

UNC Workgroup 0565 Minutes
Central Data Service Provider: General framework and obligations
Friday 14 October 2016
at Consort House, 6 Homer Road, Solihull, B91 3QQ

Attendees

Azeem Khan*	(AK)	RWE-Npower
Andy Miller	(AMi)	Xoserve
Bob Fletcher (Chair)	(BF)	Joint Office
Chris Shanley (Secretary)	(CS)	Joint Office
Chris Warner	(CWa)	National Grid Distribution
Colette Baldwin	(CB)	E.ON
Richard Pomroy*	(RP)	Wales & West Utilities
Sean McGoldrick	(SM)	National Grid Transmission
Sue Hilbourne*	(SH)	Scotia Gas Networks

*via teleconference

Copies of all papers are available at: <http://www.gasgovernance.co.uk/0565/141016>

The Workgroup Report is due to be presented at the UNC Modification Panel during November 2016.

1.0 Introduction and FGO Framework

BF welcomed all to the meeting.

2.0 DSC Service Lines

AMi explained that development of the DSC Service Lines was still incomplete and work was ongoing, but this was a good opportunity to discuss progress with the industry. He also highlighted that although the wording may not be perfect in the documents, the pre Nexus services themselves would continue to be provided as now. Work on a post Nexus version of the service lines would commence once this exercise was complete.

As a means of introduction, AMi went through the DSC Services Descriptions document that has been made available for the 18th October 2016 meeting. AMi highlighted that section 2 contained the 4 services provided by the CDSP:

- General Services;
- Specific Services;
- Additional Services; and
- Third Party Services.

AMi went on to explain that section 3.2 The Service Description Table, sets out the service lines but only the following 4 categories applied pre-Nexus:

Part A - Direct Services - Code Services

Part B - Direct Services - Non-Code Services

Part C - Agency Services for Transporters - Code Services

Part D - Agency Services for Transporters - Non-Code Services

AMi also highlighted that section 3.3 Explanation of Service Description Table, described the headings contained in the document that would be reviewed by the workgroup later in the meeting. For example column A was the GTACs/DSC Reference: a unique reference for the

Service and column K was KPI Priority: the Service priority level, which identifies the priority of performance of the Service (priority level 1 having the greatest importance and priority level 4 having the least importance). CB asked if the priority of a service could be changed and AMi confirmed that they could.

SM asked if the priority column could be populated with zero or some other indicator to identify that a priority status wasn't needed rather than be left blank. AMi agreed with this comment.

AMi then went on to cover each of the 4 sheets contained in the DCS Service Lines Pre-Nexus document that had been made available for this meeting.

2.1 CDSP Direct Code Services

AMi indicated that where the services had previously been provided by the transporter, the wording had been simply replaced with CDSP. Not all the lines in the document were services, as some helped provide information about how a service was provided. He also explained that changes might need to be made to the referencing to better reflect the service area so that it would be easier to identify.

AMi highlighted the services of interest in this area, which included:

