

**Review Group Terms of Reference**  
**Review Proposal 0092R**  
**Cut-Off Time for Receipt of SPA Batch Files**

**Nature of Review Proposal**

Urgent Modification Proposal 0092 was implemented to provide clarity on the timing of receipt of SPA batch files to ensure that such files were not inappropriately rejected. In order to prevent such timing problems occurring, the Network Code was modified to reflect a processing day which has specified latest times for receipt.

The data types and their latest times which apply are as follows:-

Domestic Competition Opening Meter Readings from Shippers		16.00 hours
CNF - Confirmations	- CNFPR10Bs	23.00 hours
NOM - Nominations	- NOMPR10Bs	23.00 hours
SPC - Supply Point Changes	- SPOPR10Bs	23.00 hours
WAO - Withdrawals & Objections	- OJTPR10Bs	23.00 hours
IAR - Isolations & Reconnections	- ISLPR10Bs	23.00 hours
CNC - Customer Amendments	- CTTRC20Bs	16.00 hours
EMC - Emergency Contacts	- CTTCR10Bs	16.00 hours
Meter Readings from the MRA (Meter Reading Agency)		21.00 hours

**Scope of Review Group**

To the extent of reviewing the timing of receipt of Supply Point Administration batch files.

**Work Group Composition**

Sharon McLaughlin	Transco
Chris Warner	Transco
Brian Liddle	Transco
Alan Hart	Transco
Peter Bowen	Transco
Anil Majithia	BGT
Richard Sarsfield-Hall	BGT
Neil Cole	ENG
Tahir Majid	Ofgas

**Terms of Reference**

1. To determine whether the revised timings for the latest submission of SPA batch files as detailed in Section 4.1.4 of the UK-Link Overview Manual cause any operational problems for Transco or Shippers.
2. To investigate Transco and Shippers original obligations under the Network Code with regard to the timing of receipt of files associated with Supply Point transactions and to address the reasons for the modifications to the Network Code and UK-Link Manual.
3. To discuss the implications of failure by Transco to process SPA batch files in accordance with Network Code requirements and investigate the level of hardware/software required to guarantee processing.

### **Timetable**

Draft Terms of Reference to Mod Panel	20 March 1997
Convene Review Work Group	April 1997
Review Group Report for Mod Panel	August 1997