 Tuesday 12 July 2016 | 31 Homer Road, Solihull. B91 3LT. | Nexus Workgroup |

| Action Table | | | | | |
|--------------|--------------|------------|--|---------------------------------|-----------------|
| Action Ref | Meeting Date | Minute Ref | Action | Owner | Status Update |
| 0101 | 12/01/15 | 2.0 | RAASP delivery deferral - Xoserve to provide clarification on what the impacts are to the current BRDs. | Xoserve (MD) | Closed |
| 0103 | 12/01/15 | 2.0 | Amended Action: Xoserve to provide volume information on the number of SSP retrospective updates (i.e. day+1) considering the UPD files and consumption adjustments made through CMS. | Xoserve (MD) | Carried Forward |
| 0104 | 12/01/16 | 6.0 | Meter Read Replacement (Requirement 55) - Xoserve to provide confirmation of what UNC 0432 legal text states and if a modification will be required to reinstate the ability to provide a replacement read on a different date | Xoserve (MD) | Closed |
| 0105 | 12/01/16 | 6.0 | Consumption Adjustment for Transfer Reads – Xoserve to review process and provide a revised system design consideration | Xoserve (MD) | Closed |
| 0106 | 29/01/16 | 3.0 | Xoserve (MD & EL) to supply detailed information regarding the Consumption Adjustment process for the next Project Nexus Meeting on 09 February 2016. | Xoserve (MD & EL) | Closed |
| 0107 | 29/01/16 | 3.0 | Xoserve (EL) to supply more detail on the manual process for Option 3 for the SSP market. | Xoserve (EL) | Closed |
| 0108 | 29/01/16 | 3.0 | Xoserve (MD) to produce a document to clarify which parts of the BRD would be affected by the changes proposed by Option 3. | Xoserve (MD) | Closed |
| 0109 | 29/01/16 | 3.0 | National Grid Distribution (CW) to raise a new modification in relation to the delayed delivery of RAASP elements for a specific period of time. | National Grid Distribution (CW) | Closed |
| 0201 | 09/02/16 | 3.0 | RAASP delivery deferral - Xoserve to consider the subsequent submission of meter reads following an erroneous installation read. | Xoserve (MD) | Pending |
| 0202 | 09/02/16 | 3.0 | RAASP delivery deferral - Xoserve to consider AQ adjustment validation when a consumption adjustment has been processed for an erroneous | Xoserve (MD) | Pending |

| | | | | | |
|------|----------|-----|--|--------------|----------------|
| | | | installation read | | |
| 0203 | 09/02/16 | 3.0 | RAASP delivery deferral - Xoserve to confirm what their existing performance is, the volumetrics and how long it takes to undertake validations currently compared to future arrangements. | Xoserve (MD) | Pending |
| 0204 | 09/02/16 | 5.0 | Consumption Adjustments for Transfer Reads – Xoserve to consider the required changes for delaying read estimations. | Xoserve (MD) | Pending |
| 0205 | 09/02/16 | 6.0 | Prime and Sub-deducts - Transporters to consider how they will notify Shippers and Xoserve of the reconfiguration of sites (ie. MPRN, asset details and reads). | All DNs | Pending |