

Governance Workstream Minutes

Thursday 17 August 2006

350 Euston Road, London

Attendees

Tim Davis (Chair)	(TD)	Joint Office
Alan Raper	(AR)	National Grid UKD
Chris Wright	(CW)	British Gas Trading
David Edward	(DE)	Ofgem
John Bradley	(JB)	Joint Office
Julian Majdanski	(JM)	Joint Office
Mike Young	(MY)	British Gas Trading
Phil Broom	(PB)	Gaz de France ESS
Robert Cameron-Higgs	(RCH)	Northern Gas Networks
Ritchard Hewitt	(RH)	National Grid NTS
Shelley Rouse	(SR)	Statoil

1. Minutes from Previous Workstream

Were accepted without amendment.

2. Review of Actions

GOV 1016 Bring suggestions of principles for allocation of workload to Workstreams to the next meeting.

The Action Owner was not present but had indicated that whilst she felt that the principle was important, in view of other current issues the related Topic should be placed on hold. This was agreed. **Action Closed**

RH referred to a previous action on Beverley Grubb (BG) to consider raising a “house keeping” Proposal on the Modification Rules. It was agreed that BG be asked to give a scope and status update at the next meeting.

Action: GOV 1018 BG to provide a scope and status update on a “house keeping” Proposal for the Modification Rules.

3. Modifications

Ofgem was awaiting revised legal text for the following Modification Proposals:

- 0053: “Extending established Uniform Network Code governance arrangements to include the Network Code Operations Reporting Manual referenced in Section V9.4”
- 0056: “Extending established Unified Network Code governance arrangements to include the Code Credit Rules referenced in section V3.1.2”
- 0059: “Extending Established Unified Network Code governance arrangements to include the Network Code Validation Rules document referenced in Section M1.5.3”
- 0063: “Extending established Uniform Network Code governance arrangements to include the GRE Invoice Query Incentive Scheme Methodology document referenced in Section S4.6”
- 0064: “Extending established Uniform Network Code governance arrangements to include the CSEP Ancillary Agreement document referenced in Section J 5.9”

Whilst the Modification Reports had been with Ofgem for decision for over four months, the Modification Panel had agreed to defer consideration until its September meeting.

4. Topics**4.1. Topic 010GOV: Workstream Organisation**

It was agreed that this Topic be placed on hold.

5. Any Other Business

In view of the potential delays between the production of a draft Final Modification Report and the next routine Panel Meeting, RCH suggested that a brief additional Panel Meeting be scheduled for the first Thursday of each month. This would fit in with the diary of several Panel Members who attend the Transmission Workstream and other members would be able to dial in. The agenda could be restricted to Proposals awaiting a Panel recommendation and the meeting could be cancelled if there were no Proposals to consider. TD pointed out that the Modification Rules required the Panel to consider all new Proposals raised and therefore the agenda could not be restricted to implementation recommendations. It would, however, be possible for the Panel to defer consideration on such items. A number of members foresaw issues arising and it was pointed out that the Panel could decide to meet, at ten working days notice, if the need arose for faster progress on certain Proposals. It was therefore agreed that no change to current scheduling practice for Panel Meetings was required.

6. Next Meeting

21 September 2006 following the UNC Committee meeting.

Action Log – UNC Governance Workstream 17 August 2006

Action Ref	Meeting Date(s)	Minute Ref	Action	Owner*	Status Update
GOV 1016	18/05/06	4.4	Bring suggestions of principles for allocation of workload to Workstreams to the next meeting.	Wales and West Utilities (LS)	The Proposer agreed to bring suggestions at a later stage and it was agreed to retain the Topic on Hold Action Closed
GOV 1018	17/08/06	2.	Provide a scope and status update on a “housekeeping” Proposal for the Modification Rules	Scotia Gas Networks (BG)	

* key to initials of action owners

LS – Liz Spierling, BG – Beverley Grubb.