- DCS02 Respond to supply point enquiry and DCS03 Supply Point Enquiry service evidence assessment. If a Shipper had made a supply point enquiry they would need to retain the corresponding customer consent. AMi highlighted that if Xoserve wished to conduct an assessment they would need approval from the relevant committee. CB asked what would trigger such a request and AMi confirmed that there was no time or volume trigger. CB believed that a complaint would be an appropriate reason to trigger such an assessment and AMi recognised the current code wording was not ideal.
- DCS32 Disclosure of the identity of the Proposing User to the Existing Registered User was an example of a new service brought about by a UNC Modification. CB highlighted that the Modification was a few years old and AMi explained that the lag was due to the current governance arrangements (changes to the ASA were made in bulk) but that going forward a DCS service line would be provided as part of the Modification process. CB asked if the UKL Manual was another example and AMi stated this was slightly different and was currently being updated in time for Nexus go live, however transitional arrangements would be available for FGO go live.
- DCS44 Standards of Service (SoS) query management is an example of a service line that has been split. AMi explained that there are two types of query – operational that are now the responsibility of CDSP and invoicing that are performed by CDSP on behalf of the transporters (that retain the obligation under the Code). The SoS liabilities have stopped but the reporting against the previous standards has been retained. AMi highlighted that the query route for CDSP invoicing queries will be the same as non-Code/Users Pays and the Transporter invoicing queries would remain via CMS. Shippers will be made aware of this change as part of a wider/planned communication exercise.
- DCS47 Network Operator Queries – AMi highlighted that this service had a restriction of 600 queries per month.
- Service Area 5 Metered volume and metered quantity – AMi highlighted this contained the service lines related to shipper meter reading (predominantly NDM).
- Service Area 12 Generation of supply point meter reference number – this section was based on the current code but AMi indicated that it may not be required post Nexus.
- Service Area 15 Provision of information for registered metering – this covered provision of data to a MAM and AMi highlighted that the costs were recovered from them and not the Registered User.

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- CB asked that the UNC Modification number be added to the tables going forward and AMi said he agreed that this could help the reader and he would evaluate how/when this could be best done.
 - Service Area 16 Demand estimation covered the services provided to sub committees such as DESC. A discussion was had on how this work was funded and how budgets/expenditure was agreed as part of the workplans.

New Action 0565/1008: National Grid Distribution (CWa) to clarify the relationship between DSC Committees and UNCC/UNC subcommittees and how their governance arrangements interact to ensure budgets are managed.

- Service Area 18 UKL services contained a placeholder for IX charges resulting from the FGO DCS discussions.
- Part 5 contained a number of User Pays services that still had to be allocated to a service area (next week or so).

2.2 Direct Services – Non Code Services

AMi highlighted the services of interest in this area, which included:

- Service Area 23 User Pays, AMi highlighted that the services had not changed, the KPIs remained but the liabilities no longer applied.

2.3 Agency Services GT – Code Services

AMi highlighted that the KPIs had not yet been populated and highlighted the services of interest in this area, which included:

- Service Area 1 manage supply point registration, AMi highlighted that this area was also in the Direct Code Services sheet but these services covered the GT related parts that can only be conducted by them.
- GTACS13/14 were new services brought in by Modification 0471S.
- GTACS 54 Individual Settlements for pre-payment and smart meters (Modification 0451AV) is still to be populated with a specific service for certain sets of customers who use smart meters. This service is in this section due to the GT invoicing and energy balancing links.
- Service Area 16 Demand Estimation, covers services Xoserve provide to the GTs as the Agency.
- CB asked what service line/s covered Modification 0450. AMi advised that he would provide an update to CB after the meeting.

2.4 Agency Services GT – Non-Code Services.

AMi highlighted the services of interest in this area. This sheet mainly covered existing services from the ASA, apart from GTANCS 19, which was a new service for the new Smart Energy Code.

3.0 UK Link Manual

AMi explained that some services from the ASA are not in the DCS service lines and had to be transferred to GTD section 5 of the UK Link Manual. Dentons are to develop a translation document to show what GT aspects of the manual are now CDSP and a full rewrite is planned to be done for Nexus go live.

4.0 Next Steps

AMi explained that the DSC Service Lines work would be completed by 26 October. It will be provided to show progress but is not on the agenda for discussion at that meeting.

