

Development Work Group Report 0090

August Monthly Report to Panel

Meetings Held

3 August, 10 August and 16 August 2006

Meetings Planned

30 August, 7 September, 14 September 20 September, 27 September and 5 October 2006

Terms of Reference

Version 1.3 is submitted for the approval of Panel

The Proposer submitted draft Terms of Reference to the first meeting. These were accepted at this meeting with the addition of two items – Interaction with NTS and Information – publishing and transparency.

It was agreed that Stefan Leedham would replace John Costa as Development Work Group Member.

It was also agreed that the quorum would require the presence of two Transporter members, two User members and one member from a recognised consumer group, of which three members of the group fitted this description.

Attendance

11 members have attended all meetings, but. Alternates have been attended on members' behalf. Two longer term alternates have been attending in place of Nigel Sisman (Alex Thomason) and Bethan Winter (Anne Young). This has been permitted by the chairman using the discretion under the Chairman's Guidelines.

Four observers were present at the initial meeting and one attended the second meeting. Concern was expressed by the Chairman in respect of an application to attend the third meeting and the application was not pursued.

Business Conducted

3 August 2006

This meeting agreed the Terms of Reference and received a high-level presentation from the Proposer

10 August 2006

This meeting confirmed the revisions of the Terms of Reference and reviewed the majority of the draft Business Rules, identifying issues and actions (including owners).

16 August 2006

This meeting completed the review of the draft Business Rules and discussed the following topics:

- Interruption Notice
- IFA
- Partial Interruption
- Application Process.

The Workplan for each meeting was also agreed.