
Offtake Committee Minutes
Tuesday 28th February 2006
held at National Grid House, Warwick

Attendees

John Bradley (Chair)	(JB)	Joint Office
Dennis Rachwal (Secretary)	(DR)	Joint Office
Mark Freeman	(MF)	National Grid UKD
Liz Spierling	(LS)	Wales and West Utilities
Andrew Fox	(AF)	National Grid NTS
Iain Ward	(IW)	National Grid DNCC
Paul Remmer	(PRe)	National Grid UKD

1. Status review

The minutes from 1-Feb-06 were accepted.

2. Inter-transporter Matters of Implementation

The Joint Office explained that governance of “Code Documents” such as the set of Offtake Subsidiary Documents was subject to provisions in the Joint Governance Arrangements Agreement (JGAA) – Schedule 5. 2.3. Clarification on the relationship between the roles of the Offtake Committee and the Joint Governance Arrangements Committee (JGAC) (as defined in the JGAA) would be discussed at their meeting on 3-Mar-06.

Post meeting note: The JGAC agreed to delegate their obligation to prepare, review and agree upon Offtake Subsidiary Documents to the Offtake Committee (i.e. transporter members or alternates of the UNC Committee).

To enable the Joint Office to provide administration of this, DR explained that whilst Offtake Subsidiary Documents had been published on the Joint Office web site they were in pdf format. The Joint Office needed editable copies.

Action 1004OC National Grid (AF and MF) to ensure the Joint Office is provided copies of Offtake Subsidiary Documents in non-pdf format.

3. Matters for Review in Offtake Subsidiary Documents

None

4. Schedule of Future Meetings

Date: Wednesday 3rd May 2006

Time: to be confirmed - to follow on from Offtake Arrangements Workstream

Venue: to be confirmed