5.0 Diary Planning

Further details of planned meetings are available at: www.gasgovernance.co.uk/Diary

Time/Date	Venue	Workgroup Programme
10:00 Monday 17 October 2016	Dentons, One Fleet Place, London EC4M 7RA	FGO Workgroup and Workgroup 0565 <ul style="list-style-type: none"> • Framework Agreement • DSC Terms and Conditions • Credit Policy • Contract Management
10:00 Tuesday 18 October 2016	Dentons, One Fleet Place, London EC4M 7RA	FGO Workgroup and Workgroup 0565 <ul style="list-style-type: none"> • Services • Budget and Charging Methodology • Change Management • Third Party Services • Transitional Arrangements including financial transition
10:00 Wednesday 26 October 2016	Elaxon, 4 th Floor, 350 Euston Road, London NW1 3AW	FGO Workgroup and Workgroup 0565 <ul style="list-style-type: none"> • Finalise Workgroup Report
10:00 Tuesday 01 November 2016	Elaxon, 4 th Floor, 350 Euston Road, London NW1 3AW	FGO Workgroup and Workgroup 0565 <ul style="list-style-type: none"> • Finalise Workgroup Report

Workgroup 0565 (as at 14 October 2016)

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
0565/0908	29/09/16	2.0	CWa National Grid Distribution to investigate whether the CDSP would act as an agent for Transporter when receiving an update to the C&D Store from a meter installer.	National Grid Distribution (CWa)	Carried forward <i>(Due 26 Oct 16)</i>

0565/0909	29/09/16	2.0	CWa National Grid Distribution to reflect on the process regarding data flows and meter reading in reference to Modification 0455.	National Grid Distribution (CWa)	Carried forward <i>(Due 26 Oct 16)</i>
0565/0910	29/09/16	2.0	CWa National Grid Distribution to look at the UK Link User Agreement in relation to what it requires existing Trader Users to sign up to.	National Grid Distribution (CWa)	Carried forward <i>(Due 26 Oct 16)</i>
0565/0911	29/09/16	2.0	CWa to arrange for a draft UK Link User Agreement to be made available for review.	National Grid Distribution (CWa)	Carried forward <i>(Due 26 Oct 16)</i>
0565/0912	29/09/16	2.0	Shippers to provide feedback regarding if they want this retained as a Transporter function	All Shippers	Carried forward <i>(Due 26 Oct 16)</i>
0565/1001	03/10/16	2.0	Xoserve (MC) to publish the DSC Credit Rules by close of play on Friday 14 October 2016.	Xoserve (MC)	Carried forward <i>(Due 26 Oct 16)</i>
0565/1002	03/10/16	2.0	Xoserve (MC) to review the Credit Policy process, to provide clarity in respect of issuing the notice to the Transporters regarding a default.	Xoserve (MC)	Carried forward <i>(Due 26 Oct 16)</i>
0565/1003	03/10/16	2.0	National Grid Distribution (CWa) to discuss with MB the area of indebtedness and how this would be linked to the Charging Methodology in relation to contractual exposure.	National Grid Distribution (CWa)	Carried forward <i>(Due 26 Oct 16)</i>
0565/1004	11/10/16	3.0	National Grid Distribution (CWa) to provide clarity regarding Service Lines and Agency Functions to ensure there clear identification of responsibility.	National Grid Distribution (CWa)	Carried forward <i>(Due 26 Oct 16)</i>
0565/1005	11/10/16	3.0	National Grid Distribution (CWa) to add to the Issues Log that the UNC related or referenced documents need to be reviewed and updated based on the FGO regime.	National Grid Distribution (CWa)	Carried forward <i>(Due 26 Oct 16)</i>
0565/1006	11/10/16	3.0	National Grid Distribution (CWa) to confirm the procedure if a User obtained and published confidential or sensitive information that was provided to it in error.	National Grid Distribution (CWa)	Carried forward <i>(Due 26 Oct 16)</i>
0565/1007	11/10/16	3.0	Xoserve (AMi) to confirm if in the context of Performance Assurance if point 16.1.1 is a Direct Function and Agency Services.	Xoserve (AMi)	Carried forward <i>(Due 26 Oct 16)</i>

0565/1008	14/10/16	2.1	National Grid Distribution (CWA) to clarify the relationship between DSC Committees and UNCC/UNC subcommittees and how their governance arrangements interact to ensure budgets are managed.	National Grid Distribution (CWA)	Carried forward <i>(Due 26 Oct 16)</i>