

Governance Workstream Minutes

Thursday 18 May 2006

350 Euston Road, London

Attendees

Tim Davis (Chair)(TD) Joint Office
 Angela Love (AL) Ilex
 John Bradley (JB) Joint Office
 Julian Majdanski (JM) Joint Office
 Liz Spierling (LS) Wales and West Utilities
 Mike Young (MY) British Gas Trading
 Phil Broom (PB) Gaz de France ESS
 Ritchard Hewitt (RH) National Grid NTS
 Sebastian Eyre (SE) Energywatch
 Steve Ladle (SL) Total
 Steve Mackay (SM) Ofgem
 Shelley Rouse (SR) Statoil

1. Minutes from Previous Workstream

Were accepted without amendment.

2. Review of Actions

GOV 1012 Request xoserve to submit list and brief details of current Class 1 UK Link Modifications to each meeting of the UK Link Committee. Class 1 UK Link Modifications are now included in the monthly implementation plan with the exception of datafixes. UK Link Committee members have responded positively to this enhancement. **Action Closed**

GOV 1014 Raise a Modification Proposal reflecting the draft proposal already circulated and the Workstream discussion. National Grid NTS has raised Modification Proposal 0084.

Action Closed

3. Modifications

These were reviewed briefly. It was pointed out that the draft Final Modification Report for 0078 was awaited.

3.1. Modification Proposal 0084

RH clarified that it was his intention that a draft Final Modification Report would not need to go back to a Workstream if the Panel were satisfied that further Workstream discussions were not required. SM said that Ofgem would usually like to see text being consulted on. In reply, it was clarified that the Panel's ability to require legal text at the onset of consultation would still exist if Proposal 0084 was implemented. The Panel would not lightly fail to request text, particularly if the proposal concerned was complex or contentious. RH agreed to TD's suggestion that the Proposal should be clarified to ensure that a decision to go to consultation would result in consultation on the the proposal itself, not the Draft Modification Report. RH agreed to reword the Proposal and, if possible, to provide legal text.

Action 1015 RH to make amendments to Modification Proposal 0084 to reflect suggestions made in the Workstream.

4. Topics

4.1. Topic 009GOV: UK Link Processes

Terms of Reference were under discussion at the UK Link Committee. SL was still considering raising a Modification Proposal in respect of Class 3 UK Link Modifications but wondered whether

this could be consolidated with any ideas for a generic modification raised by the Transporters to cover testing. SL would therefore consult with the relevant Transporter.

4.2. Topic 005GOV: SME Roles and Responsibilities

This was discussed as part of the development of Modification Proposal 0084.

4.3. Topic 008GOV: Change Coordination

It was agreed that this Topic be closed.

4.4. Topic 010GOV: Workstream Organisation

LS suggested that this new topic be raised in order to consider the areas of work allocated by the Panel to Workstreams. She gave two examples where the current split between Transmission and Distribution did not reflect the expertise of the normal Workstream attendees. Firstly, with Distribution Interruption, the expertise lay with the same group of people who were likely to participate in the development of the NTS Exit Regime – who normally attend the Transmission Workstream. Secondly, there was arguably more expertise in the credit area among charging meeting attendees than the Distribution Workstream. SL asked what solution WWU was likely to propose. LS responded that she hadn't as yet worked out solutions but would come to the next Governance Workstream with some suggestions. It was agreed that this would be raised as a medium priority topic.

Action 1016: LS to bring suggestions of principles for allocation of workload to Workstreams to the next meeting.

5. Any Other Business

None

6. Next Meeting

15 June 2006 following the UNC Committee meeting.

Action Log – UNC Governance Workstream 18 May 2006

GOV 1012	16/03/06	4.2	Request xoserve to submit list and brief details of current Class 1 UK Link Modifications to each meeting of the UK Link Committee.	Joint Office (JB)	Certain Class 1 Modification are now routinely reported Action Closed
GOV 1013	16/03/06	4.2	Procure an outline of the change request process that operates alongside the BSC and to make a presentation on this to a subsequent Workstream	Gaz de France ESS (PB)	Presentation given by Elexon at April Workstream. Action Closed
GOV 1014	20/04/06	4.2	Raise a Modification Proposal reflecting the draft proposal already circulated and the Workstream discussion.	National Grid NTS (CL)	National Grid NTS has raised Modification Proposal 0084 Action Closed
GOV 1015	18/05/06	3.1	Make amendments to Modification Proposal 0084 to reflect suggestions made in the Workstream	National Grid NTS (RH)	
GOV 1016	18/05/06	4.4	Bring suggestions of principles for allocation of workload to Workstreams to the next meeting.	Wales and West Utilities (LS)	

* key to initials of action owners

CL – Chris Logue, LS – Liz Spierling, JB – John Bradley, PB – Phil Broom, RH – Ritchard Hewitt