

## Project Nexus Workstream Minutes Tuesday 06 July 2010

via teleconference

### Attendees

Bob Fletcher (Chair)	(BF)	Joint Office of Gas Transporters
Lorna Dupont (Secretary)	(LD)	Joint Office of Gas Transporters
Alan Raper	(AR)	National Grid Distribution
Bali Dohel	(BD)	Southern Gas Networks
Brian Durber	(BD1)	E.ON UK
Chris Warner	(CW)	National Grid Distribution
Dennis Timmins	(DT)	RWE npower
Fiona Cottam	(FC)	xoserve
Gareth Evans	(GE)	Waters Wye Associates
Graham Wood	(GW)	British Gas
Jemma Woolston	(JW)	Shell Gas Direct
Joanna Ferguson	(JF)	Northern Gas Networks
Karen Kennedy	(KK)	ScottishPower
Michele Downes	(MD)	xoserve
Mike Paley	(MP)	xoserve
Richard Street	(RS)	Corona Energy
Sean McGoldrick	(SMc)	National Grid NTS
Shirley Wheeler	(SW)	xoserve
Simon Trivella	(ST)	Wales & West Utilities
Steve Mulinganie	(SM)	Gazprom
Steve Nunnington	(SN)	xoserve
Tim Davis	(TD)	Joint Office of Gas Transporters

### 1. Introduction

BF welcomed all to the meeting, which was quorate.

#### 1.1 Review of Minutes

The minutes of the 11 June 2010 meeting were accepted.

#### 1.2 Review of actions

**Action NEX0027:** xoserve (SW) to ensure that following the production of the Data Comms Provider prospectus, issues identified for consideration under the SPA heading (customer access to data, meter read submission time, Supplier access to behavioural information) are included in the SPA ToR.

**Update:** The next update will be provided at the September 2010 meeting.  
**Pending.**

**Action NEX0035:** Transporters to undertake consideration of the SOQ parameters under a No AQ regime at the next DCMF meeting.

**Update:** The next update will be provided at the September 2010 meeting.

**Pending.**

**Action NEX0036:** Joint Office (BF) to write to the Authority to seek their view on what, when and how much information they would require from Project Nexus before being in a position to make an informed decision on setting the most appropriate 'tipping point' for the transition between dumb and smart meters.

**Update:** Ofgem had responded that it was too early to say what might be considered necessary to establish the most appropriate 'tipping point'. BF will therefore contact the Authority again in mid August to see if the position has changed. The next update will be provided at the September 2010 meeting. **Pending.**

**Action NEX0037:** xoserve (SW) to document the discussions to date on retrospective updates (inc a basic understanding of the high level principles) and provide feedback at the next meeting.

**Update:** Document provided and published on Joint Office website. **Closed.**

## **2. Update on the Revised Workgroup Approach and Plan**

### **2.1 Topic Workgroup Timeline Tracking Plan (as at 29/06/2010)**

Please refer to item 4.2 below.

## **3. Retrospective Updates – Draft High Level Principles**

The outcome of the discussions at the previous meeting had been documented by xoserve. FC provided a brief overview of the Draft High Level Principles, and explained that a lot had been left open ended for the present. The Workstream's attention was drawn to the section 'Areas for further consideration'.

There were no further comments at this stage and the Workstream gave its approval to the document as drafted. This will be published as First Principles and can be found at [www.gasgovernance.co.uk/nexus/twgr](http://www.gasgovernance.co.uk/nexus/twgr).

It was anticipated that the 'Areas for further consideration' will be expanded upon as time progresses, and that development of a plan may be commenced in September as views become clearer.

## **4. Transitional Arrangements**

No items were presented for discussion.

## **5. Topic Workgroup(s) Terms of Reference**

No workgroup terms of reference were presented for consideration at this meeting.

## **6. Workgroup Reporting**

### **6.1 Final Workgroup Reports**

BF reported that the AMR group was still continuing and, at AMR 7 (tomorrow's meeting) and AMR8, would be looking at meter reading validity and reconciliation. SW added that it was also the intention to discuss SPA Business Rules and the enquiry sub process. There will be two meetings on aspects of market differentiation and then the group will start to consider its

conclusions. It had been agreed to extend the lifespan of the group to an additional two meetings in September (7 and 29) to focus on any potential draft Modification Proposals.

SW indicated there was a change of approach in capturing meter reading requirements, ie going back to basics and now looking at requirements around all meter readings including the provision of volumes.

BF agreed this was a logical step to take, and the Workstream agreed to the change of approach.

## 6.2 Start/End Date Progress Tracking

SW provided a brief overview of the 'Topic Workgroup Timeline Tracking' plan (as of 29/06/10), reporting that there had been a timeline extension of the AMR timetable to accommodate the extra two workgroups (contingency meetings) through to the end of September, and advising that the Distribution Workstream will pick up DM unbundling rather than Project Nexus.

The Workstream made no objections to the changes.

## 6.3 Consider Topic Monthly Workgroup Reports

No items were presented for discussion.

## 7. Next Steps: Diary/Planning

The following meetings are scheduled to take place during July through to September 2010:

Title	Date	Location
AMR 7	07/07/2010	ENA, 52 Horseferry Road, London.
AMR 8	20/07/2010	ENA, 52 Horseferry Road, London.
AMR 9	04/08/2010	ENA, 52 Horseferry Road, London.
Workstream	10/08/2010	Cancelled.
AMR 10	17/08/2010	ENA, 52 Horseferry Road, London.
Workstream	06/09/2010	Location to be confirmed.

## 8. Any Other Business

None raised.

## Appendix 1

Action Table

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
NEX 0027	18.01.10	4.1	Ensure that following the production of the Central Communications Provider prospectus, issues identified for consideration under the SPA heading (customer access to data, meter read submission time, Supplier access to behavioural information) are included in the SPA ToR.	xoserve (SW)	Update due at September meeting.
NEX 0035	19.05.10	5.1	Undertake consideration of the SOQ parameters under a No AQ regime at the next DCMF meeting.	Transporters	Update due at September meeting.
NEX 0036	11.06.10	1.1	Write to the Authority to seek their view on what, when and how much information they would require from Project Nexus before being in a position to make an informed decision on setting the most appropriate 'tipping point' for the transition between dumb and smart meters.	Joint Office (BF)	Update due at September meeting.
NEX 0037	11.06.10	3.	Document the discussions to date on retrospective updates (inc a basic understanding of the high level principles).	xoserve (SW)	Provided. <b>Closed</b>